

Re: FOIA - DDA Chair

James Koskela

<[REDACTED]@hollyvillage.org>

"Timothy Price

<[REDACTED]@hollyvillage.org>,

Tessa Cla"

6/9/2026 12:00:00 AM

Re: FOIA - DDA Chair

James Koskela

<[REDACTED]@hollyvillage.org>

"Tessa Clardy

<[REDACTED]@hollyvillage.org>,

Michael G"

6/10/2026 12:00:00 AM

Re: FOIA - DDA Chair

James Koskela

<[REDACTED]@hollyvillage.org>

"Tessa Clardy

<[REDACTED]@hollyvillage.org>,

Michael G"

6/5/2026 12:00:00 AM

DDA / Chairwoman Stouffer

James Koskela

<[REDACTED]@hollyvillage.org>

Village Council

<[REDACTED]@hollyvillage.
org>

4/21/2026 12:00:00 AM

Chairwoman Stouffer

James Koskela

April Brandon

4/20/2026

12:00:00 AM

<[REDACTED]@hollyvillage.org>

<[REDACTED]@hollyvillage.org>

Seeking Advertising Solicitation James Koskela
Email <[REDACTED]@hollyvillage.org>

Holly DDA Executive Director 4/19/2026 12:00:00 AM
<[REDACTED]@hollyvil

Proof of Board Action
Requested

James Koskela
<[REDACTED]@hollyvillage.org>

Holly DDA Executive Director 4/15/2026 12:00:00 AM
<[REDACTED]@hollyvil

I understand there may be a learning curve with how to retrieve emails from council members and am OK being the test subject.

My preference is to allow staff to handle administrative tasks, and I believe responding to a foia request falls under that umbrella.

Mr. Price, you have shared the details of a communication with me via telephone from an active email address in the village, that as I understand, was received via vendor search. So, this possibility does exist.

As council our only job is legislative in nature. All administration tasks should fall to staff. If a dashboard need to be created or if council members need to share their logins for email to streamline the process, we should look at that.

Thank you,

Jim Koskela

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From: Timothy Price <[REDACTED]@hollyvillage.org>

Sent: Monday, June 8, 2026 10:13:28 AM

To: James Koskela <[REDACTED]@hollyvillage.org>; Tessa Clardy <[REDACTED]@hollyvillage.org>; Michael Gildner <[REDACTED]@sfplaw.com>; April Brandon <[REDACTED]@hollyvillage.org>

Cc: Lisa Bone <[REDACTED]@hollyvillage.org>

Subject: Re: FOIA - DDA Chair

Councilman Koskela,

Staff does not have access to do this. Lisa is on vacation and is the POC for VC3, however I think my discussion with her last time was they would only access past accounts (such as Jerry Walker and Debbie).

I'm going to pass on doing the manual email search myself on my Village-owned email account. Please have staff or IT pull the records directly from my official government account.

Let me know if you need me to authorize anything for the backend to give them access or have any further questions. Always happy to help!

Thank you,

Jim Koskela

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From: Tessa Clardy <[REDACTED]@hollyvillage.org>

Sent: Monday, June 8, 2026 7:46:00 AM

To: James Koskela <[REDACTED]@hollyvillage.org>; Michael Gildner <[REDACTED]@sfplaw.com>; April Brandon <[REDACTED]@hollyvillage.org>

Cc: Lisa Bone <[REDACTED]@hollyvillage.org>; Timothy Price <[REDACTED]@hollyvillage.org>

Subject: RE: FOIA - DDA Chair

Jim,

I am unable to pull your emails from your hollyvillage.org email account. The only way to do that would be to request from our IT company which may incur charges.

Please forward any responsive emails or send them as attachments. Thank you.

Regards,

Attached are the requested documents that I have. The file names are the date and time of the communications. Hope this makes is easier for the requester and staff.

April 26

April 13

April 22

For any communications I may have on government-owned systems that relate to this request please pull them from my email. There are going to be a few emails, if I recall correctly, that are in there.

Thank you,

Jim Koskela

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From: Tessa Clardy <[REDACTED]@hollyvillage.org>

Sent: Thursday, June 4, 2026 4:15:34 PM

To: April Brandon <[REDACTED]@hollyvillage.org>; Daniel Wendel <[REDACTED]@hollyvillage.org>; Shannon Cole <[REDACTED]@hollyvillage.org>; Amber Kier <[REDACTED]@hollyvillage.org>; Thomas Ryan <[REDACTED]@hollyvillage.org>; James Koskela <[REDACTED]@hollyvillage.org>; Buster Winebrenner <[REDACTED]@hollyvillage.org>; Michael Gildner <[REDACTED]@sfplaw.com>

Cc: Lisa Bone <[REDACTED]@hollyvillage.org>; Timothy Price <[REDACTED]@hollyvillage.org>

Subject: FW: FOIA - DDA Chair

Good afternoon,

Please see the highlighted FOIA request below. I clarified with Ms. Matson that this request includes emails or other communications made directly between you and Ms. Stouffer.

