

URSHAN GRADUATE SCHOOL OF THEOLOGY
ACADEMIC CATALOG
2026-2027

The mission of Urshan Graduate School of Theology is to provide training, development, advanced studies, and a research center to prepare Apostolic men and women worldwide for Christian service.

155 Urshan Way · Wentzville, MO 63385 USA
www.urshan.edu/ugst

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Note: Urshan Graduate School of Theology reserves the right to make changes it deems necessary in any area referenced in this catalog without prior notice. Last updated: June 15, 2026.

WELCOME FROM THE PRESIDENT AND EXECUTIVE VICE PRESIDENT





Welcome to Urshan Graduate School of Theology (UGST), where it is our mission to provide training, development, advanced studies, and a research center to prepare Apostolic men and women worldwide for Christian service. **For incoming students, this is the beginning of a new season, and we are thrilled to be a part of it.** For those of you returning to Urshan, we look forward to your continued growth and positive example.

At Urshan, we are committed to fostering a Christ-centered and Spirit-filled community where you will have opportunities to grow spiritually and intellectually. UGST is unique in that it: (1) is owned and operated by the United Pentecostal Church International, (2) has expanded beyond the Bible college model, offering master's degrees in areas that prepare students for a variety of ministerial vocations, and (3) is both nationally and regionally accredited.

Your success as a student will be determined to a great extent by the choices you make in your academic pursuits as well as those beyond the classroom. The administration, faculty, staff, and your fellow student leaders are here to support you in your journey at Urshan. We encourage you to form lifelong friendships, stretch the boundaries of your creativity, desire more of God's Word, and strive to become the man or woman He has called you to be.

Sincerely in Christ,

Rev. Brent Coltharp, D.S.L.
President

Rev. Jennie Russell, M.A.
Executive Vice President

THE URSHAN STORY

Urshan College and Urshan Graduate School of Theology are named in honor of Andrew D. Urshan and Nathaniel A. Urshan, whose ministries represent a century of global Apostolic Pentecostal leadership. Andrew Urshan, an Assyrian immigrant from Persia to the United States, was the prototypical Oneness pioneer. His hunger for God led him from mainline Protestantism through the Holiness Movement to Pentecostalism. He then carried the gospel across North America, brought the Pentecostal message to Russia, and pastored in New York City. In the mid-twentieth century, his son Nathaniel Urshan preached camp meetings across North America that were significant in the expansion of Oneness Pentecostalism. After pastoring one of the most influential churches in the movement, Nathaniel Urshan served as the general superintendent of the United Pentecostal Church International from 1978 to 2001.

In April 1998, Timothy Dugas, a pastor in suburban St. Louis, Missouri, initiated a committee to explore the formation of the first UPCI-owned seminary. From 1998 to 1999, various committees developed a proposal for the UPCI General Board. In 1999, the UPCI General Conference in Nashville, Tennessee, voted to establish Urshan Graduate School of Theology.

The UGST board of directors held its first meeting in St. Louis, Missouri, in January 2000, choosing Nathaniel A. Urshan as chancellor, Jesse F. Williams as board chair, and David K. Bernard as president. The board of directors and the president installed the founding faculty for the first semester in August 2001: Raymond L. Crownover, James A. Littles Jr., David S. Norris, and Gerald L. Truman. In 2010, UGST earned full accreditation with the Association of Theological Schools, a national accrediting commission for seminaries.

Under the ownership of the UPCI Missouri District, Gateway College of Evangelism began offering classes in 1968 in the St. Louis area. In 1971, the Bible college purchased a campus that had formerly been St. Stanislaus Seminary, the oldest college campus west of the Mississippi River. A portion of this campus was rented to UGST when it began operations in 2000.

In October 2011, the UGST board of directors and the UPCI General Board approved a plan for UGST to acquire Gateway College and use it to establish a new undergraduate Christian college. Under this plan, the college would offer a variety of majors in addition to ministry and would seek regional accreditation. After months of collaboration between the boards, administration, faculty, and staff of both institutions, the transition from Gateway College to Urshan College was completed on July 1, 2012. In 2014, UC and UGST established Urshan Collegiate Support Organization and, through this corporation, officially acquired the Florissant campus in 2015.

In the fall of 2018, the Urshan Board voted Rev. Brent Coltharp, D.S.L. as Urshan System (UC and UGST) president and voted to acquire a 40+ acre campus property in Wentzville, Missouri. The Urshan System began the 2019-2020 academic year on the Wentzville campus.

In the summer of 2018, the Urshan System attained the status of Candidate for Accreditation with the Higher Learning Commission, a regional accrediting agency recognized by the U.S. Department of Education. After only two years in the four-year Candidacy period, Urshan filed for early initial accreditation. After a site visit on the Urshan campus in February 2020, meetings between Urshan and HLC administration, and a formal meeting of the HLC Board of Trustees, the Urshan System was granted early initial accreditation on June 25, 2020.

In February 2023, UGST reached a major milestone by receiving reaffirmation from the ATS Board of Commissioners, affirming its continued excellence and commitment to rigorous academic and institutional standards. Building on this achievement, UGST was approved in January 2024 to expand its academic offerings to include a Doctor of Ministry (DMin) degree, with the first classes launching in Summer 2024.

These accomplishments were coupled with another significant success in March 2024, when Urshan College received reaffirmation from the HLC Board of Commissioners, further recognizing its dedication to academic quality and institutional integrity.

Most recently, in Fall 2024, Urshan College transitioned to University Status, solidifying its position as a leading institution of Apostolic higher education. This milestone not only reflects the institution's growth and momentum but also signals its plans to expand academic offerings and increase its impact in the years to come.

UNDERSTANDING THE URSHAN SYSTEM

VISION

THE VISION OF THE URSHAN SYSTEM

Aspiring to reach the world and equip the church by educating Apostolic servant leaders one student at a time.

MISSION

THE MISSION OF THE URSHAN SYSTEM

The mission of Urshan is to prepare Apostolic men and women through higher education for service in the church and to the world.

THE MISSION OF URSHAN GRADUATE SCHOOL OF THEOLOGY

The mission of Urshan Graduate School of Theology is to provide training, development, advanced studies, and a research center to prepare Apostolic men and women worldwide for Christian service.

CORE VALUES

URSHAN GRADUATE SCHOOL OF THEOLOGY CORE VALUES

Urshan Graduate School of Theology is United Pentecostal in teaching and practice, serving the global Apostolic community. As a seminary, we are committed to the following:

Scriptural Fidelity
UGST believes that God, who is holy, calls each of us into relationship with Him. As an expression of this call, God has revealed Himself and His will in the Bible. The scriptures of the Old and New Testaments take precedence over mere human experience, tradition and reason and are therefore our infallible standard for faith and practice. UGST values scholarship, practices, attitudes, and lifestyles that seek to remain faithful to the Scripture. We believe in covenanting with a community of believers to study God's Word, pursue God's holiness, and live in the power of God's Holy Spirit.

Spirit Empowerment
Corporately and individually, we acknowledge our dependence on the power of the indwelling Holy Spirit. All worthwhile human endeavors are enhanced by submission to, reliance upon and cooperation with the Holy Spirit. His wisdom and direction are essential for consistently making right decisions concerning our lives and practices. UGST is committed to the proper manifestation of spiritual gifts (including the word of wisdom, word of knowledge, gift of faith, gifts of healings, the working of miracles, prophecy, discerning of spirits, different kinds of tongues, and the interpretation of tongues) in the lives and worship of the Urshan community. We seek to discover, acknowledge, and prepare individuals to fulfill spiritual callings to servant-leadership in the church (including apostles, prophets, evangelists, and pastors and teachers).

Personal Integrity
As a place where the Spirit continually calls individuals as well as communities to respond to God's invitation to be holy, UGST is committed to fostering integrity. UGST values the Spiritual fruit (love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control in all goodness, righteousness, and truth) as guiding principles of personal and institutional decision making. This commitment has the effect of blending and overlapping all areas of seminary life. UGST does not view as distinct its responsibilities to academic and spiritual growth in the classroom, in the home, and in the church. We value the integration of the intellectual and spiritual dimensions of each discipline we teach and the practical application of principles to life and ministry.

Cultural Diversity
UGST values human diversity. We seek to promote awareness of the diversity of race, ethnicity, and culture within the human family, and assist students in gaining the particular knowledge, appreciation, and openness needed to live and practice ministry effectively in changing cultural and racially diverse settings. UGST promotes the participation of women and persons of racial/ethnic minorities in institutional life.

Scholarly Collegiality
The Urshan community regards the members of the various institutional constituencies as essential for the success of the academic enterprise. Collegiality incorporates mutual respect for similarities and for differences in background, expertise, judgments and assigned responsibilities; and involves mutual trust and shared governance. Collegial governance allows the academic community to work together to find the best answers to issues facing UGST. Collegial governance assigns primary responsibility to the faculty for the educational functions of the institution in accordance with basic policy as determined by the Board of Directors. Further, UGST values the benefits derived from cooperating with other schools of different theological perspectives on common tasks that benefit the broader community of theological schools.

Academic Quality
UGST values the pursuit of academic excellence. We desire to equip the faculty and students to pursue the highest level of scholarly achievement to which they are individually capable. We believe that the academy is a component of the church and that academics must be realized in relationship to the local congregation. We value engagement in ministry and worship within the context of the church as an integral part of quality scholarship.

Servant Leadership
UGST is committed to the development of the personal, spiritual, and professional leadership skills and competencies of its faculty and students. All believers are called to service. Christian leadership flows first from the desire to be a servant. Servant-leadership seeks to unselfishly develop the potentials of others. Those called to leadership within the body of Christ are to prepare the saints for

the work of the ministry. Leadership, therefore, is worked out within the context of the church and the world.

STATEMENTS OF FAITH

The following statements provide a summary of biblical doctrine that is affirmed by the United Pentecostal Church International and the Urshan System:

- *About God*
  There is one God, who has revealed Himself as our Father, in His Son Jesus Christ, and as the Holy Spirit. Jesus Christ is God manifested in flesh. He is both God and man. (See Deuteronomy 6:4; Ephesians 4:4-6; Colossians 2:9; I Timothy 3:16.)

- *About the Bible*
  The Bible is the infallible Word of God and the authority for salvation and Christian living. (See II Timothy 3:15-17.)

- *About Sin and Salvation*
  Everyone has sinned and needs salvation. Salvation comes by grace through faith based on the atoning sacrifice of Jesus Christ. (See Romans 3:23-25; 6:23; Ephesians 2:8-9.)

- *About the Gospel*
  The saving gospel is the good news that Jesus died for our sins, was buried, and rose again. We obey the gospel (II Thessalonians 1:8; I Peter 4:17) by repentance (death to sin), water baptism in the name of Jesus Christ (burial), and receiving the gift of the Holy Spirit (resurrection). (See I Corinthians 15:1-4; Acts 2:4, 37-39; Romans 6:3-4.)

- *About Our Fundamental Doctrine*
  The basic and fundamental doctrine of this seminary is the Bible standard of full salvation, which is repentance, baptism in water by immersion in the name of the Lord Jesus Christ for the remission of sins, and the baptism of the Holy Ghost with the initial sign of speaking with other tongues as the Spirit gives utterance.

- *About Christian Living*
  As Christians, we are to love God and others. We should live a holy life inwardly and outwardly, and worship God joyfully. The supernatural gifts of the Spirit, including healing, are for the church today. (See Mark 12:28-31; II Corinthians 7:1; Hebrews 12:14; I Corinthians 12:8-10.)

- *About the Future*
  Jesus Christ is coming again to catch away His church. In the end will be the final resurrection and the final judgment. The righteous will inherit eternal life, and the unrighteous eternal death. (See I Thessalonians 4:16-17; Revelation 20:11-15.)

HONOR CODE

The Urshan Honor Code is rooted in specific character values from Scripture and reflects the message of Micah 6:8, “He has shown you, O man, what is good; And what does the Lord require of you but to do justly, to love mercy, and to walk humbly with your God.”

The Urshan Honor Code is the highest obligation of the entire Urshan Community. Every member of the Urshan Community is Honor Bound:

- *To do what is good:*
  Promote and uphold the Christ-like values of honest, honor, integrity, and love for others.

- *To do justly:*
  Uphold academic integrity regarding cheating and plagiarism.
  Embrace honesty and the pursuit of truth in communication.
  Embrace sexual purity.

- *To love mercy:*
  Model behavior that fosters a safe and peaceful environment.
  Compassionately confront any person you believe to be in violation of the Honor Code.
  Inform the appropriate community authority if unresolved (Matthew 18:15-20).

- *To walk humbly with your God:*
  Display selfless service and Christ-like humility.

2026–2027 UGST CALENDAR

The official seminary academic calendar can be found on the website: urshan.edu/ugst. Urshan Graduate School of Theology reserves the right to change the calendar without previous notice.

UGST considers the week of the UPCI General Conference a religious holiday. No assignments will be scheduled for students during that week. (An exception is made for intensive 8-week terms.)

ENDORSEMENTS, CERTIFICATIONS, APPROVALS, AND RECOGNITIONS

Urshan Graduate School of Theology is endorsed by the UPCI Office of Education and Endorsement (Article IX, Section 3(b)) of the General Constitution of the United Pentecostal Church International). The Division of Education and Endorsement may be reached at 36 Research Park Court, Weldon Spring, MO63304: (636) 229-7900.

Urshan Graduate School of Theology is approved to provide Veterans Administration education benefits under the GI Bill® and is recognized by the Student and Exchange Visitor Program (U.S. Immigration and Customs Enforcement) to accept international students. Furthermore, Urshan Graduate School of Theology is eligible by ICE (Immigration and Custom Services) to offer student visas to students from foreign countries as well as provide federal loans and financial aid to qualified students the U.S. and Canada. UGST also meets the criteria for VA benefits for eligible students.

Urshan Graduate School of Theology is a member of and is accredited by the Association of Theological Schools in the United States and Canada, and the following degree programs are approved: Master of Divinity, Master of Arts in Christian Ministry, Master of Theological Studies, and Doctor of Ministry.

The Commission on Accrediting of the Association of Theological Schools in the United States and Canada
10 Summit Park Drive
Pittsburgh, PA 15275, USA
Telephone: 412-788-6505
Fax: 412-788-6510
Website: www.ats.edu

The Urshan System (UU and UGST) is accredited by the Higher Learning Commission (hlcommission.org), a regional accreditation agency recognized by the U.S. Department of Education.

ADMISSIONS

ADMISSIONS PHILOSOPHY (IA.02.001)

UGST seeks to expand access and opportunity to Apostolic men and women of diverse backgrounds, interests, and experiences seeking a vibrant foundation in academic excellence and Christian character and service. UGST is eager to enroll qualified students who display excellent Christian character, a spirit of servant-leadership, and strong academic ability. UGST's admissions process is designed to identify and select a student body Apostolic in belief and practice that shares this distinct dedication. UGST seeks students who thrive in the academic, spiritual, and community life at Urshan. Successful applicants will demonstrate qualities and proven skills necessary for academic success, intellectual and spiritual engagement at UGST.

ADMISSIONS PROCEDURE (IA.02.002)

UGST seeks to enroll qualified students who encompass a holistic set of characteristics including: leadership, servanthood, academic ability, and articulation of thought. Applicants are evaluated on the strength of their recommendations, extracurricular service, academic achievement, and the quality of their essay.

APPLICATION REQUIREMENTS (IA.02.003)

Urshan Graduate School of Theology has rolling admissions. Applicants can be accepted as soon as their file is complete and they have fulfilled all the criteria necessary for admission. However, to have the greatest opportunity for scholarship assistance, scholarship requests should accompany applications prior to the following dates: For the fall semester, applications should be received by May 1. For the spring semester, applications should be received by November 1. Late submissions will still be considered on a case-by-case basis. If a student is applying for Federal Financial Aid, consult the Financial Aid Handbook for application deadlines.

