

Veritas Classical Academy  
Meeting Minutes - Board of Directors  
2026-04-09

**Meeting Prompt**

Regularly-scheduled meeting. Date and time confirmed at 1/8 board meeting. Notification posted to VCA website, Facebook and LinkedIn pages on 3/30. Rescheduled from 4/2 due to weather.

**Location**

Veritas Classical Academy  
913 1st Ave, Chippewa Falls, WI 54729  
\*Open to Public\*

**Present**

Kim Senn	Natasha Plank-Ottum
James Denning	Rima DeFatta (remote)
Chris Albertson	Meghan Bauer
Adam Kern	Jonathan Gray

**Absent**

**Additional Attendees**

**Quorum Present (majority):** Yes/No

**I. Opening**

- A. Call to Order
  - 1. The regular meeting of the Veritas Classical Academy board of directors was called to order at 6:05pm on April 9, 2026 by Kim Senn.
- B. Roll
- C. Mission Statement
- D. Agenda Approval
  - 1. **MOTION CARRIED** to add Action Item C and New Business B, C, D
  - 2. **\*\*The agenda was unanimously approved with adjustments.**

E. Previous Minutes Approval

1. \*\*The minutes of the previous meeting were unanimously approved with additions.

**II. Officers' Reports**

A. President's Report

B. Secretary's Report

1. No items to report without vote or discussion

C. Treasurer's Report

1. See 3/31/2026 Treasurer's Report

D. Headmaster Update

1. Academics

a) Spring Testing

(1) WI Act 20 Reading Assessment

(2) WI Forward Exam

2. Hiring

a) Made offers to 2 candidates for 2026-2027 positions

b) Initial conversation with another candidate tomorrow

c) In conversation with an Art Teacher candidate

3. Facilities and Operations

a) Recent chip in a playground-facing window - will need repair

(1) Early conversations about prevention

b) Mrs. Madson is now teacher of record for 2nd grade

4. Enrollment

a) Ran lottery on 4/8

b) 91% retention rate for families

c) Offered 89 seats

d) Potential enrollment of 160 students for next year

e) Waiting lists in K, 1, 5

f) Fewer than 9 total spots remaining in other grades

E. Authorizer Update

1. Not in attendance

**III. Public Comment**

A. Open to public input; limited to 2 minutes per person and 30 minutes total

1. No public input on 4/9

#### **IV. Action Items**

##### A. Board Structure and Transition Committee Proposals

1. Bylaw updates
  - a) Presented for review and vote
2. Nomination and Election Process/Policy
  - a) To be emailed and discussed at next meeting
3. Formal Acceptance Document

**MOTION** to approve bylaw updates as outlined. Seconded. **Carried without dissent.**

##### B. Donor Wall Proposals

1. See quotes for donor wall prints, plaques, and designs
2. Additional poster frames may be required

**MOTION** to approve poster option and associated expenditure - design and exact cost to be determined. Seconded. **Carried without dissent.**

**MOTION** to approve \$225 expenditure for Walnut room sponsorship plaques. Seconded. **Carried without dissent.**

##### C. DonorSearch Platform

1. \$2100/year expenditure
  - a) Billed at \$525/quarter through 11/8/26 contract date
  - b) No more than \$1270 for remaining term

**MOTION** to approve up to \$1270 expenditure for DonorSearch Giving Platform Standard. Seconded. **Carried without dissent.**

#### **V. Unfinished Business**

##### A. Prospective Board Members (closed session)

1. Update on prospect outreach

#### **VI. New Business**

##### A. Fundraising Intensive Proposal - Mission by Design

1. See proposal for full details
2. \$18,000 one-time expenditure
3. Verified that there is no interest in moving forward at this time

B. BoardDocs (Diligent Community) Proposal

1. Board management and document presentation software
2. Diligent Community - \$4500/year (normal \$6000/year)
3. Diligent Community Essentials - \$3000/year
4. Limited discussion; electronic materials to be delivered for review

C. 2026 Northern Wisconsin State Fair Booth

1. July 7-12th
2. No cost for booth, in exchange for parking lot use

**MOTION** to approve 2026 NWSF booth and associated insurance expenditure if required. Seconded. **Carried without dissent.**

D. Loan Terms (closed session)

1. Northwestern Bank loan
  - a) Upcoming payback or refinance
2. To begin repayment on second position building loan
  - a) Per discussion with lender

**VII. Committee Updates**

- A. Building and Grounds Committee
- B. Marketing Committee
- C. Endowment/Fundraising Committee
- D. Board Structure/Transition Committee
- E. Parent Service Organization (PSO)

**MOTION** to enter closed session at 7:24pm per state statute 19.85(1)(e) and 19.85(1)(f).  
Seconded. **Carried without dissent.**

\*Deliberated items marked for closed session.

**MOTION** to exit closed session at 8:18pm. Seconded. **Carried without dissent.**

**VIII. Additions to Agenda**

- A. Included inline

**IX. Agenda Items for Next Meeting**

- A. Board Member Onboarding - Nomination and Election Process/Policy
- B. Board Member Onboarding - Formal Acceptance Document
- C. BoardDocs (Diligent Community) Proposal
- D. Prospective Board Members

**Adjournment**

Meeting adjourned at 8:20pm by Kim Senn. The next regularly-scheduled Board of Directors meeting will be at 6:00pm on May 7, 2026. Agenda information will be posted to the *Veritas Classical Academy - Chippewa Valley* website, Facebook, and LinkedIn pages ahead of the meeting date.

Minutes submitted by: **Chris Albertson - Board Secretary**

Approved by: **Kim Senn - Board President**