

Veritas Classical Academy
Meeting Minutes - Board of Directors
2026-05-07

Meeting Prompt

Regularly-scheduled meeting. Date and time confirmed at 1/8 board meeting.
Notification posted to VCA website, Facebook and LinkedIn pages on 5/5.

Location

Veritas Classical Academy
913 1st Ave, Chippewa Falls, WI 54729
Open to Public

Present

Kim Senn	Natasha Plank-Ottum
Chris Albertson	Rima DeFatta (remote)
Adam Kern	Meghan Bauer
	Jonathan Gray

Absent

James Denning

Additional Attendees

Quorum Present (majority): Yes/No

I. Opening

- A. Call to Order
 - 1. The regular meeting of the Veritas Classical Academy board of directors was called to order at 6:10pm on May 7, 2026 by Kim Senn.
- B. Roll
- C. Mission Statement
- D. Agenda Approval
 - 1. **MOTION CARRIED** to add Action Item D and New Business C, E
 - 2. ******The agenda was unanimously approved with adjustments.

E. Previous Minutes Approval

1. **The minutes of the previous meeting were unanimously approved as distributed.

II. Officers' Reports

A. President's Report

B. Secretary's Report

1. No items to report without vote or discussion

C. Treasurer's Report

1. See 4/30/2026 Treasurer's Report

D. Headmaster Update

1. Academics

- a) Finished Spring Testing

2. Hiring

- a) Still filling K and Art positions for next year
- b) All other positions secured

3. Facilities and Operations

- a) Broken window from early in the year has been repaired

4. Enrollment

- a) 127 seats filled/accepted
- b) 33 offers pending (families haven't accepted or declined yet)
- c) Well-attended tours and ongoing inquiries/applications

5. Authorizer

- a) OEO conducted annual site visit last month
(1) Official report expected in next couple months

E. Authorizer Update

1. Not in attendance

III. Public Comment

A. Open to public input; limited to 2 minutes per person and 30 minutes total

1. One comment on 5/7

IV. Action Items

A. Board Structure and Transition Committee Proposals

1. Nomination and Election Process/Policy
2. Formal Acceptance Document

MOTION to approve Nomination and Election Process/Policy with recommended updates. Seconded. **Carried without dissent.**

B. BoardDocs (Diligent Community) Proposal

1. Board management and document presentation software
2. Diligent Community - \$4500/year (normal \$6000/year)
3. Diligent Community Essentials - \$3000/year

MOTION to revisit during a future academic year. Seconded. **Carried without dissent.**

C. 2026 VCA Gala Speaker Fee

1. Adjusting to early November 2026
2. Preapprove expenditure for keynote speaker
 - a) Ryan
 - (1) Currently working with Arcadia Education
 - (2) Identified and vetted by Mr. Gray
 - b) Fees would include \$1000 honorarium plus travel expenses
 - (1) Lodging with local family (already arranged)
 - (2) Flight and car required

MOTION to approve \$3000 budgetary expenditure for Gala speaker. Seconded. **Carried without dissent.**

D. VCA Family Handbook Update Proposal

1. Outlined changes to take effect immediately
2. Further revisions to be proposed for 2026-2027
3. Recommended further augmentation to update 2

MOTION to approve updates 1, 3, 4, 5, 6 to VCA Family Handbook . Seconded. **Carried without dissent.**

V. Unfinished Business

A. Prospective Board Members (closed session)

1. Update on prospect outreach
2. Next steps for identified candidates

VI. New Business

- A. Board Governance Policies
 - 1. Reviewed and discussed
 - a) No additional recommendations during meeting
 - 2. Vote planned for June 4th, 2026 meeting
- B. Board Headshots and Team Photo
 - 1. Scheduled for 5pm before June 4th, 2026 meeting
 - 2. Team photo - founding board
 - 3. Individual photos - 2026-27 director headshots
- C. Hallway Paint/Remodel Proposal
 - 1. Repainting quote - \$7500
 - a) Labor and 50 gallons paint (full wall coverage, 2 coats)
 - 2. Discussed painting the lower area a darker color and adding chair rail between lower and upper sections
 - a) Materials-only with volunteer option to be explored
- D. Headmaster Contract Renewal (closed session)
- E. Employee Title Change (closed session)
 - 1. Determined to be within purview of Operations team

VII. Committee Updates

- A. Building and Grounds Committee
- B. Endowment/Fundraising Committee
- C. Board Search and Enculturation Committee (BSEC)
- D. Head Support and Evaluation Committee (HSEC)
- E. Parent Service Organization (PSO)

MOTION to enter closed session at 7:19pm per state statute 19.85(1)(c) and 19.85(1)(f).
Seconded. **Carried without dissent.**

*Deliberated items marked for closed session.

MOTION to exit closed session at 8:45pm. Seconded. **Carried without dissent.**

VIII. Additions to Agenda

- A. Included inline

IX. Agenda Items for Next Meeting

- A. Board Member Onboarding - Formal Acceptance Document
- B. VCA Family Handbook Update Proposal - Update 2
- C. Board Governance Policies
- D. Hallway Paint/Remodel Proposal
- E. Prospective Board Members

Adjournment

Meeting adjourned at 9:05pm by Kim Senn. The next regularly-scheduled Board of Directors meeting will be at 6:00pm on June 4, 2026. Agenda information will be posted to the *Veritas Classical Academy - Chippewa Valley* website, Facebook, and LinkedIn pages ahead of the meeting date.

Minutes submitted by: **Chris Albertson - Board Secretary**

Approved by: **Kim Senn - Board President**