

## Important Registration Details

- **Registrations do NOT carry over** from year to year.
  - All families who need care for the 2026-2027 school year must complete a new registration.
  - Please read the steps below carefully to ensure a smooth process.
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## How to Register:

1. Log in to your Parent Connect portal: <https://connect.schoolcareworks.com/login.jsp>

\*\* Please make sure you can get into your account **before** registration opens, our lines and emails are typically very busy on the day of registration and we may not be able to reset your password immediately. If you need your password reset, please email [schoolage@stepstonescc.org](mailto:schoolage@stepstonescc.org).

2. Click on the **Registration** tile.
  3. Use the **School** drop-down menu to select your **school district**.
  4. Use the **Location** drop-down menu to select your **elementary school**.
  5. Select the **program(s)** you wish to register for.  
(To register for both before and after school programs, please multi-select all programs you need.)
  6. When selecting a program, you will choose which child to register.
    - If multiple children are enrolling in the **same program/schedule**, you may register them together.
    - If they are enrolling in **different programs** (e.g., before school, kindergarten care, after school), please register one child at a time. You'll be able to add additional children after completing the first registration.
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## What Happens After You Register?

### Registration Process:

1. Complete registration through School Care Works.

2. You will receive a **confirmation email** within 5-10 business days. This will include confirmation of your enrollment and we will email an electronic form to be completed for emergency contact forms and agreements.
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### **Need to Add a Sibling?**

If you need to add a new student who is not yet on your account, please do this **before** registering:

1. Log in to Parent Connect:  
<https://connect.schoolcareworks.com/login.jsp>
2. Click on the **Personal** tab.
3. Select "**Add New Student**" and complete the information.

Reminder: Adding a child to your account does not register them for a program. You must complete the registration steps listed above.