Table 2. Required Information/Data for Application Submission

Degree-Seeking	Guest Students
1. Online Application Form 2. Application fee ($75.00) 3. Admissions essay 4. Academic writing sample 5. Headshot photo 6. Copy of government-issued photo ID 7. Pastoral recommendation 8. Academic recommendation 9. Personal recommendation 10. Official transcripts from all post-secondary institutions attended 11. Health history (if an on-campus student) 12. Personal interview with a faculty member	1. Online Application Form 2. Pastor's recommendation 3. Headshot photo 4. Copy of government-issued photo ID 5. Can only complete 12 credit hours without matriculating

ACADEMIC ACHIEVEMENT (IA.02.004)

Applicants must have earned a bachelor's degree with a minimum 2.7 CGPA on a 4.0 scale. For international students, UGST requires as well a minimum TOEFL score of 550 (paper version) or 213 (computer version) or equivalent for applicants for whom English is a second language or who are not native-born English speakers. On the TOEFL iBT scale, this corresponds to a score of 79–80.

Students from the following countries who have completed high school or secondary school are not required to prove English proficiency: Australia, Belize, Canada (except Quebec), the Fiji Islands, Guyana, Kenya, Ireland, New Zealand, Uganda, United Kingdom, Zimbabwe and English-speaking countries in the Caribbean (Jamaica, Bahamas, Cayman Islands, Trinidad & Tobago, etc…).

ESSAY (IA.02.005)

A 3–5-page essay including a testimony of the applicant's salvation experience, call to Christian ministry, an overview of ministerial involvement, and the expected contribution of UGST to future ministry endeavors.

ACADEMIC WRITING SAMPLE (IA.02.006)

An academic paper, or sample thereof (3–5 double-spaced pages), written during the applicant's undergraduate program. If the applicant cannot produce an academic paper from his/her undergraduate study, one may be composed on a topic of the applicant's choosing. The paper should reference a minimum of four academic sources and meet the formatting requirements of an academic citation style. Based on this writing sample, when compositional skills are weak, the student may be admitted but required to receive approved tutorials in English composition.

RECOMMENDATIONS (IA.02.007)

All applicants must obtain three recommendations: 1) a pastoral recommendation (if the applicant is a pastor, a recommendation must be obtained from a District Superintendent or equivalent if the applicant is a member of another Apostolic organization), 2) an academic recommendation from a professor or college official who is familiar with the applicant's academic background, and 3) a personal recommendation from one other person of their choice, other than a family member. Forms for these recommendations will be emailed directly to the applicant's chosen references once the online application is submitted.

EXTERNAL TRANSCRIPTS (IA.02.008)

Applicants must request an official transcript from every college, university, or seminary attended. Transcripts are considered official when they bear the issuing institution's seal and are mailed directly to UGST by the institution. If applicant attended multiple schools, one transcript should confirm the completion of a bachelor's degree.

CHURCH AFFILIATION (IA.02.009)

An applicant should be an active member of an Apostolic Pentecostal church.

NON-DISCRIMINATION STATEMENT (IA.02.010)

UGST does not discriminate based on race, gender, color, national or ethnic origin, age, disability, or military service in admission or in the administration of its education policies, programs, and

activities. Inquiries or complaints should be directed to the Executive Vice President. UGST complies with relevant provisions of Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973.

PROVISIONAL ACCEPTANCE (IA.02.011)

Applicants not meeting the requirements for unconditional admission but showing other indications of ability to handle the academic rigors of UGST may be admitted provisionally at the discretion of the admissions committee. Such admission will place the applicant on probationary status. (See Academic Evaluation section.)

RESTRICTED ADMISSIONS (IA.02.011)

An applicant whose bachelor's degree is from an unaccredited institution or whose undergraduate grade point average was between a 2.7 and a 2.3 on a 4.0 scale, but otherwise is approved for admission, may be probationally admitted. They will be required to successfully complete WR 501 Introduction to Graduate-Level Academic Writing and BI 520 Biblical Interpretation in their first year. A maximum of 10% of the student body may be accepted under this category. Bachelor degrees granted by UPCI-endorsed Bible colleges are considered to be equivalent to accredited degrees (ATS). After demonstrating the capacity to do satisfactory work (at least 2.5 GPA) over two semesters of full-time study, the probationary status will be revoked. The student will then be granted unconditional status in his/her degree program.

TRANSFER CREDITS (IA.02.013)

Students transferring to Urshan Graduate School of Theology from other institutions must provide official transcripts of all previous academic work as part of the regular admission requirements. Due to the difficulty of evaluating a student's work from another institution, final evaluation will be made based on the student's first semester work at Urshan Graduate School of Theology. In general, only courses with grades of B- or better from an accredited graduate institution may be transferred to Urshan Graduate School of Theology. Only courses similar to those offered at Urshan Graduate School of Theology will be considered for transfer.

The number of credits that can be transferred varies by degree program. The determination is made by the academic dean. In general, no more than a third of the credits will be considered for transfer due to the distinctive nature of the programs at Urshan Graduate School of Theology. If a UGST student feels that a transfer course has been incorrectly applied or denied, he or she is welcome to appeal the decision to the Academic Dean for faculty review.

Students may receive advanced standing from an accredited undergraduate religion or Bible degree. ATS requires a written and/or oral assessment to show "that students have the knowledge, competence, or skills that would normally be provided by the specific courses for which they have been admitted with advanced standing." Advanced standing cannot be automatically granted based on ministerial experience or content of undergraduate work. A maximum of 1/6 of master's degree credits may be granted as advanced credit.

A student normally will be excused from courses that parallel those from a previously attended accredited graduate institution with permission from the faculty member involved or the academic dean. Such waivers must be approved by the academic dean. Elective credit may be given for appropriate parallel study. In cases where course work done elsewhere is partially parallel, the instructor may allow partial class attendance and assign special research projects to fulfill the course requirements.

GUEST ADMISSIONS (IA.02.014)

UGST offers the opportunity for students to begin taking classes as a non-matriculated student. Prospective students must complete a Guest Application through the Admissions Office. Upon approval, non-matriculated students may take up to 4 of the following classes: BI 520 Biblical Interpretation, MN 502 Mission of the Church, MN 501 Personal Spiritual Disciplines, BT 501 Systematic Theology I, BT 502 Systematic Theology II (based on successful completion of Systematic Theology I), BI 501 Old Testament Foundations, BI 511 New Testament Foundations, and PC 622 Pastoral Counseling. Guest students may be allowed to take other courses not on this list with the permission of the professor. Guest students may not enroll in the next course until they have paid for the previous course in full.

Students may audit any course with the instructor's permission. Anyone who desires to audit a course must complete a guest application before enrolling in the course. The audit fee is $360 per course, and the student will not be assigned a grade or given credit for completion of the course.

READMISSION POLICIES (AC.02.004)

Students who are granted a Leave of Absence (LOA) may automatically return to UGST without having to reenter the admissions process. Students should inform the registrar and their academic advisor of their desire to return for the upcoming semester. Students must notify the registrar by March 1 in order to return in the fall term and by October 1 in order to return in the spring term.

Students who deliberately withdraw from UGST must seek approval from the academic dean to reenroll. Students must notify the registrar by March 1 in order to return in the fall term and by October 1 in order to return in the spring term. If approval is granted, the student may enroll in courses for the upcoming semester. If the student's readmission request is denied, the student can appeal to the Academic Affairs Committee. The decision of the committee is final.

Students seeking to return to UGST after an Involuntary Withdrawal must start the admissions process anew and complete all requirements as though they were a prospective student.

STUDENT RIGHT-TO-KNOW ACT (AC.07.012)

Current and prospective students who wish to know the completion or graduation rate of degree-seeking, full-time students entering UGST can find this information on the UGST website. Reports may also be obtained from the Office of the Registrar.

APPEALING AN ADMISSIONS DECISION

An applicant who is admitted on a provisional status or denied admission to the University has the right to appeal the decision. The applicant must notify the Admissions Office of their intent to appeal the initial decision within 10 business days of the applicant being sent the decision via email. Applicants will notify the Admissions Office via email and identify the argument(s) on which the appeal is based. The Admissions Committee will meet following the priority application deadline to review those applications in the appeal process. The Committee will review all submitted material and the applicant's argument(s), evaluate the initial decision, and render its findings to the Director of Admissions who will inform the applicant. The Admissions Committee's decision is final.

ONLINE LEARNING

The mission of UGST is to provide training, development, advanced studies, and a research center for men and women of the Apostolic faith worldwide to further them for Christian service. UGST's Online Program bridges the gap brought on by geographic distance and allows leaders across the globe to access the training and advanced studies offered by our outstanding faculty.

The mission of the online department is to utilize effective technologies to provide affordable, accessible and effective learning opportunities to Apostolic men and women worldwide who are unable to embrace the traditional method of education. Online students may pursue any degree program offered by UGST. Online students connect with the UGST community by participating in student life events such as short-term class socials, chapels, and the honor code signing ceremony.

Course formats include: online, on-campus, short terms and DLive courses (synchronous courses conducted in real time). Online students in the MACM and MDiv programs must attain half of their degree credits via short-term courses or on-campus courses to meet residency requirements. MTS students must complete at least seven such courses (21 credits) to meet residency requirements. Typically, short terms are offered as weekend or week-long courses, and students can expect at least 23 hours of on-campus class time. It is recommended that students attend approximately 2 short term courses per academic year to meet these requirements. Thesis (Thesis I & Thesis II) credits count toward residency credits for online students. On-campus students and online students complete the Thesis largely independently with some supervision from advisors. Therefore, the process is equivalent for both on campus and online students.

UGST waives its residency requirements for international online students for the MTS: General Track. UGST defines international students as those whose primary residence is outside of the United States and Canada. This provision includes missionaries serving in countries outside of the United States and Canada, extending the waiver even if such missionaries are on deputation in the U.S. and Canada. International students are automatically granted this waiver. Nevertheless, UGST will allow these students to take courses on campus should they so desire.

Online students are not alone in their journey and can expect the help of the community. Each student is advised individually to devise the most workable plan for course completion. Students are also encouraged to reach out to their advisor, faculty, and staff at any time. Resources such as the library and the Urshan Student Success Center (which includes a writing center) are all available to support student learning. All students have access to the UGST Student Resource Course in Canvas which is frequently updated with information and resources to guide the student through their degree program.

TUITION, FEES, & FINANCIAL AID

TUITION (FI.02.001)

Cost ($) per credit hour:	$475.00
Audit Cost ($) per credit hour:	$120.00

ROOM AND BOARD

Dorm Maintenance fee (annual)	$150.00
Room and Board (Single Occupancy) – Building H	$3,999.00

FEES (FI.02.002)

Due to the Graduate School incurring upfront costs in association with certain educational activities, the following fees are non-refundable:

Application fee	$75.00
Auto Registration and Campus Security fee	$50.00
Course drop/add (per course)	$10.00
Deferred payment plan (per semester)	$50.00
Graduation (payable with graduation application form)	$225.00
Late academic and financial pre-registration (returning students)	$250.00
Late payment	$75.00
Late Graduation Application	$50.00
Lost dorm or mailbox key	$5.00
Lost or unreturned dorm key	$10.00
Each additional replacement	$50.00
Returned check (per check)	$20.00
Student activity fee (per semester; on-campus students)	$100.00
Student activity fee (per short term)	$25.00
Thesis sustaining fee (per semester)	$200.00
Comprehensive Exam fee	$100.00
Portfolio	$500.00
Student ID replacement	$25.00
Student services fee	$50.00
Technology fee (per semester)	$375.00
Technology fee (per 3-credit online class)	$50.00
Transcripts fee	$5.00
Laundry fee (per semester, on-campus students)	$100.00

UGST is in compliance with the requirements of PL 113-146 the Veteran Access, Choice and Accountability Act of 2014, Section 702

For recipients of Chapter 31 and Chapter 33 of the G.I. Bill® , the School will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries or other institutional facilities, or the requirement that a Chapter 31 or Chapter 33 recipient borrow additional funds to cover the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement of tuition or mandatory fees payment by the U.S. Department of Veterans Affairs.

CHANGES IN FEES (FI.02.003)

UGST reserves the right to change the fees stated or to establish additional fees at any time without prior written notice. When fee changes or additions are made, they become effective with the next payment due.

PAYMENT OF ACCOUNTS (FI.02.004)

UGST offers the following payment options:

- Pay in full by semester (due first day of classes)
- Deferred payment plan (per semester)
- Federal Direct Student Loans

Students who are unable to make full payment may select the deferred payment option. No interest charges are assessed, and there is no credit check. There is a $50 deferred payment fee per semester. Students will make equal payments throughout the semester with payments due on the 1st of each month as defined in the student's deferred payment plan, established at the beginning of the semester.

A $75 late fee will be assessed for late payments. Students who fail to bring their account current by the first day of the month following a missed payment may be subject to withdrawal and/or denied registration for the next semester until the balance is brought current or reduced to $500.00 or less.

All balances must be paid in full by the end of the semester, and students must receive financial clearance from the Business Office before registering for a subsequent semester.

FINANCIAL ASSISTANCE

UGST students have access to institutional financial aid, as well as unsubsidized Stafford loans. For information about available scholarships, as well as information regarding eligibility and application for federal student aid, students should consult the Financial Aid Handbook (Title IV Loan Conduct Code can also be found in the Financial Aid Handbook). Scholarship application deadlines are as follows:

- Fall semester: Applications due by May 1; notifications sent by July 15
- Spring semester: Applications due by November 1; notifications sent by December 31

Late submissions will still be considered on a case-by-case basis.

NON-PAYMENT OF FEES (FI.02.006)

Non-payment of tuition or other charges due UGST or otherwise affecting UGST will prohibit the student from receiving certain services. Students with outstanding financial obligations to UGST will not be allowed to register, obtain transcripts, or receive official verification of enrollment. Students whose payment plan is more than one month in arrears may be asked to withdraw from UGST.

THESIS SUSTAINING FEE (FI.02.008)

Students who do not complete thesis requirements by set due dates may go on thesis-sustaining status in following semesters. Students on thesis-sustaining status must demonstrate progress on their thesis and pay the sustaining fee. Students may have up to 3 additional semesters (beyond the initial year given) to complete their thesis. Progress and sustaining fee will be required for each of these additional semesters.

TUITION REFUND SCHEDULE (FI.02.009)

To receive a refund, the student must complete the withdrawal form with the registrar. Federal student loan refunds are subject to federal regulations, found in the Financial Aid Handbook. Students are strongly encouraged to contact the Financial Aid Office when considering withdrawing from a course in order to fully review the implications of withdrawal. Refunds apply to tuition only. Fees are not subject to refund. Students may receive a tuition refund according to the following schedule:

FULL SEMESTER ONLINE/ON-CAMPUS COURSES

- 1st week of classes: 100%
- 2nd week of classes: 90%
- 3rd week of classes: 50%
- 4th week of classes: 25%
- 5th week of classes: 0%

8-WEEK COURSES

- 1st week of classes: 100%
- 2nd week of classes: 90%
- 3rd week of classes: 50%
- 4th week of classes: 0%

SHORT-TERM COURSES

- 4 weeks or earlier than the first day of class on campus: 100% of tuition less $150 if class is dropped after the Registration deadline for that semester
- 3 weeks before the first day of class on campus: 75%
- 2 weeks before the first day of class on campus: 50%
- 1 week before the first day of class on campus: 25%
- Less than 1 week before the first day of class on campus: No refund

UGST reserves the right to cancel classes due to low enrollment or other factors. If a class is cancelled by the institution, registered students are entitled to a full refund of all monies paid.

Students who fail to notify the Registrar in writing of their withdrawal will forfeit any refund that might otherwise have been available to them.

STUDENTS CALLED TO ACTIVE MILITARY DUTY (FI.02.010)

Full refunds are granted to reserve military students who must withdraw from UGST due to being called to active duty, provided that those students qualify for and obtain an approved leave of absence from the School.

VETERAN REFUND (FI.02.011)

Students receiving educational assistance benefits administered by the U.S. Department of Veterans Affairs who fail to enter a course or who officially withdraw prior to completion shall be entitled to a refund of the unused portion of tuition, fees, and other applicable charges.

Refunds shall be calculated on a pro rata basis, reflecting the portion of the course not completed. The institution's refund calculation may vary from the exact pro rata amount; however, the total refund shall be within 10 percent of the exact pro rata refund as required by federal regulations.

The institution may retain no more than $10 of the established registration fee when applicable for students who do not enter the course.

