Veritas Classical Academy

Meeting Minutes - Board of Directors

2026-06-04

Meeting Prompt
Regularly-scheduled meeting. Date and time confirmed at 1/8 board meeting.
Notification posted to VCA website, Facebook and LinkedIn pages on 6/1.

Location
Veritas Classical Academy
913 1st Ave, Chippewa Falls, WI 54729
Open to Public

Present
Kim Senn
Chris Albertson
Adam Kern
Natasha Plank-Ottum
Rima DeFatta
Meghan Bauer
Jonathan Gray

Absent
James Denning

Additional Attendees

Quorum Present (majority): <u>Yes</u>/No

I. Opening

A. Call to Order
    1. The regular meeting of the Veritas Classical Academy board of directors was called to order at 6:05pm on June 4, 2026 by Kim Senn.

B. Roll

C. Mission Statement

D. Agenda Approval
    1. **MOTION CARRIED** to move Action Item D to New Business A; Add New Business B
    2. **The agenda was unanimously approved with adjustments

E. Previous Minutes Approval
    1. **The minutes of the previous meeting were unanimously approved as distributed.

II. Officers' Reports

A. President's Report
    1. Upcoming conference reminder
        a) OEO Training
            (1) See June 2nd email from Kim
            (2) 4 trainings with 2 members mandatory for each
                (a) In-person: 8/11
                (b) Virtual: 11/10, 2/9, 6/8
        b) WRCCS Conference
            (1) July 23 virtual conference

B. Secretary's Report
    1. No items to report without vote or discussion

C. Treasurer's Report
    1. Full 5/31/26 report to be delivered electronically
        a) Outlined high-level financials
    2. Met with auditor
        a) Won't begin audit until 10/15, due 12/15
        b) Initial quote is $30k
            (1) Base price $23k + 2 x $3500 per additional programs
        c) Outlined some additional services and resources
    3. Discussed recent connections regarding financial advisement and training

D. Headmaster Update
    1. Academics
        a) Last day of school is tomorrow!
    2. Hiring
        a) Still filling K and Art positions for next year
            (1) Outlined strong leads for both
        b) Strong lead for Latin teacher
            (1) Working through logistics for credentialling
            (2) Part-time position
        c) All other positions secured
    3. Facilities and Operations
        a) Summer to-do list will start Monday

4. Enrollment
    a) 2 grades full with everyone accepted and waitlist of at least 4
    b) 2 grades full and awaiting feedback from one student each
    c) 3 grades with a couple seats open
    d) Still receiving inquires and scheduling summer tours

E. Authorizer Update
    1. Not in attendance

III. Public Comment

A. Open to public input; limited to 2 minutes per person and 30 minutes total
    1. No public input on 6/4

IV. Action Items

A. Board Structure and Transition Committee Proposals
    1. Formal Acceptance Document

MOTION to approve Formal Acceptance Document with meeting-recommended updates. Seconded. **Carried without dissent.**

B. VCA Family Handbook Update Proposal
    1. Revision Point 2

MOTION to table until July 2026 meeting. Seconded. **Carried without dissent.**

C. Board Governance Policies

MOTION to approve Board Governance Policies as presented. Seconded. **Carried without dissent.**

D. (Moved to New Business, Item A)

E. MIssion by Design - 2026-2027 Proposal
    1. Grant eligible expenditure

MOTION to approve the following package as outlined. Seconded. **Carried without dissent.**

Items A-C (No Media Trip) 12 Month Term (July 2026 - July 2027)
Monthly: $4,400 (Totaling $52,800)

F. Hillsdale Member School Agreement
    1. May 14 document from Hillsdale College, K-12 Education Office

MOTION to accept and sign the Hillsdale Member School agreement. Seconded. **Carried without dissent.**

V. Unfinished Business

A. Hallway Paint/Remodel Proposal
    1. $8000 to professional repaint floor to ceiling
    2. $3000 estimate to DIY
        a) Dark color bottom 2-3ft
        b) Dark stained crown molding/railing

B. Prospective Board Members (closed session)
    1. Update on prospect outreach
    2. Next steps for identified candidates

VI. New Business

A. Grant Writer Proposal (moved)
    1. Will be available in mid-July 2026
    2. Further discussion around smaller grants and resubmissions

B. Headmaster Annual Evaluation (closed session)
    1. Presented by Head Support and Evaluation Committee (HSEC)
    2. Discussion and approval

VII. Committee Updates

A. Building and Grounds Committee

B. Endowment/Fundraising Committee
    1. Kim will circulate the 2 new prospect list
    2. Review enrollment materials and order/print for donors

C. Board Search and Enculturation Committee (BSEC)

D. Head Support and Evaluation Committee (HSEC)

E. Parent Service Organization (PSO)

MOTION to enter closed session at 7:11pm per state statute 19.85(1)(c) and 19.85(1)(f). Seconded. **Carried without dissent.**

*Deliberated items marked for closed session.

MOTION to exit closed session at 8:55pm. Seconded. **Carried without dissent.**

VIII. Additions to Agenda

A. Included inline

IX. Agenda Items for Next Meeting

A. VCA Family Handbook Update Proposal - Revision Point 2
B. Hallway Paint/Remodel Proposal
C. Prospective Board Members
D. Grant Writer Proposal

Adjournment

Meeting adjourned at 9:00pm by Kim Senn. The next regularly-scheduled Board of Directors meeting will be at 6:00pm on July 2, 2026. Agenda information will be posted to the *Veritas Classical Academy - Chippewa Valley* website, Facebook, and LinkedIn pages ahead of the meeting date.

Minutes submitted by: **Chris Albertson - Board Secretary**

Approved by: **Kim Senn - Board President**