



External Suppliers

- Below are a selection of external suppliers we can register with as agents to receive commission when booking. Please follow the steps provided for each supplier.
- After booking, ensure you register the booking in the back office under Book Travel > Register Booking - with email/documentation stating the commissionable rate and the commission amount/percentage.
- After travel has ended, go to InteleHelp Hub (Help menu in back office) and click 'submit a ticket' at top right.
- Select Ticket Type "Advisor Commission Inquiries" and then select 'Invoice Request Bookings'. Complete all sections. This will prompt Inteletravel to send the commission invoice to the external supplier. Without doing this step, the external supplier will not be invoiced for your commission - so it is crucial to remember to do this!



How to register with



Travelpack is not a 'preferred partners' (you won't find them in the back office) however they do work with Inteltravel agents.

Travelpack offers worldwide holiday packages, hotel only and flight only, UK rail
To register for Travelpack, email jenny.liu@travelpack.com with your Inteltravel credentials and UK Pin to gain access to the agent portal.

Website Login: www.agents.travelpack.co.uk

Email for Quotes: holidays@travelpack.com

Facebook: Travelpack Travel Agents

Their prices are competitive and they can often price match (for price match email full details or screenshot of exact holiday to match)

Commission percentage varies but is between 10-12% on packages. (May be less if you are price matching).

You can also access net rates for personal travel (let them know it's for you and to remove your share of the commission).

When you are ready to book: send Travelpack the names & DOB of the passengers and they will then send you a secure payment link which you send your client. We advise ensuring your client pays final balance 2 weeks before payment due date. You do need to register any bookings with Travelpack on the back office however you do not need to raise a ticket for an invoice request via Intelhub after travel (as you would with any other non preferred partner) - as Inteltravel processes monthly commission payment runs with Travelpack.



How to register with



You have two different ways to book worldwide activities/excursions/tours – both of these ways of booking can be either be used to book for yourself or for clients – and you will receive 13% commission.

OPTION 1: BACK OFFICE > Book Travel Menu > Activities

this is Viator incorporated into our system. Book an activity directly in your back office system this way and your booking is automatically registered and commission will be paid client's trip.

OPTION 2: Set up a VIATOR TRAVEL AGENT ACCOUNT

This way enables you to have a personalised link which you can publicly share or send to clients. They can search and book themselves on Viator using this link and you still earn the commission.

Go to <https://partners.viator.com/login> and scroll to 'Do Not Have An Account? Create One' click and follow the instructions

Enter your email and your password
Choose Travel Agent – Get Started

Activate your Travel Agent Program by selecting, "Yes, I'm working through a host agency"

Enter your Host-agency's Viator Partner Program 10548020 and "Continue"
Confirm your agency – IntelTravel.com – Verified Host Account – P00011640.
Success! Take note of your User ID for booking.

Click 'Start Booking' and then the 'Share With Client' button (then select your country to generate the correct link)

You are now activated and ready to earn commission on all Viator products at <https://travelagents.viator.com>



How to register with **GET YOUR GUIDE**

Get Your Guide is one of the 'activities' platforms we can register with as agents. Once you have registered, you can copy your referral link to share with your clients. They can book their own activities and you receive commission!

Follow the link and steps below to register:

[CLICK HERE TO REGISTER](#)

- Then 'I am part of a host agency'
- Toggle down the 'join as part of a host agency' by clicking the + sign
- Find 'Inteletravel' and click on it. You will be redirected to a sign up form
- Use your preferred business email address to sign up and follow the rest of the prompts

Once registered, you are now ready to share your link with your clients!

Remember to register any bookings that come through.



Other External Suppliers

who work with us...

Oliver's Travels – Villas

<https://www.oliverstravels.com/agents/>

Inclusive Collection – Luxury travel

<https://confidant.hyattinclusivecollection.com/en/>