All refunds due under this policy shall be issued within 40 days of the official withdrawal or determination of non-attendance. (38 CFR 21.4255)

Students Returning For New Degree (FI.02.005)

Students who have completed an MACM, MTS, or MDiv at UGST and later decide that they would like to complete an MDiv or DMin will not receive an alumni discount since they are pursuing a new degree and are not merely taking classes for professional or personal development.

Military and Veteran Student Services

Urshan Graduate School of Theology is happy to assist those who are present and past members of the United States military as well as the families of those who have served. UGST accepts Veteran's Administration (VA) benefits as well as Tuition Assistance (TA) from the active-duty service member's branch.

CONTACT US

Military & Veteran Services
Urshan Graduate School of Theology
155 Urshan Way
Wentzville, MO 63385
Director: Priscilla Richardson, M.S.
Phone: 314-838-8858 Ext #2116
Email: veteransaffairs@urshan.edu
Webpage: https://urshan.edu/ugstmilitaryandveterans

Financial Aid Office
Urshan Graduate School of Theology
155 Urshan Way
Wentzville, MO 63385
Phone: 314-838-8858 Ext #2116
Email: financialaid@urshan.edu
Webpage: https://urshan.edu/ugstfinancialaid

VETERAN'S BENEFITS

Full or part-time UGST students who are active duty, reserve personnel, veterans, or, in some cases, the child or spouse of a veteran are eligible for Veteran Education Benefits. To determine eligibility, complete the online Application for VA Education Benefits (VA Form 22-1990).

VA benefits include:

- Veteran Readiness and Employment (Chapter 31)– If you have a service-connected disability that limits your ability to work or prevents you from working, Veteran Readiness and Employment (formerly called Vocational Rehabilitation and Employment) can help. This program—also known as Chapter 31 or VR&E—helps you explore employment options and

address education or training needs. In some cases, your family members may also qualify for certain benefits.

- Post 9/11 GI Bill® (Chapter 33) – If you have served on active duty after 9/11/2001, you may qualify for the Post-9/11 GI Bill® (Chapter 33).
- Post 9/11 GI Bill® – Transfer of Entitlement (Chapter 33) – If you are a dependent of a service member who served on active duty after 9/11/2001, you may qualify for the Post-9/11 GI Bill®. To qualify for this entitlement, the Post 9/11 benefits must be transferred to the dependent prior to parent/spouse leaving active duty or selected reserve services.
- Montgomery GI Bill® Active Duty (Chapter 30) – If you served at least 2 years on active duty prior to 9/11/2001, you may qualify for the MGIB-AD.
- Montgomery GI Bill® Selective Reserve (Chapter 1606) – For eligibility, you must be a member of the Army, Navy, Air Force, Marine Corps or Coast Guard Reserve, Army National Guard, or Air National Guard.
- Post-Vietnam Era Veteran's Educational Assistance Program (VEAP, Chapter 32) – If you contributed to the VEAP program ($2 to $1 match) during your military career, you may be eligible for this program.
- Survivor's and Dependent's Educational Assistance (DEA) program (Chapter 35) – If you are the child or spouse of a Veteran or service member who has died, is MIA, or has disabilities, you may be able to receive help paying for your education through the DEA program.
- Veteran's Scholarship and Grant Resources – In addition to VA benefits, you may also be eligible for grants and scholarships from a variety of veteran's organizations. These resources are also available to those who are dependents of a service member but were unable or ineligible to receive VA educational benefits. This link will take you to the U.S. Veterans Magazine website where you will find an inexhaustive list of scholarships and grants.

MILITARY TUITION ASSISTANCE (TA)

UGST complies with the policies and procedures for the military Tuition Assistance program for eligible members of the U.S. Armed Services.

Each service has its own criteria for eligibility. Prior to enrollment, prospective students are directed to speak with their Education Services Officer (ESO) or military counselor to determine which VA or Military benefit(s) they qualify for.
Register for classes only after approval from your ESO is obtained.

RETURN OF MILITARY TUITION ASSISTANCE

In compliance with the Department of Defense policy, UGST will return any unearned TA funds on a prorated basis through at least the 60% portion of the term for which the funds were provided.

Please note: If you withdraw (officially or unofficially) from a course and did not complete at least 60% of the course, you may not be eligible for the total amount initially awarded through Tuition Assistance. In cases where some or all the Tuition Assistance must be returned to the military, you will be responsible for all balances on your student account.

Full Semester Courses

- Before or during weeks 1-2: 100% return
- During weeks 3-4: 75% return
- During weeks 5-8: 50% return
- During week 9: 40% return (60% of course is completed)
- During weeks 10-16: 0% return

Short Term Courses

- Before or during week 1: 100% return
- During week 2: 75% return
- During weeks 3-4: 50% return
- During week 5: 40% return (60% of course is completed)
- During weeks 6-8: 0% return

Recruitment of Military and Veterans Policy

In accordance with the DOD Memorandum of Understanding, Urshan Graduate School of Theology (UGST) bans inducements to any individual or entity (other than salaries paid to employees or fees paid to contractors in conformity with all applicable laws) for the purpose of securing enrollment of service members or obtaining access to tuition assistance funds as part of efforts to eliminate aggressive marketing aimed at service members.

UGST does not participate in high-pressure recruitment tactics aimed at Service members. Service members will not receive three or more unsolicited contacts (by phone, email, or in-person), nor will they be engaged in same-day recruitment and registration for the purpose of securing Service member enrollments.

Additionally, UGST will not provide any commission, bonus, or other incentive payment based directly or indirectly on securing enrollment of federal financial aid to any persons or entities engaged in any student recruiting, admission activities, or making decisions regarding the award of student financial assistance.

LEARNING RESOURCES

LIBRARY

The Urshan Library is a member of the Missouri Resource and Education Network (MOREnet). Additionally, the Library is a member of St. Louis Regional Library Network (SLRLN), which offers faculty and students access to over ninety academic and research libraries in the St. Louis area.

The Urshan Library also maintains a subscription to an EBSCOHost database package, which offers access to many different databases of academic journal articles as well as over 200,000 eBooks. Databases may be used both in the library and online. Access to the library materials is open to students, staff, faculty, alumni, friends of the library, and members of SLRLN during regular library operating hours.

Library hours are posted on the website (https://urshan.edu/dkb-library-ugst). The library space provides reading rooms, conference rooms that may be reserved for group study, and individual study rooms. There is a printer/copier available for students and guests to use for a per-copy fee.

The Urshan Library Handbook is provided to each student upon enrollment, and contains information regarding catalog and database usage, reserve materials, general library policies, student services available within the library, and library staff. Additionally, tutorial videos on the library webpage show students how to access the catalog and perform database search procedures. (See Library Services Handbook.)

CENTER FOR THE STUDY OF ONENESS PENTECOSTALISM

The Urshan Library has partnered with the United Pentecostal Church International (UPCI) to provide the Center for the Study of Oneness Pentecostalism (CSOP). Located on the Urshan campus, CSOP is the world's largest collection of Oneness Apostolic source materials and includes a museum, historical archives, and reading rooms.

URSHAN STUDENT SUCCESS CENTER

All Urshan students may take advantage of the services offered by the Urshan Student Success Center. These services include:

- Academic Coaching: face-to-face advising as well as access to electronic course modules that students can take to improve study skills, note taking, time management, etc.
- Writing Center: tutoring to sharpen skills in research, writing, and reasoning skills. Services are available to all students regardless of classification or degree program. Students on academic probation or with known deficiencies in writing may be required to seek help from the Writing Center.
- Peer2Peer Tutoring: students who wish to support their peers academically volunteer time in the USSC.
- Academic Mentoring: incoming students who are admitted on provisional status as well as students who have not maintained satisfactory academic progress, will have regularly scheduled meetings with the Student Academic Support Officer(s). These mentoring meetings are designed to help students achieve their personal GPA goals as well as continued academic success.
- Counseling referrals: students may receive referrals for access to professional counseling services for their mental and emotional health.

TECHNOLOGY RESOURCES

The entire Urshan campus is Wi-Fi accessible to students, employees, and guests. The Urshan System makes extensive use of cloud applications such as Instructure's Canvas learning management system, and Google Apps for Education (including Gmail, Calendar, Drive, Docs, and Hangouts).

Urshan provides a computer lab with five personal computers, which provide access to online research, the library catalog, and the Microsoft Office software suite. Any specialized software (such as BibleWorks) that is requested by the faculty for the students' successful completion of courses is procured and installed as needed.

TECHNOLOGY RECOMMENDATIONS

The school-wide learning management system is Canvas by Instructure, the only Learning Management Software native to the cloud. Accessing course materials is facilitated through your web browser. To ensure optimal performance, it is recommended to use a current computer equipped with Windows 10 or above. If using a Mac, we recommend Mac OS X 13 or higher in conjunction with a reliable broadband internet connection. Additionally, users should install the latest version of Mozilla Firefox, Google Chrome, or Microsoft Edge (ideally two different browsers for compatibility purposes). It is also essential to have Adobe Acrobat Reader and word processing software installed, with MS Office Word being strongly preferred. Please be aware that as technology evolves, there may be revisions or updates to these requirements to maintain compatibility and efficiency with the learning management system.

ACADEMIC POLICIES AND PROCEDURES

As expressed in its mission statement, UGST exists to "provide training, development, advanced studies, and a research center to prepare Apostolic men and women worldwide for Christian service." UGST believes its academic programs and practices contribute significantly to this holistic mission. Every member of the Urshan community is called to this collaborative effort. The board members, administration, faculty, staff, and students work together to achieve this curriculum. If there occurs any apparent discrepancy between academic policies or procedures as presented in this Academic Catalog and those listed in the Student Handbook, the Academic Catalog shall be authoritative.

CREDIT HOUR (AC.02.009)

Students earn credit toward their degrees by completing courses at UGST. UGST equates a unit of credit to at least three hours of work per week for a semester. A three-credit-hour class consists of approximately three hours of lecture, discussion, and class participation as well as nine hours of homework per week. Short-term intensive courses require assignments and readings to be completed both before and after the on-campus dates, during which students can expect at least 23 hours of class time. Class meetings and online opportunities fulfill the lecture, discussion, and classroom participation requirements for short-term intensives. Courses offered in shorter academic terms provide the equivalent number of hours of instruction and out of class work.

ACADEMIC ORIENTATION (AC.02.010)

Before each academic year begins, academic orientation is provided for all new students through the Canvas course, UGST Student Resource Center. In this course, students can access information about navigating their educational journey. They are introduced to UGST faculty and departmental staff, trained in the use of Canvas and Populi, and provided with academic policies and procedures. Students have access to this resource course throughout their programs.

ACADEMIC ADVISEMENT AND REGISTRATION

ACADEMIC ADVISEMENT (AC.02.011)

After admission to UGST, students are assigned to an academic advisor by the Academic Dean. The academic advisor plays a vital role in helping students choose semester classes and develop long-range academic, career, and ministry plans. Advisement is a continuous process that begins with matriculation and continues throughout the student's UGST career. However, it remains the responsibility of the student to know and fulfill the requirements necessary for obtaining a degree at UGST. Students should maintain their own records with copies of all official correspondence with UGST. Students should check academic advice against the official policy of the school as it is found in published documents.

ACADEMIC LOAD (AC.02.012)

Full-time status is a minimum of 9 credits per semester (defined as a 6-month period). The 9 credits can be a combination of on-campus, short-term intensives, and online courses. Students who do not take a full-time load **are not eligible for scholarships**. Online students who take 9 credits in a semester can be considered for pro-rated scholarship funds. Students may take **up to 15 credits** during the regular semester if their work schedule and ministry commitments allow such a load. Students seeking to take 15 credits need the approval of their academic advisor and the academic

dean. Short term classes in August, October, and January are considered part of the fall semester; March and June classes are part of the spring semester.

Registration (ac.07.015)When applicants have been admitted to UGST, they are eligible to register for courses. The specific period for registration each semester is indicated on the UGST academic calendar. There is a late registration fee.

ADDING OR WITHDRAWING FROM COURSES (AC.07.016)

A student wishing to withdraw from any course(s) or to make any other change in enrollment must apply in writing to the registrar's office by filling out the Add/Drop/Withdraw form on the Populi home page. The academic department encourages students to check with their advisor before adding or dropping a course. Generally, a student may add/drop classes through the end of the second week of the semester. See the calendar for the specific cut-off dates. Any changes between taking a course as an audit student or for credit must occur within this time.

A student who withdraws from a course will be assigned either a "withdraw pass" (WP) or a "withdraw fail" (WF). A withdraw pass does not affect a student's GPA, but a withdraw fail will be calculated as an "F." The student may not withdraw from a course after the end of the eleventh week (or a similar proportion of time as it is prorated for short-term intensives). Students may add, drop, or change courses without financial penalty prior to the registration deadlines for each term.

CHANGE OF DEGREE PROGRAM (AC.02.015)

A change of program request form is available from the Populi home page. It is understood that a change of program may extend the student's time at Urshan Graduate School of Theology. Students may only change programs at the beginning of a semester and not in the middle of a semester.

COURSE CANCELLATION (AC.02.016)

UGST may cancel any course because of insufficient enrollment or if the instructor unexpectedly becomes unavailable. Full refunds of applicable tuition are granted when UGST cancels a course.

CLASSROOM POLICIES

ATTENDANCE POLICY (AC.02.017)

Students are expected to attend all scheduled class sessions. Each instructor sets class attendance policies as announced in the course syllabus. Students excessively absent or tardy for class will have their grades lowered, may be placed on probation, or may be dismissed. In no case can a student receive credit if they miss more than two weekly class sessions in an on-campus course or more than one-half day (4 hours) of scheduled on-campus class time during a short-term course. In order to earn residency credit for a full-semester on-campus course, students must be present in person for no fewer than ten weekly sessions. Additionally, students in all courses may be required to submit a statement declaring the number of sessions "attended" online.

CLASS VISITORS (AC.02.018)

Students who wish to bring visitors to class must obtain permission from their individual instructor before the class session.

COURSE AUDIT (AC.02.019)

UGST allows students to audit select courses without receiving a grade or credit. Taking a course as an audit means the student will be expected to regularly attend classes and, at the discretion of the

course professor, do some of the assigned work (e.g., course readings, post on discussion boards), as it is understood that a student chooses to audit a course for self-enrichment and academic exploration.

Audits are only offered on a space-available basis with approvals of both the course instructor and the Academic Dean.

The following guidelines apply to audited courses:

- A change from an audit to a credit basis must be made by the same deadline as adding/dropping a course (by the end of the second week of classes); students will be responsible for all additional, adjusted tuition charges. (Students receiving Federal Financial Aid should consult the Financial Aid Handbook for information regarding changes in financial responsibility if they switch to a credit basis.) Students may not register for an audit after the second week of classes. Only students who meet the academic requirements for the course may change from an audit to a credit basis.
- A change from a credit to an audit must be made by the end of the fourth week of classes; students will only be eligible for the tuition refund as provided for in the standard tuition refund schedule.
- A student who elects to audit a course will have the letters "AU" entered on the transcript under credits; an audited course does not earn credit or impact the student's GPA.
- Students who audit a course are required to pay an audit fee of $360 per course.

FACULTY RIGHT TO ESTABLISH ADDITIONAL CLASSROOM POLICIES

Faculty members, at their discretion, may establish additional policies in the course syllabi related to classroom decorum, the use of electronic devices in class, and other rules designed to maintain a classroom environment conducive to learning and the respect of others. These rules and policies may include reasonable penalties for violation.

ADA STATEMENT

Reasonable accommodations are offered to provide students with disabilities an equal opportunity to participate in academic programs and to promote and facilitate the integration of students with disabilities into academic and residential life. Urshan Graduate School of Theology ("UGST") is committed to the success of the whole church, to promoting the unity and the establishment of the saints and promoting the ministry regardless of disability. To that end, UGST strives to create an inclusive educational environment for all members of the Urshan community in accordance with provisions of applicable laws including, but not limited to, the Americans with Disabilities Act as amended (ADA), and Section 504 of the Rehabilitation Act of 1973 (Section 504).

