

Veritas Classical Academy  
Meeting Minutes - Board of Directors  
2026-03-05

**Meeting Prompt**

Regularly-scheduled meeting. Date and time confirmed at 1/8 board meeting.  
Notification posted to VCA website, Facebook and LinkedIn pages on 3/3.

**Location**

Veritas Classical Academy  
913 1st Ave, Chippewa Falls, WI 54729  
\*Open to Public\*

**Present**

Chris Albertson	Rima DeFatta
Adam Kern	Jonathan Gray
Natasha Plank-Ottum	

**Absent**

Kim Senn  
James Denning  
Meghan Bauer

**Additional Attendees**

**Quorum Present (majority):** Yes/No

**I. Opening**

- A. Call to Order
  - 1. The regular meeting of the Veritas Classical Academy board of directors was called to order at 6:08pm on March 5, 2026 by Chris Albertson.
- B. Roll
- C. Mission Statement
- D. Agenda Approval
  - 1. **MOTION CARRIED** to add Action Items B and C
  - 2. **\*\*The agenda was unanimously approved with adjustments.**

E. Previous Minutes Approval

1. \*\*The minutes of the previous meeting were unanimously approved with additions.

**II. Officers' Reports**

A. President's Report

1. Not present

B. Secretary's Report

1. No items to report without vote or discussion

C. Treasurer's Report

1. See 2/28/2025 Treasurer's Report
2. Working with CESA10 to set up WUFAR codes
  - a) Will provide quote to assist with set up that other CESAs don't offer
3. Auditor Search Ongoing
  - a) Received one quote, awaiting others
4. State tax return for 2024-25 has been submitted

D. Headmaster Update

1. Open House Events
  - a) Recap of 2/28
    - (1) Over 100 attendees
  - b) Upcoming on 3/28
2. Enrollment
  - a) Approximately 60 new applications
    - (1) Half Kindergarten and half spread evenly across other grades
  - b) Promotional video reached over 5500 views in first 24 hours
3. Hiring
  - a) Several candidates will be conducting demo lessons in the classroom for next round
4. Academics
  - a) Q3 Grades to be delivered after spring break
  - b) Strong growth reported by special education coordinator
5. Operations
  - a) Winter benchmark testing complete - strong performance across all grades
  - b) Hillsdale visit completed last week

- (1) Strong review for first year school
  - c) Summer school planning underway
    - (1) May not be ready in time for 2026, but aiming for 2027
- 6. Facilities
  - a) Considering volunteer or part-time assistance for custodial needs
  - b) Considering wainscoting in hallways - more durable than paint
  - c) Will need to replenish playground wood chips
- E. Authorizer Update
  - 1. Not in attendance

### III. Public Comment

- A. Open to public input; limited to 2 minutes per person and 30 minutes total
  - 1. No public input on 3/5

### IV. Action Items

- A. Board Structure and Transition Committee Proposals
  - 1. Bylaw updates
    - a) Committee will further adjust per discussion
  - 2. Nomination and Election Process/Policy
    - a) Will be modified to include some items from bylaw proposal
  - 3. Formal Acceptance Document
- B. Enrollment Audit (addition)
  - 1. WI DPI requirement
    - a) Due May 1, 2026
    - b) Review 2 most recent pupil count submissions and reconcile
  - 2. CLA
    - a) \$6000 bid
  - 3. Reilly, Penner & Benton
    - a) \$4000 bid
    - b) Adam's recommendation

**MOTION** to approve \$4000 expenditure to Reilly, Penner & Benton as outlined.  
Seconded. **Carried without dissent.**

- C. Approval of 2026-27 Calendar (addition)
  - 1. Initially presented at 2/5/26 meeting
  - 2. Changes mostly impact breaks - to better align with CFAUSD

**MOTION** to approve 2026-27 Academic Calendar as constituted. Seconded. **Carried without dissent.**

**V. Unfinished Business**

- A. DonorSearch Platform
  - 1. \$2100/year expenditure
  - 2. Prorated through 11/8/26 contract date
  - 3. Feedback requested from other prospect sources
  - 4. Deferring decision until after upcoming fundraising meeting

**MOTION** to table. Seconded. **Carried without dissent.**

- B. Prospective Board Members (closed session)
  - 1. Update on prospect outreach

**VI. New Business**

- A. Fundraising Intensive Proposal - Mission by Design
  - 1. See proposal for full details
  - 2. \$18,000 one-time expenditure
  - 3. Limited discussion indicates hesitancy to approve expenditure that falls outside of DPI grant eligibility

**MOTION** to table. Seconded. **Carried without dissent.**

**VII. Committee Updates**

- A. Building and Grounds Committee
- B. Marketing Committee
- C. Endowment/Fundraising Committee
- D. Board Structure/Transition Committee
- E. Parent Service Organization (PSO)

**MOTION** to enter closed session at 7:07pm per state statute 19.85(1)(c). Seconded. **Carried without dissent.**

\*Deliberated items marked for closed session.

**MOTION** to exit closed session at 7:42pm. Seconded. **Carried without dissent.**

**VIII. Additions to Agenda**

- A. Included inline

**IX. Agenda Items for Next Meeting**

- A. Bylaw Updates
- B. Board Member Onboarding - Nomination and Election Process/Policy
- C. Board Member Onboarding - Formal Acceptance Document
- D. DonorSearch Platform
- E. Fundraising Intensive Proposal - Mission by Design
- F. Prospective Board Members

**Adjournment**

Meeting adjourned at 7:45pm by Chris Albertson. The next regularly-scheduled Board of Directors meeting will be at 6:00pm on April 2, 2026. Agenda information will be posted to the *Veritas Classical Academy - Chippewa Valley* website, Facebook, and LinkedIn pages ahead of the meeting date.

Minutes submitted by: **Chris Albertson - Board Secretary**

Approved by: **Kim Senn - Board President**