Fellow Council Members,

This is intended as a one-way communication. Please do not reply all or engage in discussion outside of a properly noticed meeting.

Beginning April 9th, I personally have submitted a series of questions to the Village DDA Director over an approximately 11-day period. While I have not yet received a response, I anticipate acknowledgment eventually. Several of these items have been publicly mentioned by Chairwoman Stouffer, and must be understood to hold meetings, so I'm hopeful for an easy understanding.

For your awareness, my goal is to better understand the facts and confirm compliance with applicable laws, ordinances, and procedures. I am not making any accusations of wrongdoing by any DDA board member. I am seeking clarification on several items. The topics I have inquired about include:

- Whether DDA bylaws have been enacted in a manner consistent with any governing body approval requirements

- Whether the use of the DDA's name, branding, and authority is consistent with applicable authorization and policy

- Whether any expenditures have occurred without proper council approval or outside of an approved budget

- Whether any use of government resources may have benefited individual board members

- Whether there have been expenditures exceeding approved budget amounts

- Clarification regarding why a DDA budget amendment was presented to Council a second time rather than addressed through staff communication

- A request for any nonprofit bylaws that may be tied to or associated with DDA operations

Additionally, based on various communications I have observed, I am seeking to better understand the intended relationship between Council and the DDA, including any guidance provided regarding interaction, communication, or coordination between the two bodies. I have also heard statements regarding Village processes that I would like to ensure are accurately understood.

It is important that we fully understand our governance responsibilities and ensure that all processes are being followed appropriately.

If any Council member would like to discuss my perspective on Council's role in relation to the DDA, or any of the items above, please feel free to contact me directly. Y'all have my number and I love to talk.

We briefly talked on the phone about this and I'm sorry that I didn't have more time. When my kids see me on the phone they materially change into different people with the goal of making any conversation difficult. Ha.

For the past week or so I have been requesting information from our village DDA director regarding potential oversight and compliance issues that mainly dealt with actions I believe were undertaken by Chairwoman Stouffer.

I started paying more attention to our village DDA when council was cautioned by Chairwoman Stouffer to not communicate with individual DDA board members. This gave me pause.

Particularly interested in actions that may be related to:

- Enacting DDA by-laws without governing body approval.

- Using official DDA name, branding, and authority without authorization.

- Spending tax funds without board approval, to the benefit of other board members.

- Using government resources to benefit other board members.

- Thousands of dollars in unapproved budgetary overspending.

This is still in the very early stages; I really don't know enough yet to affirmatively state what happened and confidently by who.... But hopefully with the help of our DDA director we can get to the bottom of it.

Jim Koskela

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I think this is the last item I have for a while. Thanks for hanging in there and supporting transparency.

At the November 11, 2025 DDA board meeting there was discussion regarding an email that was sent from Village DDA systems that apparently utilized DDA resources, per board comments.

Can you please send me the solicitation discussed at the meeting that was sent and the original email from Chairwoman Stouffer to the Interim DDA Director where the request/instruction was made?

Thank you for your continued support,

Jim Koskela

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Hello Mr. Stephison,

At last night's Council meeting, I asked Village Attorney Mr. Gildner what authority an individual board member, such as myself, has to independently spend taxpayer funds. Mr. Gildner stated that a single member does not have that authority. That's because spending authority rests with the board as a whole, not with any individual member.

With that in mind, I am seeking clarification regarding the approximately \$500 reimbursement issued on or about March 10, 2026, related to official DDA advertising within The Holly Post's first edition.

Based on the DDA packet ledger and conversations with staff, my current understanding is that a check was initially issued, then canceled, and later reissued in March. I also understand that an initial reimbursement request may have been submitted by Chairwoman Stouffer prior to your arrival, that staff had follow-up questions which led to the cancellation of the original check, and that a subsequent request was later submitted through the DDA Executive Director's office with a different justification, after which the reimbursement was approved based upon this newly provided justification.

To ensure I have a complete and accurate understanding, could you please provide the following:

- Who authorized the expenditure of these taxpayer funds, and if a board vote occurred, the date of that action

- If a formal board action exists, the remaining questions may not be necessary

- Who authorized placing official advertising in a publication on behalf of the Village DDA

- The payee to whom the check was issued

- The justification used to determine that this expense qualified as a valid reimbursement

Separately, I do want to note that I appreciated the inclusion of check requests in the DDA packet, as it promotes transparency and keeps board members, staff, Council, and the public informed. For that reason, I was disappointed to see that the check request related to this \$500 Holly Post reimbursement was not included in the most recent packet, especially given that other, older items were included.

Thank you for your time and assistance in clarifying this matter.