TRANSCRIPTS AND DIPLOMAS (FI. 02.007)

Transcripts may be requested through the university website or Populi. There is a charge of $5.00 for each transcript requested (unofficial or official). There is a charge of $50.00 for each diploma requested. The student's account must be current (alumni accounts must be paid in full) and all financial, academic, or disciplinary holds cleared before an entire transcript (as prescribed in the transcript policy) or diploma can be issued.

LEAVE OF ABSENCE (AC.02.001)

UGST recognizes that life events may require a student to modify class enrollment and schedules. In such cases, a student may be placed on an academic leave of absence at the discretion of the academic dean (a Leave of Absence request form can be found on Populi and should be submitted to the Registrar with all requisite signatures and third-party proof substantiating the reason for the leave of absence). A leave of absence may be anywhere from 29-180 days in a twelve-month period. For information concerning financial responsibility and federal student aid guidelines during a leave of absence, please contact the Financial Aid Office.

DELIBERATE WITHDRAWAL (AC.02.002)

A student who is in good academic standing and does not wish to seek a Leave of Absence (LOA) may voluntarily withdraw from UGST. Students should seek withdrawal if they are leaving UGST at the completion of semester or if they choose to drop or withdraw from all of their courses during the semester. Students who withdraw must meet all financial obligations based on the time of withdrawal. Any scholarships will be rescinded for withdrawing students. Scholarships from the current semester will be removed from the student's account, and the withdrawing student will be responsible for the full amount owed. Students should review all refund policies under "Tuition Refund Schedule." Students should also review the UGST Financial Aid Handbook.

Students living on campus will be expected to vacate their room or apartment upon withdrawing from UGST. Withdrawing students will not be allowed to attend classes, lectures, chapel, or any seminary activities.

Students choosing to withdraw from UGST after the official drop period will receive a grade of WP or WF for each course in which they are enrolled. If extenuating circumstances prompted the withdrawal, students may request that the Academic Affairs Committee change all grades to W.

Before deliberately withdrawing, students are strongly encouraged to speak with their academic advisor and/or the academic dean.

A student who deliberately withdraws from UGST but later wishes to return must notify the registrar by March 1 in order to return in the fall term and by October 1 in order to return in the spring term. The academic dean must approve the student's request to return. If the request is denied, the student may appeal to the Academic Affairs Committee. The decision of the committee is final. (See Readmission Policies.)

INVOLUNTARY WITHDRAWAL (AC.02.003)

Students may be involuntarily withdrawn from UGST because of academic issues that they did not address during academic probation. Such students will not be allowed to attend classes, lectures, chapel, or any seminary activities, nor will they be allowed to live on campus. Students are automatically withdrawn after two consecutive semesters on academic probation.

After a one-year period of withdrawal, students may reapply for admission to UGST. They will reenter the admissions process as though they were a prospective student.

Students involuntarily withdrawn from UGST may appeal to the Academic Affairs Committee if they feel they can adequately explain mitigating circumstances in order to grant a reprieve from the withdrawal. Such students may be allowed to continue on academic probation, or the committee

may recommend a Leave of Absence (LOA). Students returning from the LOA will still be on academic probation. Failure to improve in the semester in which they return will warrant dismissal from UGST.

Involuntarily withdrawn students who attempt to complete work at another accredited graduate school or seminary and desire to receive transfer credit at UGST must obtain permission from the academic dean. Such students must realize that the transfer of credit will depend upon their readmission to UGST. Should the student be allowed to return to UGST, the completed work will be subject to all transfer credit regulations. (See Readmission Policies.)

STUDENT RIGHT-TO-PRIVACY OF RECORDS (AC.07.013)

Urshan Graduate School of Theology complies with the Family Educational Rights and Privacy Act (FERPA). This act protects the right of privacy of students and affords students over 18 years of age certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the seminary receives a request for access. Students should submit to the registrar a written request that identifies the record(s) they wish to inspect. The registrar will make arrangements for access and notify student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the student believes is inaccurate or misleading. The student should write the registrar, clearly identifying the part of the record that the student wishes to change, and specify why it is inaccurate or misleading. If the seminary decides not to amend the record as requested by the student, the student will be notified of the decision and advised of his/her right to a hearing regarding the request for amendment. Additional information regarding hearing procedures will be provided to the student when he/she is notified of the right to a hearing.

3. Urshan Graduate School of Theology protects the right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

    a. One exception permits disclosure without consent to school officials with legitimate educational interests. A school official is a person employed by the seminary as an administrator, supervisor, instructor, or support staff member; a person serving on the Board of Directors; a person or company with whom the seminary has contracted to perform a special task (such as an attorney or auditor); or a student serving on an official committee, or assisting another school official with his or her tasks.

    b. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

    c. Upon request, Urshan Graduate School of Theology discloses education records without consent to officials of another institution in which a student seeks or intends to enroll.

4. Urshan Graduate School of Theology also discloses directory information about the student. Directory information includes (but is not limited to) the following information: name, address, telephone number, e-mail, spouse's name, date and place of birth, denomination, home church, and dates of attendance, photo, degree program and concentration, enrollment type (full time, part time, less than half time), degrees and awards received with the date of graduation. Information published in the student directory may be released up

through the publication of the next student directory the following fall, regardless of whether the student continues to be enrolled.

5. Items that can never be identified as directory information are a student's social security number or institutional number, race/ethnicity, citizenship, nationality, gender, financial aid, billing, grades, GPA, or class schedule.

6. Students may release their academic records to parents, a prospective employer, insurance companies, etc., by providing written consent. The notice of written consent must include the following information:
   a. It must specify the records to be released (transcripts, etc.)
   b. State the purpose of the disclosure
   c. Identity the party or class of parties to whom disclosure may be made, and
   d. Be signed and dated (within the last calendar year) by the student
7. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the seminary to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

   Family Compliance Office
   U.S. Department of Education
   400 Maryland Avenue, SW
   Washington, DC 20202-4605

UNDERGRADUATE STUDENTS TAKING UGST CLASSES

Urshan University juniors or seniors with a CGPA of 3.50 as of the most recently completed semester for which grades are available may take UGST courses if they have completed a Guest Application and have received a recommendation from a UU professor.

Students may take the following courses: BI 520 Biblical Interpretation, MN 502 Mission of the Church, MN 501 Personal Spiritual Disciplines, BT 501 Systematic Theology I, BT 502 Systematic Theology II, BI 511 New Testament Foundations, BI 501 Old Testament Foundations, or PC 622 Pastoral Counseling. Other courses may be taken with the approval of the instructor.

These students will be financially obligated to UGST for these classes. They are eligible to receive 50% off tuition for up to 2 classes (1 fall class, 1 spring class) taken during one school year. Regular fees apply.

Students are expected to either pay in full for the class by the first day of class or enroll in the institutional deferred payment plan. Students will not be eligible for a student loan or any other scholarship besides the 50% tuition discount. Student accounts must be current at both UU & UGST in order to register for classes.

INCLEMENT WEATHER (AC.02.021)

In the case of inclement weather that poses a significant safety risk, the administration will make decisions concerning the closing of the school. The decision will be made by 7:00 a.m. for any given day so that arrangements can be made for early classes. News about closures will be available through the school's website and learning management system so that all students and employees can receive the latest information from one central outlet. Any individual class cancellations will be

communicated to students by the course instructor or the academic dean. In some cases, individual instructors may choose to move the class to an online format for the affected session.

INDEPENDENT STUDY (AC.02.022)

Students may take up to six credits (two three-credit courses) of independent study under a faculty member's direction. Tuition charges are the same as for any other class. Each course must be completed in one semester, during which the student and faculty member must remain in constant communication to ensure course completion, with a minimum of three official meetings. As a guideline, each three hours of independent study requires about 1,500 pages of reading, with one page of written work for every 100 pages read. To qualify a student must:

- have completed at least twelve credits;
- carry a GPA of 3.0 or higher;
- obtain the permission of the academic dean and the supervising faculty member;
- submit a completed Independent Study Contract to the registrar's office before the first day of classes for the semester in which the Independent Study is to be completed (form may be obtained from registrar). Students who fail to submit an Independent Study Contract by this date will automatically be dropped and incur any requisite financial penalties.

CAPSTONE PROJECTS

All students are required to complete a capstone project. MTS students on the General Track will take a comprehensive exam. MTS students in the Research Track will take BI 690 Research Methods in Bible and Theology and write a Thesis. Each thesis credit will require roughly 15 pages of writing. Students will follow the thesis guidelines, available from the office of the Academic Dean. Both on-campus and online students must find a faculty advisor who agrees to guide them through the thesis writing process.

MACM students will write an academic paper based on their internship by integrating coursework and the internship experience and by demonstrating that the objectives of the degree have been met. All MACM students will take BI 690 Research Methods in Bible and Theology. Internship paper guidelines can be found in the Internship Handbook. Online students will be assigned a faculty advisor to guide them through the internship and internship paper.

MDiv students will complete an educational and ministerial portfolio detailing their academic journey at UGST. Students will undergo both a middler defense and a final defense of the portfolio. The middler defense will take place after the successful completion of at least one semester of Field Education. The final portfolio defense will take place just before the student's graduation from the seminary. Students will reflect on their ministerial experience, develop a theology of ministry, and demonstrate mastery of degree objectives.
MDiv students may opt to complete a thesis instead of a full portfolio. A thesis will not replace field education requirements, but MDiv students writing a thesis will only be expected to complete the portfolio up to the middler checkpoint. The final defense will be a defense of the student's thesis.

THESIS GUIDELINES

Prerequisites
Before writing a thesis, students are required to successfully complete BI 690 Research Methods in Bible and Theology, have a B+ CGPA, and have demonstrated sufficient ability in writing that a Thesis

advisor is willing to work with them. It is expected that students wishing to complete a thesis will have carefully reviewed and heeded all feedback provided on their previous coursework, including research papers, from professors and teaching assistants.

Optional: If candidates desire to improve their writing skills in preparation for the Thesis, they should consider registering for WR 501 Introduction to Graduate-level Academic Writing early in the program.

Human Research Subjects Review
Students who use human research subjects (e.g., interviews, observation of individuals or groups, or any other interaction with people) must submit a proposal and informed consent form(s) to the Joint Institutional Review Board (IRB). Students should ask their thesis advisor if a human subjects review is needed. If required, the human subjects review must be completed and approved before the thesis proposal may be accepted. Following IRB approval, the student must submit the written IRB review to the office of the academic dean before any interaction with human subjects begins.

Specialized Methodology
Candidates who choose to utilize a specialized methodology in their theses must demonstrate the ability to do so. In some cases a candidate may be required to take a class in the specialized methodology from another college or university.

Securing a Thesis Advisor/First Reader
Around the midpoint of program coursework, students should begin initiating informal conversations with faculty members related to their ideas for thesis topics. Ultimately, it will be the student's responsibility to secure a first reader to supervise his/her thesis.

For thesis students, a course assignment in BI 690 Research Methods in Bible and Theology will include formally securing a first reader from the faculty. Per the assignment instructions, written proof of the student's agreement with the first reader should be submitted to the academic dean. Another course assignment will guide the student to secure a second reader from the faculty in consultation with the first reader.

Thesis Proposal
The thesis proposal consists of the full text of the first chapter of the thesis together with a brief statement of method, a proposed outline for the reminder of the thesis, and a working bibliography. Although the length of the proposal may vary widely, a general rule of thumb would suggest that a proposal should be a minimum of 3,000 words and a maximum of 10,000 words in length. The formatting of the proposal must adhere to the format outlined in these Thesis Guidelines.

Deadlines
Proposal
To be approved for examination in the fall semester, the thesis proposal must be **accepted** by the candidate's thesis advisor and second reader by September 1, or by February 1 for examination in the spring semester. Proposals not accepted by that date will be considered for a thesis during the subsequent semester. To meet this deadline, candidates should **submit** a first draft of the proposal approximately one month before the close of the previous semester. Candidates should begin ongoing discussions of possible thesis subjects within their area of interest with their thesis advisor early in that semester. In consultation with and by a deadline set by the first reader, candidates will also submit to their readers a tentative thesis completion schedule. The schedule must include

target deadlines for submitting each chapter draft and provide adequate time for reader feedback and revisions.

Submitting Examination Copies

Examination copies of all theses are due by November 1 for the fall semester and April 1 for the spring semester. It is the responsibility of the candidate to ensure that the thesis advisor and second reader have received the examination copies by that time. Theses submitted after that time will not be considered for examination during the semester unless the candidate can provide clear proof of a legitimate cause. Only genuine, dramatic, and unforeseeable emergencies will be considered. Problems with broken computers, printers, postage, travel, or work, family, or church obligations, etc., will not be considered legitimate. Candidates who believe they have just cause for submitting a late examination copy must apply in writing to the UGST academic dean. The decision of the academic dean shall be final.

Defense

The thesis must be successfully defended in a public meeting by or before **April 15** for graduation in the spring semester or **November 15** for graduation in the fall semester. The defense is scheduled by the first reader in consultation with the candidate and the registrar. Candidates, faculty, administration, and other personal guests are invited to the defense. The defense should serve to disseminate the process and conclusions of the thesis and respond to questions from the thesis readers and from the audience. The thesis presentation should also be a time of celebration. Following the public presentation, the first reader and additional faculty reader(s) will consult privately and determine whether the student will receive a pass, fail, or pass with revisions. The faculty readers will then communicate their decision and any required revisions to the student privately within twenty-four hours of the time of the defense.

Revisions

Any required revisions must be completed not later than one week after April 15. Revisions must be reviewed and approved by faculty readers before Approval Page is signed and before final copies are printed.

Editing and Proofreading

It is the sole responsibility of the candidate to ensure that the thesis conforms to the formatting requirements spelled out below, as well as be thoroughly edited and proofread to the readers' satisfaction. If necessary, candidates must make their own arrangements to secure editorial and proofreading assistance. The readers are not responsible for editing and proofreading the thesis.

Submitting Final Copies

Following a successful thesis defense and approval of any revisions, two final printed copies containing the signed Approval Page, must be submitted to the registrar prior to graduation. Candidates must submit the required binding fee to the registrar with each copy. One copy will belong to the student and one copy will be placed in the Urshan Library. In addition, an electronic copy in Portable Document Format (PDF) must be submitted to the academic dean and the librarian. The electronic copy must be the final, corrected thesis as printed. The thesis is not complete until these final electronic and printed copies are received.

Candidates should also consider making a bound copy of their theses for their own use, and giving bound copies to their thesis advisor and second reader as a statement of thanks for their contribution to the project. If additional bound copies are desired, the candidate must submit a printed copy and binding fee for each.

Printing the Final Copies

The final copies for binding must be on 8.5 x 11 paper manufactured for the purpose of printing theses or dissertations. Because printers often enlarge or shrink margins automatically, you may need to experiment to determine the correct copier settings (usually 98%). Only copies of a consistent high quality are acceptable.

Printing must be done with a professional office-quality laser or ink jet printer. If you change printers for the final copies, run a test printout first, as printer profiles affect the output, and changes may occur in margins and pagination.

Because high-quality paper varies slightly in tint or texture from one lot to the next, it is strongly recommended that candidates purchase at one time more paper than would be needed for all final copies.

Formatting Requirements

These guidelines present the standard format for a master's thesis at Urshan Graduate School of Theology. Candidates should follow this format beginning with the proposal stage and then through all drafts of the thesis. The final copies must follow the format described and are subject to format approval before final acceptance of the thesis.

Microsoft Word is the recommended program for preparing and formatting the thesis. Please note that the standards presented throughout this document are within the capability of Microsoft Word, but may not be available in other programs. Exceptions to formatting requirements will not be made due to inadequate word-processing resources.

Style Manual

The approved style manuals are *The SBL Handbook of Style: For Biblical Studies and Related Disciplines*, 2d ed. Atlanta, GA: Society of Biblical Literature, 2014, or for social science theses, the *APA seventh edition*. At any point where the UGST Thesis Guidelines conflict with the SBL Handbook, the UGST Thesis Guidelines take precedence.

Contents

The following order for the parts of the thesis must be followed:

- Title page (see below)
- Limits of Use/Copyright page
- Abstract (see below)
- Acknowledgements
- Dedication (optional)
- Approval page (signed by first reader, second reader, and academic dean)
- Table of Contents
- Abbreviations List
- List of Illustrations/Figures (unless no illustrations/tables are in the thesis)
- List of Tables (unless no tables are in the thesis)
- Preface (optional)
- Text (divided into chapters as indicated below)
- Appendices (optional, see below)
- Select Bibliography or Reference List (see instructions below)

Margins and Pagination

The left margin must be 1.5 inches, which is greater than the default on most word-processing programs.The bottom and right margin must be one inch, and the top margin must be one inch to the page number and 1.5 inches (total) to the first line of text. This margin rule applies to **all** pages [except those beginning with a major heading (see below)], including any appendix materials and any pages with charts, graphs or other illustrations. Carefully consider this margin rule for all materials to be included. Letters, questionnaires, etc., may need to be reduced to meet the margin requirement. With some word-processors, the page number position is considered outside the print area, so your margins may need to be adjusted.

The thesis should be numbered in only two divisions: preliminary pages (lower case roman numerals) and main text (arabic numerals). Begin assigning numbers with the title page, but do not print numbers on the title page, approval page, or copyright page. Arabic numerals begin with Chapter One. Once you begin using arabic numerals, number all the pages to the end--through the text, the appendices, and the bibliography--in one number sequence.

In the preliminary section, page numbers appear at the bottom of the page, centered, 1 inch above the bottom of the paper. For the main body of the thesis, page numbers appear in the upper right corner of the page, 1 inch below the top of the paper and 1 inch from the right edge. **Exception:** If the page begins a major section, the page number is centered 1 inch above the bottom of the page. The first page of every major section will probably need to be formatted as a separate section with its own page setup in order to place the page number at the bottom.

Spacing and Indention

Pages should be printed on one side only. In general, all text for the thesis proper is double-spaced. Major exceptions are preliminary sections (Preface, Acknowledgements, Abstract, Table of Contents), subheadings within chapters, footnotes (though there must be a blank line between entries), block quotations, and the bibliography/reference list (again with a blank line between entries). Any word-processing software you use must be capable of printing both single- and double-spacing on the same page.

The first line of a paragraph should be indented 0.5" from the left margin.

All block quotations within a paragraph are indented 0.5" from the left margin. Proper block quotations must be at least five lines long.

The first line of each footnote should be indented 0.5” from the left margin, with subsequent lines justified to the left margin.

For the bibliography entries, you should use the hanging indention, so the first line is at the left margin, but all subsequent lines are indented 0.5”.

Do not right justify the text. Do not hyphenate to break long words across lines. The ragged right margin is required throughout.

Headings

All major section headings (as indicated in the Table of Contents) are centered, in all capitals and begin two inches below the top of the page. Subheadings within chapters are never in all capitals. Chapter and Appendix headings with appropriate numbers are followed by a blank line, then the title proper, centered and capitalized.

Subheadings within chapters follow the following pattern:

- First-level subheading: centered, bold, capitalized headline style

- Second-level subheading: centered, capitalized headline style (no bold)
- Third-level subheading: on left margin, bold, italics, capitalized headline style
- Fourth-level subheading: on left margin, capitalized headline style (no bold or italics)

Fonts

In general, stick to Times New Roman. The font size should be 12 pt, though 10 pt may be used for footnotes and block quotations. Do not use larger or smaller fonts.

Citation

The thesis is to be fully annotated and documented; every statement for which the candidate is not fully responsible, whether it is in the form of a direct or indirect quotation, is to be supported by a reference citation. The *SBL Handbook* allows the option of using either traditional footnotes or the parenthetical (author/date) system similar to APA style. You may not use both in the same paper! The method used must be selected by the candidate in consultation with the thesis advisor and followed consistently. In general, a thesis using a social-science methodology should use the author-date in-text citation method and all other theses should use the traditional footnote method. **Do not** use the endnote method of citation. All citations, lists of references, and selected bibliographies must follow carefully the rules given in the *SBL Handbook*. Examples of both footnote and author-date formats are provided.

Selected Bibliography/Reference List

A thesis using the traditional footnote citation method should include a Selected Bibliography of those works considered by the candidate (in consultation with the thesis adviser) to be formative to the thesis. It is important to remember that all major publications cited in the text must be found in the bibliography. A thesis using the author-date citation method should include a References List of **all** the works cited in the thesis.

Sources are listed at the end of the thesis alphabetically by the author's surnames, or by corporate body or title in the absence of a personal author. It is generally preferred to have only one section, but if extensive material in a special format or from manuscript sources is used, sections may be created, using the same subheading style as in the main text. See the *SBL Handbook* for extensive examples of correct bibliographic format.

Quotations

Note that copyright laws do not permit unlimited quotation of copyrighted material, even if properly cited. Publishers vary in their interpretation of the law, but in general you may not quote an entire verse of a poem (or song) or more than 250 continuous words of text from a copyrighted source without seeking permission of the copyright holder. It is your responsibility to contact the copyright owner to see if permission is required for the quotations you wish to use, and formally to acknowledge any permission granted in the Acknowledgement section and in a footnote at the site of the quotation.

Length and Chapter Divisions

The body of three-credit thesis should be 50–75 pages. The body of a six-credit thesis should be 100–150 pages. Deviations must be approved by the thesis advisor and academic dean.

Titling the Thesis

A thesis will be a valuable source for other scholars only if it can be located easily. It is essential that the title be meaningful and descriptive of the content of the work. The title as it appears on the thesis approval page, title page, and thesis cover must be identical.

When a thesis title is lengthy, a short title not exceeding thirty-eight characters including spaces is needed for the spine of the bound thesis. This should follow the wording of the original title as closely as possible. The object of the short title is to facilitate easier recognition of the thesis on the library shelf.

The Abstract

The abstract should summarize the main features of the thesis in 350 words or less. It should include a statement or brief description of the problem, the method or procedures followed in its solution, and important conclusions or results. Generally, the thesis abstract is less than a page in length and gives the main results and discussion points of the thesis.

Thesis Grades

The thesis advisor will submit a grade of pass or fail to the registrar (via Populi). If the readers disagree on the grade, they will meet with the academic dean to discuss the grade and come to an agreement.

MTS COMPREHENSIVE EXAM PROCESS

1. The Capstone for MTS General Track students is the Comprehensive Examination. A guide, including helpful tips, is available on the Home Page in Populi.
2. All students taking the comprehensive exam must register for the course COMP 600 in their final spring semester.
3. Students will be enrolled in a Canvas course called "MTS Comprehensive Exam."
4. Students must proactively schedule a thirty-day exam period through the UGST academic dean no later than **February 1**.
5. The thirty-day exam period must not extend beyond **April 15**.
6. At the beginning of the examination period, the academic dean will make available to the student three specific research prompts correlating to the following general headings:
    a. Analyze, interpret, and provide commentary on a lengthy NT text
    b. Analyze, interpret, and provide commentary on a lengthy OT text
    c. Respond to and critique a recent theological text (e.g., a recent article by a current theologian)

    Note: the specific examination prompts are updated by the faculty each year.
7. The exam is open book, and the student should primarily draw on course bibliographies in the MTS program core.
8. The student should respond to each of the three prompts with a 5–7 page research paper (double-spaced, 12 pt.).
9. Final papers must be submitted via Canvas in Microsoft Word format.
10. Once the student has seen the exam prompts, he/she may not share or discuss those prompts or his/her responses with anyone else.
11. The exam is graded on a pass/fail basis. If a student fails the exam, he/she can retake it during the next academic year. More than one retake will not be allowed. Exceptions must be approved by the Academic Affairs Committee.

CURRICULUM DEVELOPMENT POLICY

One key role of the faculty is curriculum development, review, and revision. This responsibility includes degree programs, certificates, concentrations, and courses. Any new course, course change (e.g., to the course title and/or course description), course deletion, program or concentration addition, and program change (including addition/deletion of a course prerequisite or change in

course sequence) will follow a multi-step approval process to ensure that such changes are feasible, strategically important, and consistent with the institutional mission.

COURSES

Course changes and new courses can be proposed by any member of the faculty or a faculty committee and should be submitted to the academic dean to bring to the Academic Affairs Committee for consideration, possible revision, and a vote. After approval by the Academic Affairs Committee, the course proposal will be taken to the full faculty for review (which may include amendment) and approval. New courses and course changes will be included as points of information in the academic dean's report to the Academic and Faculty Affairs Committee of the Board.

Course deletions will be determined through the program review process (see Program Review Handbook). Course deletion recommendations will be included in the Internal Evaluation Report (Program Review Handbook, p. 14). These recommendations will go to the administration and then the board for final approval before implementation.

New course proposal memoranda must contain the following information:

- Program
- Course number, title, and number of credit hours
- Course category (e.g., biblical studies, biblical theology, ministry)
- Course description (as it should appear in the Academic Catalog)
- Course prerequisites/corequisites
- Course frequency (fall or spring/annually or biennially)
- Proposed faculty and/or needed faculty qualifications
- Projected enrollment and/or enrollment cap
- Course rationale, addressing such topics as:
    - Necessity of the course (refer to assessment and/or program review information as needed)
    - Rationale for the course level relative to academic rigor
    - Difference of the course from current course offerings
    - Relation (if any) to articulation and/or accreditation needs
    - Program/s affected by the course
    - Additional learning resources (labs, equipment, etc.) required by the course
- Sample course syllabus (using the current course syllabus template) including:
    - Objectives
    - Tentative outline
    - Evaluation methods/assessments
    - Bibliography

Course change proposals need only include course information relevant to the change; however, they must include the current course information along with the proposed course information for ease of comparison and to provide a thorough rationale for the proposed changes.

PROGRAMS

Proposals for new or modified degree or certificate programs and program concentrations will typically be developed by faculty committees, appointed task forces, or the Academic Affairs Committee of the faculty, rather than by individual faculty members. Proposals from faculty committees or task forces will be presented first to the Academic Affairs Committee for review (which may entail revision) and approval before being presented to the full faculty; proposals from the

Academic Affairs Committee will be presented directly to the full faculty. Once reviewed and approved by the faculty, all program-related proposals must be taken to the administration and Board of Directors for approval before implementation.

Program or program concentration deletions will be determined through the program review process (see Program Review Handbook). Such recommendations will be included in the Internal Evaluation Report (Program Review Handbook, p. 14). These recommendations will go to the administration and then the board for final approval before incorporation into the strategic plan.

New program or program concentration proposal memoranda must contain the following information:

- Overview with a detailed description of the curriculum and other important components (e.g., internship, capstone, etc.)
    - Course proposals for all new courses will need to be attached to the program proposal
- Justification, including:
    - Assessment and program review data that inform the proposal
    - Summary of market research
    - Appropriateness to institutional mission (and degree philosophy for new concentrations)
    - Relationship between proposed program/concentration and other current programs/concentrations
    - Enrollment projections for next three years, including projected source of students and justification of depletion of other programs/concentrations
- Integrity, including:
    - List of current faculty members and their qualifications (if new faculty are needed, indicate the number and general qualifications)
    - Adequacy of available physical facilities needed for support such as classrooms, laboratories, equipment (if additional facilities are needed, provide a list)
    - Adequacy of available library support and/or indication of needed acquisitions for library development
- Cost, including:
    - Expenditures (faculty, administration, library, research and teaching supplies/equipment; internship opportunities; secretarial/technical assistance)
    - Revenue sources (projected tuition income and special grants that may be sought)

Program change proposals need only include program information relevant to the change; however, they must include the current program information along with the proposed information for ease of comparison and to provide a thorough rationale for the proposed changes. Remember that changes in course prerequisites or corequisites and/or course sequences are considered a program change.

ACADEMIC INTEGRITY (AC.02.024)

To ensure that academic content is sufficient to graduate-level higher education and rigorous in its delivery and application, faculty review and assess courses. As a part of shared governance with administration, the faculty is responsible for assessing, revising, and improving the curriculum through review of degree programs, program objectives, student learning outcomes, and any other areas deemed necessary to ensure academic excellence and compliance with the mission of Urshan Graduate School and its accrediting partners.

ACADEMIC HONESTY (AC.02.025)

Plagiarism, cheating, and dishonesty are in direct opposition to a Christian life and the goals of UGST. It is assumed that all students have enrolled at UGST for the primary purpose of learning. Students are expected to refrain from those actions that contradict this purpose and that would jeopardize their Christian character and testimony.

Cheating is considered a serious offense against a student's Christian character and testimony. Cheating includes copying from another person's test paper, using concealed information during examinations, falsifying reports, giving reports and papers to other students, giving information to another person during examinations, obtaining information from a student who has already taken the examination, using another student's work, paying another person to complete an assignment and/or impersonate you in any course, falsifying attendance records, and submitting the same assignment in more than one course (without permission of the instructor).

Plagiarism is defined as copying, paraphrasing, or closely imitating any part of a published or unpublished book, paper, or web source without properly identifying the author or originator. Plagiarism also includes the use of the language and thoughts of another person while representing them as one's own and the use of any generative artificial intelligence technology (AI) to create content for assignments. Students are urged to take advantage of online plagiarism checkers to help avoid unintentional plagiarism. Plagiarism is a violation of the intellectual property rights of another person and a failure to give honor to whom honor is due.

Students who believe another student is cheating or plagiarizing should handle the situation according to the Peer Accountability policy, found in the UGST Student Handbook. Concealing dishonorable practices is detrimental to the spiritual and academic atmosphere of the Urshan community.

Faculty members shall exercise proper diligence to prevent academic dishonesty. Any faculty member who has assembled evidence of plagiarism will first schedule an in-person meeting or a phone call with the student and offer him/her a chance to provide an alternate explanation of the evidence or to admit fault. If the faculty member concludes there has been an incident of plagiarism (as defined above), and it is a first-time offense, the faculty member may determine an appropriate penalty in consultation with the academic dean. The faculty member will inform the student of the "first-time offense" and the associated penalty via Urshan email and copy the academic dean. This communication should clearly reference the Academic Honesty policy in the current Academic Catalog. All subsequent incidents of plagiarism will be reported to the Academic Affairs Committee (AAC), who will conduct a full investigation. A letter of action from the AAC will be given to the student, and copies of the letter and pertinent documentation will be placed in the student's file. The disciplinary actions of the AAC may include:

- a zero on the assignment
- failing the course
- academic suspension for 1 semester
- expulsion from the seminary

A record of past plagiarisms may affect the action of the Academic Affairs and the Scholarship Committees.

ACADEMIC EVALUATION

GRADES & CREDITS (AC.02.026)

Faculty are responsible for assigning grades for all course work. Final grades are released approximately two weeks after the end of each term. Exact dates final grades are due are posted on the Academic Calendar.

A grade point measures quality assigned to, or withheld from, units of credit according to the following grade system:

A	4.0	(92.50 and above)	Demonstrates superior mastery of course objectives.
A-	3.7	(89.50–92.49)	
B+	3.3	(86.50–89.49)	
B	3.0	(82.50–86.49)	Demonstrates mastery of course objectives. (Students expected to perform at this level.)
B-	2.7	(79.50–82.49)	
C+	2.3	(76.50–79.49)	
C	2.0	(72.50–76.49)	Minimally meets course standards.
C-	1.7	(69.50–72.49)	
F	0.0	(69.49 and below)	Failure

AU No credit (Audit Only)

GRADE REPORTS

Students in good standing may access grades via Populi at any time. Neither grades nor transcripts will be released if the student has any past-due financial obligations to Urshan Graduate School of Theology or to the library.

SATISFACTORY ACADEMIC PROGRESS (AC.02.027)

Satisfactory academic progress is measured by both the quality and quantity of academic work. It is certified by the successful completion of 70 percent of a student's attempted, non-repeated course load.

Due to the nature of theological education, students are strongly encouraged to gain ministerial experience during their training and to avoid accumulating debt while doing so. Students need time for practical experience, but they also need to earn money to pay for their education. Students are therefore given specified timeframes within which to complete their degrees.

Students enrolled in the Master of Theological Studies or the Master of Arts in Christian Ministry degree program are required to complete 48 credits to be completed in 6 years. The average student completes the work in 2 to 3 years. Students enrolled in the Master of Divinity program are required to complete 72 credits in 8 years. The average MDiv student completes the work in 3 to 4 years. These timeframes begin with the first course after full matriculation into the program. The timeframe for students with transfer credit usually begins with the semester in which the transferred coursework was accepted by UGST.

Students who change degrees prior to completing the previous degree will be judged to have begun their degree with their initial coursework.

Successful Course Completion (for both on-campus and online students): Successful completion of courses taken in the combined fall, August, October, and January terms will determine satisfactory completion for the fall term. Successful completion of courses taken in the spring, March, and June terms will determine satisfactory completion for the spring term.

To compute satisfactory academic progress, audit courses are not included in the course load. Courses with grades of P are successfully completed. **Successful completion is defined as follows.**

- MDiv, MACM, and MTS students must receive a grade of C- or higher in each course and have a combined term GPA of at least 2.5.
- Grades of I, W, and F will be included in the combined course load and are not considered successfully completed courses.
- Transfer credit will not be included in qualitative work evaluated for satisfactory academic progress. Only credits earned at Urshan Graduate School of Theology are used to calculate grade point average.
- For a repeated course, the higher grade stands as the official grade. (See Repeating Courses.)

The registrar will check each student's grades at the end of each term and will inform the academic dean of any students who are not making "satisfactory academic progress" as defined in this policy, and the academic dean will place those students on academic probation. In addition, any student not progressing toward completion of a degree in an appropriate manner (taking the appropriate courses for a degree), as determined by the registrar, shall be placed on academic probation. (See Probationary Status.)

Students must meet with their academic advisors at least once a semester to review progress toward their degrees. For most students, this is covered in academic registration when they also pre-register for courses for the upcoming year.

LOSS OF ELIGIBILITY (AC.02.028)

A student who fails to meet satisfactory academic progress after the probationary semester is ineligible for financial aid in the following semester and will be notified by mail. A student who was full-time in the semester when eligibility was lost must successfully complete a full-time semester of non-repeated work to be eligible for reinstatement. A student who was half-time in the semester when eligibility was lost must successfully complete a half-time semester of non-repeated work to be eligible for reinstatement.

If satisfactory academic progress is maintained for the requisite term(s), eligibility for financial aid may be reinstated for the following semester. The student is required to apply to the Financial Aid Director for reinstatement prior to registration for the semester in which financial aid is desired.

INCOMPLETES (AC.02.029)

A grade of Incomplete (I) indicates that the required work for the semester has not been completed due to circumstances beyond the student's control (such as illness). Incompletes are not given simply because students fail to hand in work by the assigned deadline. Students who fail to complete work on time or to make satisfactory arrangements to submit work late will be given the grade to which the work submitted entitles them. Instead of getting extensions of time to complete work, students who run into routine difficulties (ordinary illnesses, busyness, etc.) should complete as many courses as possible on time. In most cases, students who are behind in their work at the end of the term should simply turn in the work late and accept the penalty assigned by the instructor.

Students who wish to request an incomplete must talk with the individual professor(s) involved. Students will submit a completed request for incomplete form to the registrar. Granting of incompletes will be at the discretion of the academic dean. If the work is not submitted within six weeks after the end of the semester, the grade will be changed to "F." Extensions beyond this six-week period must be approved by a faculty committee, and the student is responsible to file a request for approval.

PROBATIONARY STATUS (AC.02.030)

Academic probation serves as a warning that the student's work is not of sufficient quality to receive the desired degree. Students on academic probation may be advised to limit extracurricular activity. A student will remain on academic probation as long as the cumulative GPA remains below the required level (2.5). In certain cases, students may be accepted provisionally. In that case, a student will enter the program on academic probation.

A student is placed on academic probation at the end of any term in which the cumulative GPA falls below the minimum required for good standing (2.5) in the particular degree program, and will be notified by the registrar before the next semester begins. Any student already on academic probation who does not maintain the required GPA for his/her degree program for two semesters will be suspended from Urshan Graduate School of Theology.

If a student is on probation and the term GPA falls below the required minimum, the student will be suspended from further academic work at Urshan Graduate School of Theology. If a student's short-term course grade causes them to fall below the required minimum in a semester, the student will not be forced to withdraw, but will remain on academic probation the following semester. A suspended student has the right to appeal to the academic dean for reinstatement. If the academic dean, upon consultation with members of the faculty, feels the student has potential to complete a program, re-entry on probation may be allowed.

REPEATING COURSES (AC.02.031)

Urshan Graduate School of Theology allows students to repeat courses. The higher grade earned stands as the official grade. Only the higher grade and its corresponding hours attempted will be calculated in the cumulative GPA. Students may repeat only courses in which they received a grade of C+ or lower. In no case can a student graduate if more than 30 percent of their total courses have been repeated.

ACADEMIC DUE PROCESS (AC.02.032)

Students dissatisfied with classroom or academic procedures or decisions should use the following procedure:

Students will attempt to settle differences with an instructor within two weeks of the disputed issue, or in the case of a disputed course grade, within six weeks after the end of the semester.

Students who are dissatisfied with the outcome of the instructor conference may file a written complaint with the academic dean within one week after the conference. The written document should fully describe the issue in dispute and steps taken to resolve the conflict. The academic dean will consult with the instructor before any decision is made. The academic dean will decide within two weeks.

Students who are dissatisfied with the academic dean's decision may file a written complaint with the Academic Affairs Committee via the academic dean within one week of the academic dean's decision. The Academic Affairs Committee will review the steps taken by the student, instructor, and academic dean prior to deciding. The Academic Affairs Committee will make its decision within two weeks. The decision of the Academic Affairs Committee is final.

TESTING OUT OF LANGUAGE REQUIREMENTS (AC.02.033)

Matriculated students with prior experience learning a biblical language may opt to test out of that language at UGST. Students intending to do so should arrange with the language instructor to take the requisite proficiency exam, which includes both written and oral components, to test out of Greek I and II and Hebrew I and II, respectively. The exams are graded on a pass/fail basis. Students who successfully pass an exam will be awarded three graduate credits for the respective course. The non-refundable registration fee per exam is $100, and students may take each of the four exams no more than once.

DEGREE TIME LIMITS (AC.02.034)

The Master of Theological Studies and Master of Christian Ministry degrees have a six-year limit; the Master of Divinity degree has a time limit of eight years for completion. If additional time is needed to complete a degree, the student must submit a written rationale for the request and a proposal for the completion of the degree. The appropriate faculty committee reviews the request and makes a recommendation to the full faculty for action.

GRADUATION REQUIREMENTS (AC.02.035)

APPLICATION FOR DEGREE

For a student to qualify to graduate and participate in the spring commencement exercises, an Application for Degree form must be filed with the Office of the Registrar no later than the previous October 30. This form may be found on the Populi home page.

PARTICIPATION IN COMMENCEMENT CEREMONY

Students may participate in the commencement ceremony if they are missing no more than three hours of required courses (excluding degree capstones) for their degree. A Degree Completion Plan must be completed and approved by the end of the semester prior to the semester of graduation.

CATALOG REQUIREMENT

Students are to meet graduation requirements from the catalog that is in effect at the time of their initial enrollment at Urshan. Students wishing to change to a more recent catalog may do so, provided they are enrolled when the catalog is in effect and they submit a written request to do so to the registrar. Students who have not maintained continuous enrollment must meet the graduation requirements from the catalog in effect at the time they re-enroll.

DEGREE CONCENTRATIONS

A degree concentration is only awarded in relation to a major. See the degree programs for concentration options and requirements.

DEGREE REQUIREMENTS

Master of Theological Studies

1. Successfully complete 48 credits in the required areas of study. A minimum of 7 courses (21 credit hours) must be completed in residence. A thesis counts as residency credit.
2. Successfully complete the capstone:
    a. Research Track: write and defend a thesis
    b. General Track: pass a comprehensive exam
3. Fulfill financial and library obligations.
4. Maintain a 2.5 grade point average for the total course of study.
5. Give evidence of growth in personal character, moral and spiritual maturity, and emotional stability.

Master of Arts in Christian Ministry

1. Successfully complete 48 credits in the required areas of study. A minimum of 8 courses (24 credit hours) must be completed in residence. MN 697 Internship counts as residency credit.
2. Successfully complete an internship, BI 690 Research Methods in Bible and Theology, and an internship research paper.
3. Fulfill financial and library obligations.
4. Maintain a 2.5 grade point average for the total course of study.
5. Give evidence of growth in personal character, moral and spiritual maturity, and emotional stability.

Master of Divinity

1. Successfully complete 72 credits in the required areas of study. A minimum of 12 courses (36 credit hours) must be completed in residence. A thesis counts as residency credit.
2. Successfully develop field education ministry portfolio according to program guidelines:
    a. Thesis-option students will complete the portfolio up through the middler defense.
    b. Portfolio students will complete a final portfolio defense.
3. Fulfill financial and library obligations.
4. Maintain a 2.5 grade point average for the total course of study.
5. Give evidence of growth in personal character, moral and spiritual maturity, and emotional stability.
6. Demonstrate integration of biblical study and theological reflection enabling the student to address ministry challenges in an ever-changing world.

UPCI-ENDORSED CHAPLAINS

As part of fulfilling the academic requirements for a chaplaincy endorsement by the United Pentecostal Church International, candidates must complete the following courses at Urshan Graduate school of Theology: BT 501 Systematic Theology I, BT 502 Systematic Theology II, HT 601 Modern Pentecostal Movements, MN 501 Personal Spiritual Disciplines. Chaplain candidates will be granted an Apostolic Studies Certificate (as defined below), but the course BI 520 Biblical Interpretation will be waived.

CERTIFICATE PROGRAMS

UGST offers several graduate certificate programs designed to offer specialized graduate education for students not seeking a degree. These programs are subject to the same tuition and fees as normal courses. Students who wish to earn a Certificate in any of the concentrations offered in the degree programs may do so by completing 12-15 hours of coursework. The 12-15 hours are derived from the specific concentrations and any other courses relevant for a certificate, as shown below. Certificates include Apostolic Studies, Arts and Worship, Biblical Studies, Historical Studies, Intercultural Studies, and Pastoral Care and Counseling. *(Please note that the Certificate in Pastoral Care and Counseling does not prepare students for state licensure.)* All certificates are subject to availability, and additional certificates may also be offered. Students are strongly encouraged to consider the Apostolic Studies Certificate because of its focus on doctrine.

APOSTOLIC STUDIES CERTIFICATE

The Graduate Certificate in Apostolic Studies requires completion of the following five courses from UGST: BI 520 Biblical Interpretation, BT 501 Systematic Theology I, BT 502 Systematic Theology II, HT 601 Personal Spiritual Disciplines, and MN 501 Modern Pentecostal Movements.

ARTS AND WORSHIP CERTIFICATE

The Graduate Certificate in Arts and Worship requires completion of the following four courses from UGST: BI 520 Biblical Interpretation; MN 650 / WA 650 Theology and Practice of Worship; MN 653 / WA 653 Theology, Worship, and the Arts; any Arts and Worship Studies elective.

BIBLICAL STUDIES (NT) CERTIFICATE

The Graduate Certificate in Biblical Studies (NT) requires completion of the following four courses from UGST: BI 520 Biblical Interpretation, BI 651 New Testament Greek I, BI 652 New Testament Greek II, BI 511 New Testament Foundations.

BIBLICAL STUDIES (OT) CERTIFICATE

The Graduate Certificate in Biblical Studies (OT) requires completion of the following four courses from UGST: BI 520 Biblical Interpretation, BI 641 Biblical Hebrew I, BI 642 Biblical Hebrew II, BI 501 Old Testament Foundations.

HISTORICAL STUDIES CERTIFICATE

The Graduate Certificate in Historical Studies requires completion of the following four courses from UGST: BI 520 Biblical Interpretation, HT 501 Early Christian History, HT 502 Reformation and Modern Christian History, HT 605 / MN 680 Revival and Revivalism.

INTERCULTURAL STUDIES CERTIFICATE

The Graduate Certificate in Intercultural Studies requires completion of the following four courses from UGST: BI 520 Biblical Interpretation; MS 610 Mission of God in Biblical, Contemporary, and Intercultural Contexts; MS 602 Intercultural Leadership Throughout the World; any Intercultural Studies elective.

PASTORAL CARE AND COUNSELING CERTIFICATE

The Graduate Certificate in Pastoral Care and Counseling requires completion of the following four courses from UGST: BI 520 Biblical Interpretation, PC 621 / MN 621 Introduction to Pastoral Care, PC 622 Pastoral Counseling, MN 520 Professionalism and Ethics in Counseling. *(Please note that the Certificate in Pastoral Care and Counseling does not prepare students for state licensure.)*

DEGREE PROGRAMS

DEGREE PROGRAMS & CORE REQUIREMENTS

Urshan Graduate School of Theology currently offers the following degree programs:

Master of Theological Studies – for men and women seeking further preparation in general biblical and theological studies

Master of Arts in Christian Ministry – for men and women seeking further preparation for effective ministry and personal development

Master of Divinity – for men and women preparing for pastoral ministry with a well-rounded curriculum in biblical studies, theology, church history and church ministries

DEGREE OPTIONS, CAPSTONES, AND CONCENTRATIONS

The Master of Theological Studies (MTS) has two tracks:

1. General Track: Designed for students who do not prefer to pursue further graduate study but desire a flexible degree that will provide solid training in Bible and theology. *Capstone*: Comprehensive Exam.
2. Research Track: Designed for students who may prefer to pursue further graduate study and/or would like to conduct academic research and enhance their writing skills. *Capstone:* Thesis and Defense

The Master of Divinity (MDiv) has two Capstone options:

1. Portfolio: Students will complete and defend a portfolio in which they reflect on their calling and ministry.
2. Portfolio & Thesis: Students will complete the portfolio up to the Middler Review. They will finish the degree by writing a Thesis and defending it.

Students in the MDiv may focus their studies by concentrating in *any* of the following areas. MTS and MACM may concentrate in *select* areas.

- Biblical/Theological Interpretation (MDiv)
  The Biblical/Theological Studies concentration offers both Greek and Hebrew along with a variety of book studies and theological courses. Old Testament courses feature professors with expertise in narrative criticism, the Pentateuch, historical books, wisdom literature, and poetic books. New Testament classes provide the opportunity for students to study with professors whose interests include Johannine literature, ancient media culture, and apocalyptic literature. The concentration is a good fit for thesis writers wishing to pursue future academic work in Biblical Interpretation and for those who desire to more effectively utilize Scripture in ministry.

- Historical Studies (MDiv)
  The Historical Studies concentration trains students to more fully comprehend the relationship between history and theology. Courses in Early Christian History and the Reformation offer students a firm foundation in general church history, while courses in Revival and Revivalism and Modern Pentecostal Movements help students situate Apostolics in the history of Christianity. The location of the Center of the Study of Oneness Pentecostalism on the UGST

campus provides access to the key documents for exploring various aspects of Oneness history and culture.

- Intercultural Studies (MDiv, MACM)
  The Intercultural Studies concentration equips leaders with an understanding of God's mission for the Church and the interpersonal and intercultural communication skills essential for productive ministry in cross-cultural settings at home and abroad. The program integrates a range of disciplines and methodologies that inform and affect the task of world evangelization, the planting and nurturing of the Church, and the discipling of God's people. It also trains, empowers, and prepares missionaries and other cross-cultural workers for roles in the intercultural application of theological education, education abroad, chaplaincy, community involvement, and the development of leaders.

- Pastoral Care and Counseling (MDiv, MACM)
  The Pastoral Care and Counseling concentration responds to the urgent needs of pastors, ministers, and caring members of the body of Christ to receive training in the best practices for helping the hurting. This concentration offers the student an opportunity to study the integration of theology with counseling theory and provides training in the tools and techniques necessary to meet the counseling challenges faced by pastoral staff. While this concentration does not lead to the qualifications for state counseling licensure, with this education students will be prepared to provide comprehensive care and counseling ministry of various types and diverse settings.

  (Please note that the Pastoral Care and Counseling concentrations do not prepare students for state licensure.)

- Leadership Studies (MDiv, MACM)
  The Leadership Studies concentration offers courses in communication, leadership, structure, team building, values, and cultural understanding from a Christian perspective. Through this concentration, Christian leaders will establish a strong foundation in theory and practical components essential to success in leadership of churches and other Christian organizations.

All concentrations are subject to availability.

ACCELERATED PROGRAMS WITH URSHAN UNIVERSITY

Urshan Graduate School of Theology, in partnership with Urshan University's undergraduate Apostolic Ministry and Theology program, offers a 5-year pathway that allows students to earn both an undergraduate degree and a master's degree (MACM/MTS) on an accelerated timeline.

Students accepted into the program will begin taking graduate coursework through UGST during their sophomore year while continuing their undergraduate studies. Throughout the remainder of the program, students will complete a combination of undergraduate and graduate courses each semester.

At the conclusion of the fourth year, students will graduate with a Bachelor of Arts in Apostolic Ministry and Theology. They will then complete the remaining master's-level coursework during the fifth year, earning a Master of Arts in Christian Ministry or Master of Theological Studies.

This pathway provides an excellent opportunity for students who already know they intend to pursue graduate seminary education, allowing them to begin advanced study earlier and complete both degrees in a streamlined five-year program.

FIVE-YEAR ACCELERATED PATHWAY: BACHELOR OF ARTS IN APOSTOLIC MINISTRY AND THEOLOGY + MASTER OF ARTS IN CHRISTIAN MINISTRY

Degree Requirements

Students must complete all general education and Apostolic Identity requirements (see undergraduate Academic Catalog for more information). Students in the five-year pathway are required to follow a strict sequence of courses to complete the program in five years. A minimum of 123 semester credits (including graduate-level coursework) are required for the BAAMT, and an additional 21 credits for the MACM, totaling 144 credits.

Required Undergraduate Courses

See the undergraduate Academic Catalog for details.

Required Graduate Courses

MN501 Personal Spiritual Disciplines	3
HT601 Modern Pentecostal Movements	3
BI520 Biblical Interpretation	3
BI501 Old Testament Foundations	3
BI511 New Testament Foundations	3
BT501 Systematic Theology I	3
MN502 Mission of the Church	3
BT502 Systematic Theology II	3
BI690 Research Methods	3
MN697 Internship + Capstone Paper	3
HT632 Patristics or HT 503 Story of Christianity	3
MN, PC or MS Electives	9
Graduate Electives in any discipline	6

FIVE-YEAR ACCELERATED PATHWAY: BACHELOR OF ARTS IN APOSTOLIC MINISTRY AND THEOLOGY + MASTER OF THEOLOGICAL STUDIES

Degree Requirements

Students must complete all general education and Apostolic Identity requirements. Students in the five-year pathway are required to follow a strict sequence of courses to complete the program in five years. A minimum of 123 semester credits (including graduate-level coursework) are required for the BAAMT, and an additional 21 credits for the MTS, totaling 144 credits.

Required Undergraduate Courses

See the undergraduate Academic Catalog for details.

Required Graduate Courses

MN501 Personal Spiritual Disciplines	3
MN502 Mission of the Church	3
HT601 Modern Pentecostal Movements	3
or HT503 Story of Christianity or HT632 Patristics	3
BI520 Biblical Interpretation	3
BI501 Old Testament Foundations	3

BI511 New Testament Foundations	3
BT501 Systematic Theology I	3
BT502 Systematic Theology II	3
BI651 Greek I or BI641 Hebrew I	3
BI652 Greek II or BI642 Hebrew II	3
Book Study Elective	3
BI661 Luke-Acts	3
Electives in any discipline	12
Comprehensive Exam	0

MASTER OF THEOLOGICAL STUDIES (MTS)

MTS: PROGRAM LEARNING OUTCOMES

The UGST faculty has identified the following outcomes for the MTS degree which are aligned with the Degree Program Standards of the Association of Theological Schools. Students will be responsible for demonstrating the achievement of all outcomes through the Capstone Project. The Capstone for the MTS: General Track consists of a comprehensive exam. The Capstone for the MTS: Research Track consists of writing a thesis and defending it.

Outcome 1
Graduates of the MTS program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity

Outcome 2
Graduates of the MTS program will be able to conduct biblical and theological research with sound methodological principles and practices.

Outcome 3
Graduates of the MTS program will be able to articulate a deep understanding of biblical and theological disciplines.

Outcome 4
Graduates of the MTS program will be able to effectively communicate biblical and theological research in written form.

MASTER OF THEOLOGICAL STUDIES (MTS)
GENERAL TRACK
48 CREDIT HOURS
2026–2027 DEGREE COMPLETION PLAN

The Master of Theological Studies (MTS) program is designed to prepare students for further graduate studies and enhance their abilities to produce scholarly work. Graduates of this program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity, conduct biblical and theological research with sound methodological principles and practices, articulate a deep understanding of biblical and theological disciplines, and effectively communicate biblical and theological research in written form. The MTS can be completed with as little as two years of full-time study and up to six years of part-time study.

Biblical Studies (21 Credit Hours)	***CH***	***Semester***	***Grade***
BI 501 Old Testament Foundations	3	_____	_____
BI 511 New Testament Foundations	3	_____	_____
BI 520 Biblical Interpretation	3	_____	_____
BI 641 Biblical Hebrew I **OR** BI 651 New Testament Greek I	3	_____	_____
BI 642 Biblical Hebrew II **OR** BI 652 New Testament Greek II	3	_____	_____
BI 661 Luke-Acts	3	_____	_____
Book Study Elective: _____	3	_____	_____
Biblical Theology (6 Credit Hours)			
BT 501 Systematic Theology I	3	_____	_____
BT 502 Systematic Theology II	3	_____	_____
Ministry (6 Credit Hours)			
MN 501 Personal Spiritual Disciplines	3	_____	_____
MN 502 Mission of the Church	3	_____	_____
Historical Theology (3 Credit Hours)			
HT 503 The Story of Christianity **OR** HT 502 Reformation and Modern Christian History **OR** HT 601 Modern Pentecostal Movements **OR** HT 632 Patristics	3	_____	_____
Elective Credits in Any Discipline (12 Credit Hours)			
Elective 1: _____	3	_____	_____
Elective 2: _____	3	_____	_____
Elective 3: _____	3	_____	_____
Elective 4: _____	3	_____	_____
Capstone (0 Credit Hours)			
Comprehensive Exam. (An exam fee is required.)	0	_____	_____
Total Hours	48		

Graduation Requirements
Successfully complete 48 credits in the required areas of study. A minimum of 7 courses (21 credit hours) must be completed in residence.
Pass a comprehensive exam.
Fulfill financial and library obligations.
Maintain a 2.5 grade point average for the total course of study.

MASTER OF THEOLOGICAL STUDIES (MTS)
RESEARCH TRACK
48 CREDIT HOURS
2026–2027DEGREE COMPLETION PLAN

The Master of Theological Studies (MTS) program is designed to prepare students for further graduate studies and enhance their abilities to produce scholarly work. Graduates of this program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity, conduct biblical and theological research with sound methodological principles and practices, articulate a deep understanding of biblical and theological disciplines, and effectively communicate biblical and theological research in written form. The MTS can be completed with as little as two years of full-time study and up to six years of part-time study.

Biblical Studies (21 Credit Hours)	***CH***	***Semester***	***Grade***
BI 501 Old Testament Foundations	3	_____	_____
BI 511 New Testament Foundations	3	_____	_____
BI 520 Biblical Interpretation	3	_____	_____
BI 641 Biblical Hebrew I **OR** BI 651 New Testament Greek I	3	_____	_____
BI 642 Biblical Hebrew II **OR** BI 652 New Testament Greek II	3	_____	_____
BI 661 Luke-Acts	3	_____	_____
Book Study Elective: _____	3	_____	_____
Biblical Theology (6 Credit Hours)			
BT 501 Systematic Theology I	3	_____	_____
BT 502 Systematic Theology II	3	_____	_____
Ministry (6 Credit Hours)			
MN 501 Personal Spiritual Disciplines	3	_____	_____
MN 502 Mission of the Church	3	_____	_____
Historical Theology (3 Credit Hours)			
HT 503 The Story of Christianity **OR** HT 502 Reformation and Modern Christian History **OR** HT 601 Modern Pentecostal Movements **OR** HT 632 Patristics	3	_____	_____
Elective Credits in Any Discipline (6 Credit Hours)			
Elective 1: _____	3	_____	_____
Elective 2: _____	3	_____	_____
Thesis Requirements (6 Credit Hours)			
BI 690 Research Methods in Bible and Theology	3	_____	_____
Thesis	3	_____	_____
Total Hours	48		

Graduation Requirements
Successfully complete 48 credits in the required areas of study. A minimum of 7 courses (21 credit hours) must be completed in residence. A thesis counts as residency credit.
Successfully complete and defend a thesis.
Fulfill financial and library obligations.
Maintain a 2.5 grade point average for the total course of study.

MASTER OF ARTS IN CHRISTIAN MINISTRY (MACM)

MACM: PROGRAM LEARNING OUTCOMES

The UGST faculty has identified the following outcomes for the MACM degree which are aligned with the Degree Program Standards of the Association of Theological Schools. Students will be responsible for demonstrating the achievement of all outcomes through the Capstone Project (Internship, Internship Paper, and defense).

Outcome 1
Graduates of the MACM program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity.

Outcome 2
Graduates of the MACM program will be able to engage with diverse contexts in which ministry occurs using multiple theoretical perspectives.

Outcome 3
Graduates of the MACM program will develop in the practice of ongoing Spiritual Formation.

Outcome 4
Graduates of the MACM program will practice ministry competencies in a discipline related to the student's sense of calling.

Outcome 5
Graduates of the MACM program will conduct research in the student's area of specialized ministry.

MASTER OF ARTS IN CHRISTIAN MINISTRY(MACM)
GENERAL STUDIES
48 CREDIT HOURS
2026–2027DEGREE COMPLETION PLAN

The Master of Arts in Christian Ministry (MACM) program is designed for men and women seeking further preparation for effective ministry and personal development. Graduates of this program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity, engage with diverse contexts in which ministry occurs using multiple theoretical perspectives, develop in the practice of ongoing Spiritual Formation, practice ministry competencies in a discipline related to the student's sense of calling, and conduct research in the student's area of specialized ministry. The MACM can be completed with as little as two years of full-time study and up to six years of part-time study.

Biblical Studies (9 Credit Hours)	***CH***	***Semester***	***Grade***
BI 501 Old Testament Foundations	3	_____	_____
BI 511 New Testament Foundations	3	_____	_____
BI 520 Biblical Interpretation	3	_____	_____
Biblical Theology (6 Credit Hours)			
BT 501 Systematic Theology I	3	_____	_____
BT 502 Systematic Theology II	3	_____	_____
Ministry (6 Credit Hours)			
MN 501 Personal Spiritual Disciplines	3	_____	_____
MN 502 Mission of the Church	3	_____	_____
Historical Theology (6 Credit Hours)			
HT 503 The Story of Christianity **OR** HT 632 Patristics	3	_____	_____
HT 601 Modern Pentecostal Movements	3	_____	_____
General Studies (15 Credit Hours)			
MN/PC/MS/WA elective: _____	3	_____	_____
MN/PC/MS/WA elective: _____	3	_____	_____
MN/PC/MS/WA elective: _____	3	_____	_____
Elective in any discipline: _____	3	_____	_____
Elective in any discipline: _____	3	_____	_____
Capstone Project (6 Credit Hours)			
BI 690 Research Methods in Bible and Theology	3	_____	_____
MN 697 Internship (incl. Capstone Research Paper)	3	_____	_____
Total Hours	48		

Graduation Requirements
Successfully complete 48 credits in the required areas of study. A minimum of 8 courses (24 credit hours) must be completed in residence. MN 697 Internship counts as residency credit.
Successfully complete the Capstone Research Paper.
Fulfill financial and library obligations.
Maintain a 2.5 grade point average for the total course of study.

MASTER OF ARTS IN CHRISTIAN MINISTRY(MACM)
LEADERSHIP STUDIES
48 CREDIT HOURS
2026–2027DEGREE COMPLETION PLAN

The Master of Arts in Christian Ministry (MACM) program is designed for men and women seeking further preparation for effective ministry and personal development. Graduates of this program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity, engage with diverse contexts in which ministry occurs using multiple theoretical perspectives, develop in the practice of ongoing Spiritual Formation, practice ministry competencies in a discipline related to the student's sense of calling, and conduct research in the student's area of specialized ministry. The MACM can be completed with as little as two years of full-time study and up to six years of part-time study.

Biblical Studies (9 Credit Hours)	***CH***	***Semester***	***Grade***
BI 501 Old Testament Foundations	3	_____	_____
BI 511 New Testament Foundations	3	_____	_____
BI 520 Biblical Interpretation	3	_____	_____
Biblical Theology (6 Credit Hours)			
BT 501 Systematic Theology I	3	_____	_____
BT 502 Systematic Theology II	3	_____	_____
Ministry (6 Credit Hours)			
MN 501 Personal Spiritual Disciplines	3	_____	_____
MN 502 Mission of the Church	3	_____	_____
Historical Theology (6 Credit Hours)			
HT 503 The Story of Christianity **OR** HT 632 Patristics	3	_____	_____
HT 601 Modern Pentecostal Movements	3	_____	_____
Leadership Studies Concentration (15 Credit Hours)			
MN 630 Leadership Theory and Development	3	_____	_____
MN 631 Strategic Foresight and Change Leadership in Churches and Ministries	3	_____	_____
MN 632 The Human Focus of Leadership	3	_____	_____
MN elective: _____	3	_____	_____
Elective in any discipline: _____	3	_____	_____
Capstone Project (6 Credit Hours)			
BI 690 Research Methods in Bible and Theology	3	_____	_____
MN 697 Internship (incl. Capstone Research Paper)	3	_____	_____

Total Hours 48

Graduation Requirements
Successfully complete 48 credits in the required areas of study. A minimum of 8 courses (24 credit hours) must be completed in residence. MN 697 Internship counts as residency credit.
Successfully complete the Capstone Research Paper.
Fulfill financial and library obligations.
Maintain a 2.5 grade point average for the total course of study

MASTER OF ARTS IN CHRISTIAN MINISTRY (MACM)
INTERCULTURAL STUDIES
48 CREDIT HOURS
2026–2027 DEGREE COMPLETION PLAN

The Master of Arts in Christian Ministry (MACM) program is designed for men and women seeking further preparation for effective ministry and personal development. Graduates of this program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity, engage with diverse contexts in which ministry occurs using multiple theoretical perspectives, develop in the practice of ongoing Spiritual Formation, practice ministry competencies in a discipline related to the student's sense of calling, and conduct research in the student's area of specialized ministry. The MACM can be completed with as little as two years of full-time study and up to six years of part-time study.

Biblical Studies (9 Credit Hours)	***CH***	***Semester***	***Grade***
BI 501 Old Testament Foundations	3	_____	_____
BI 511 New Testament Foundations	3	_____	_____
BI 520 Biblical Interpretation	3	_____	_____
Biblical Theology (6 Credit Hours)			
BT 501 Systematic Theology I	3	_____	_____
BT 502 Systematic Theology II	3	_____	_____
Ministry (6 Credit Hours)			
MN 501 Personal Spiritual Disciplines	3	_____	_____
MN 502 Mission of the Church	3	_____	_____
Historical Theology (6 Credit Hours)			
HT 503 The Story of Christianity **OR** HT 632 Patristics	3	_____	_____
HT 601 Modern Pentecostal Movements	3	_____	_____
Intercultural Studies Concentration (15 Credit Hours)			
MS 610 Cultural Anthropology for Ministry	3	_____	_____
MS 671 Theology and Practice of Missions	3	_____	_____
MS 672 Intercultural Communication for Ministry	3	_____	_____
MS elective: _____	3	_____	_____
Elective in any discipline: _____	3	_____	_____
Capstone Project (6 Credit Hours)			
BI 690 Research Methods in Bible and Theology	3	_____	_____
MN 697 Internship (incl. Capstone Research Paper)	3	_____	_____
Total Hours	48		

Graduation Requirements
Successfully complete 48 credits in the required areas of study. A minimum of 8 courses (24 credit hours) must be completed in residence. MN 697 Internship counts as residency credit.
Successfully complete the Capstone Research Paper.
Fulfill financial and library obligations.
Maintain a 2.5 grade point average for the total course of study.

MASTER OF ARTS IN CHRISTIAN MINISTRY (MACM)
PASTORAL CARE AND COUNSELING
48 CREDIT HOURS
2026–2027 DEGREE COMPLETION PLAN

The Master of Arts in Christian Ministry (MACM) program is designed for men and women seeking further preparation for effective ministry and personal development. Graduates of this program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity, engage with diverse contexts in which ministry occurs using multiple theoretical perspectives, develop in the practice of ongoing Spiritual Formation, practice ministry competencies in a discipline related to the student's sense of calling, and conduct research in the student's area of specialized ministry. The MACM can be completed with as little as two years of full-time study and up to six years of part-time study.

Biblical Studies (9 Credit Hours)	***CH***	***Semester***	***Grade***
BI 501 Old Testament Foundations	3	_____	_____
BI 511 New Testament Foundations	3	_____	_____
BI 520 Biblical Interpretation	3	_____	_____
Biblical Theology (6 Credit Hours)			
BT 501 Systematic Theology I	3	_____	_____
BT 502 Systematic Theology II	3	_____	_____
Ministry (6 Credit Hours)			
MN 501 Personal Spiritual Disciplines	3	_____	_____
MN 502 Mission of the Church	3	_____	_____
Historical Theology (6 Credit Hours)			
HT 503 The Story of Christianity **OR** HT 632 Patristics	3	_____	_____
HT 601 Modern Pentecostal Movements	3	_____	_____
Pastoral Care & Counseling Concentration (15 Credit Hours)			
PC 621/MN 621 Introduction to Pastoral Care	3	_____	_____
PC 622/MN 622 Pastoral Counseling	3	_____	_____
MN 520 Professionalism and Ethics in Counseling	3	_____	_____
PC elective: _____	3	_____	_____
Elective in any discipline: _____	3	_____	_____
Capstone Project (6 Credit Hours)			
BI 690 Research Methods in Bible and Theology	3	_____	_____
MN 697 Internship (incl. Capstone Research Paper)	3	_____	_____
Total Hours	48		

Graduation Requirements
Successfully complete 48 credits in the required areas of study. A minimum of 8 courses (24 credit hours) must be completed in residence. MN 697 Internship counts as residency credit.
Successfully complete the Capstone Research Paper.
Fulfill financial and library obligations.
Maintain a 2.5 grade point average for the total course of study.

MASTER OF DIVINITY (MDIV)

MDIV: PROGRAM LEARNING OUTCOMES

The UGST faculty has identified the following outcomes for the MDiv degree which are aligned with the Degree Program Standards of the Association of Theological Schools. Students will be responsible for demonstrating the achievement of all outcomes through the development of the MDiv portfolio.

Outcome 1
Graduates of the MDIV program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity.

Outcome 2
Graduates of the MDiv program will engage with diverse contexts in which ministry occurs using multiple theoretical perspectives.

Outcome 3
Graduates of the MDiv program will develop in the practice of ongoing Spiritual Formation.

Outcome 4
Graduates of the MDiv program will practice a breadth of pastoral competencies in accordance with the nature of the student's calling.

Outcome 5
Graduates of the MDiv program will conduct research in pastoral ministry.

URSHAN GRADUATE SCHOOL OF THEOLOGY

MASTER OF DIVINITY (MDiv)
GENERAL STUDIES
72 CREDIT HOURS
2026–2027 DEGREE COMPLETION PLAN

The Master of Divinity (MDiv) program is designed for men and women preparing for pastoral ministry, chaplaincy, teaching, and other related careers. Graduates of this program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity, engage with diverse contexts in which ministry occurs using multiple theoretical perspectives, develop in the practice of ongoing Spiritual Formation, and practice a breadth of pastoral competencies in accordance with the nature of the student's calling. The MDiv can be completed with as little as three years of full-time study and up to eight years of part-time study.

Biblical Studies (21 Credit Hours)	***CH***	***Semester***	***Grade***
BI 501 Old Testament Foundations	3	_____	_____
BI 511 New Testament Foundations	3	_____	_____
BI 520 Biblical Interpretation	3	_____	_____
BI 641 Introduction to Biblical Hebrew I **OR** BI 651 Introduction to New Testament Greek I	3	_____	_____
BI 642 Biblical Hebrew II **OR** BI 652 New Testament Greek II	3	_____	_____
BI 661 Luke-Acts	3	_____	_____
Book Study Elective:_____	3	_____	_____
Biblical Theology (9 Credit Hours)			
BT 501 Systematic Theology I	3	_____	_____
BT 502 Systematic Theology II	3	_____	_____
BT 605/MN 605 Pastoral Theology	3	_____	_____
Ministry (15 Credit Hours)			
MN 501 Personal Spiritual Disciplines	3	_____	_____
MN 502 Mission of the Church	3	_____	_____
MN 661 Christian Ethics	3	_____	_____
MN 611 Homiletics: The Discipline of Preaching	3	_____	_____
MN 621/PC 621 Introduction to Pastoral Care	3	_____	_____
Historical Theology (6 Credit Hours)			
HT 503 The Story of Christianity **OR** HT 632 Patristics	3	_____	_____
HT 601 Modern Pentecostal Movements	3	_____	_____
Elective Credits in Any Discipline (12–18 Credit Hours)			
Elective 1: _____	3	_____	_____
Elective 2: _____	3	_____	_____
Elective 3: _____	3	_____	_____
Elective 4: _____	3	_____	_____
Elective 5 (Portfolio students only): _____	(3)	_____	_____
Elective 6 (Portfolio students only): _____	(3)	_____	_____

Field Education (3 Credit Hours)	***CH***	***Semester***	***Grade***
MN 691 Field Education	1	_____	_____
MN 692 Field Education	1	_____	_____
MN 693 Field Education	1	_____	_____
Capstone (0–6 Credit Hours)			
Portfolio	0	_____	_____
BI 690 Research Methods in Bible and Theology (Required for thesis students only)	(3)	_____	_____
Thesis	(3)	_____	_____
Total Hours	72		

Graduation Requirements

Successfully complete 72 credits in the required areas of study. A minimum of 12 courses (36 credit hours) must be completed in residence. A thesis counts as residency credit.

Successfully develop field education ministry portfolio according to program guidelines. Thesis option students will complete the portfolio up to the middler. A Middler Portfolio Defense must be conducted at the halfway point of the MDiv degree. In order to sit for the defense a student must have completed 36 credits and one unit of field education.

The General Studies concentration will be approved by the student's academic advisor in agreement with the academic dean.

Fulfill financial and library obligations.

Maintain a 2.5 grade point average for the total course of study.

Demonstrate integration of biblical study and theological reflection enabling the student to address ministry challenges in an ever-changing world.

MASTER OF DIVINITY (MDiv)
LEADERSHIP STUDIES
72 CREDIT HOURS
2026–2027 DEGREE COMPLETION PLAN

The Master of Divinity (MDiv) program is designed for men and women preparing for pastoral ministry, chaplaincy, teaching, and other related careers. Graduates of this program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity, engage with diverse contexts in which ministry occurs using multiple theoretical perspectives, develop in the practice of ongoing Spiritual Formation, and practice a breadth of pastoral competencies in accordance with the nature of the student's calling. The MDiv can be completed with as little as three years of full-time study and up to eight years of part-time study.

Biblical Studies (21 Credit Hours)	***CH***	***Semester***	***Grade***
BI 501 Old Testament Foundations	3		
BI 511 New Testament Foundations	3		
BI 520 Biblical Interpretation	3		
BI 641 Introduction to Biblical Hebrew I **OR** BI 651 Introduction to New Testament Greek I	3		
BI 642 Biblical Hebrew II **OR** BI 652 New Testament Greek II	3		
BI 661 Luke-Acts	3		
Book Study Elective: _____	3		
Biblical Theology (9 Credit Hours)			
BT 501 Systematic Theology I	3		
BT 502 Systematic Theology II	3		
BT 605/MN 605 Pastoral Theology	3		
Ministry (15 Credit Hours)			
MN 501 Personal Spiritual Disciplines	3		
MN 502 Mission of the Church	3		
MN 661 Christian Ethics	3		
MN 611 Homiletics: The Discipline of Preaching	3		
MN 621/PC 621 Introduction to Pastoral Care	3		
Historical Theology (6 Credit Hours)			
HT 503 The Story of Christianity **OR** HT 632 Patristics	3		
HT 601 Modern Pentecostal Movements	3		
Leadership Studies Concentration (12–18 Credit Hours)			
MN 630 Leadership Theory and Development	3		
MN 631 Strategic Foresight and Change Leadership in Churches and Ministries	3		
MN 632 The Human Focus of Leadership	3		
MN Leadership elective: _____	3		
Elective in any discipline (Portfolio students only): _____	(3)		
Elective in any discipline (Portfolio students only): _____	(3)		

Field Education (3 Credit Hours)	***CH***	***Semester***	***Grade***
MN 691 Field Education	1	_____	_____
MN 692 Field Education	1	_____	_____
MN 693 Field Education	1	_____	_____
Capstone (0–6 Credit Hours)			
Portfolio	0	_____	_____
BI 690 Research Methods in Bible and Theology (Required for thesis students only)	(3)	_____	_____
Thesis	(3)	_____	_____
Total Hours	72		

Graduation Requirements
Successfully complete 72 credits in the required areas of study. A minimum of 12 courses (36 credit hours) must be completed in residence. A thesis counts as residency credit.
Successfully develop field education ministry portfolio according to program guidelines. Thesis option students will complete the portfolio up to the middler. A Middler Portfolio Defense must be conducted at the halfway point of the MDiv degree. In order to sit for the defense a student must have completed 36 credits and one unit of field education.
Fulfill financial and library obligations.
Maintain a 2.5 grade point average for the total course of study.
Demonstrate integration of biblical study and theological reflection enabling the student to address ministry challenges in an ever-changing world.

MASTER OF DIVINITY (MDiv)
BIBLICAL/THEOLOGICAL STUDIES
72 CREDIT HOURS
2026–2027 DEGREE COMPLETION PLAN

The Master of Divinity (MDiv) program is designed for men and women preparing for pastoral ministry, chaplaincy, teaching, and other related careers. Graduates of this program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity, engage with diverse contexts in which ministry occurs using multiple theoretical perspectives, develop in the practice of ongoing Spiritual Formation, and practice a breadth of pastoral competencies in accordance with the nature of the student's calling. The MDiv can be completed with as little as three years of full-time study and up to eight years of part-time study.

Biblical Studies (21 Credit Hours)	***CH***	***Semester***	***Grade***
BI 501 Old Testament Foundations	3	_____	_____
BI 511 New Testament Foundations	3	_____	_____
BI 520 Biblical Interpretation	3	_____	_____
BI 641 Introduction to Biblical Hebrew I **OR** BI 651 Introduction to New Testament Greek I	3	_____	_____
BI 642 Biblical Hebrew II **OR** BI 652 New Testament Greek II	3	_____	_____
BI 661 Luke-Acts	3	_____	_____
Book Study Elective:_____	3	_____	_____
Biblical Theology (9 Credit Hours)			
BT 501 Systematic Theology I	3	_____	_____
BT 502 Systematic Theology II	3	_____	_____
BT 605/MN 605 Pastoral Theology	3	_____	_____
Ministry (15 Credit Hours)			
MN 501 Personal Spiritual Disciplines	3	_____	_____
MN 502 Mission of the Church	3	_____	_____
MN 661 Christian Ethics	3	_____	_____
MN 611 Homiletics: The Discipline of Preaching	3	_____	_____
MN 621/PC 621 Introduction to Pastoral Care	3	_____	_____
Historical Theology (6 Credit Hours)			
HT 503 The Story of Christianity **OR** HT 632 Patristics	3	_____	_____
HT 601 Modern Pentecostal Movements	3	_____	_____
Biblical/Theological Concentration (12–18 Credit Hours)			
BI/BT elective:_____	3	_____	_____
BI/BT elective:_____	3	_____	_____
BI/BT elective:_____	3	_____	_____
BI/BT elective:_____	3	_____	_____
Elective in any discipline(Portfolio students only): _____	(3)	_____	_____
Elective in any discipline (Portfolio students only): _____	(3)	_____	_____

Field Education (3 Credit Hours)	***CH***	***Semester***	***Grade***
MN 691 Field Education	1	_____	_____
MN 692 Field Education	1	_____	_____
MN 693 Field Education	1	_____	_____
Capstone (0–6 Credit Hours)			
Portfolio	0	_____	_____
BI 690 Research Methods in Bible and Theology (Required for thesis students only)	(3)	_____	_____
Thesis	(3)	_____	_____
Total Hours	72		

Graduation Requirements
Successfully complete 72 credits in the required areas of study. A minimum of 12 courses (36 credit hours) must be completed in residence. A thesis counts as residency credit.
Successfully develop field education ministry portfolio according to program guidelines. Thesis option students will complete the portfolio up to the middler. A Middler Portfolio Defense must be conducted at the halfway point of the MDiv degree. In order to sit for the defense a student must have completed 36 credits and one unit of field education.
Fulfill financial and library obligations.
Maintain a 2.5 grade point average for the total course of study.
Demonstrate integration of biblical study and theological reflection enabling the student to address ministry challenges in an ever-changing world.

MASTER OF DIVINITY (MDiv)
HISTORICAL STUDIES
72 CREDIT HOURS
2026–2027 DEGREE COMPLETION PLAN

The Master of Divinity (MDiv) program is designed for men and women preparing for pastoral ministry, chaplaincy, teaching, and other related careers. Graduates of this program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity, engage with diverse contexts in which ministry occurs using multiple theoretical perspectives, develop in the practice of ongoing Spiritual Formation, and practice a breadth of pastoral competencies in accordance with the nature of the student's calling. The MDiv can be completed with as little as three years of full-time study and up to eight years of part-time study.

Biblical Studies (21 Credit Hours)	***CH***	***Semester***	***Grade***
BI 501 Old Testament Foundations	3	_____	_____
BI 511 New Testament Foundations	3	_____	_____
BI 520 Biblical Interpretation	3	_____	_____
BI 641 Introduction to Biblical Hebrew I **OR** BI 651 Introduction to New Testament Greek I	3	_____	_____
BI 642 Biblical Hebrew II **OR** BI 652 New Testament Greek II	3	_____	_____
BI 661 Luke-Acts	3	_____	_____
Book Study Elective:_____	3	_____	_____
Biblical Theology (9 Credit Hours)			
BT 501 Systematic Theology I	3	_____	_____
BT 502 Systematic Theology II	3	_____	_____
BT 605/MN 605 Pastoral Theology	3	_____	_____
Ministry (15 Credit Hours)			
MN 501 Personal Spiritual Disciplines	3	_____	_____
MN 502 Mission of the Church	3	_____	_____
MN 661 Christian Ethics	3	_____	_____
MN 611 Homiletics: The Discipline of Preaching	3	_____	_____
MN 621/PC 621 Introduction to Pastoral Care	3	_____	_____
Historical Theology (6 Credit Hours)			
HT 503 The Story of Christianity **OR** HT 632 Patristics	3	_____	_____
HT 601 Modern Pentecostal Movements	3	_____	_____
Historical Studies Concentration (12–18 Credit Hours)			
HT 501 Early Christian History **OR** HT 502 Reformation and Modern Christian History	3	_____	_____
HT 605/MN 680 Revival and Revivalism **OR** HT 664/MN 664/WA 664 History of Christian Worship	3	_____	_____
HT elective: _____	3	_____	_____
HT elective: _____	3	_____	_____
Elective in any discipline (Portfolio students only): _____	(3)	_____	_____
Elective in any discipline (Portfolio students only): _____	(3)	_____	_____

Field Education (3 Credit Hours)	***CH***	***Semester***	***Grade***
MN 691 Field Education	1	_____	_____
MN 692 Field Education	1	_____	_____
MN 693 Field Education	1	_____	_____
Capstone (0–6 Credit Hours)			
Portfolio	0	_____	_____
BI 690 Research Methods in Bible and Theology (Required for thesis students only)	(3)	_____	_____
Thesis	(3)	_____	_____
Total Hours	72		

Graduation Requirements
Successfully complete 72 credits in the required areas of study. A minimum of 12 courses (36 credit hours) must be completed in residence. A thesis counts as residency credit.
Successfully develop field education ministry portfolio according to program guidelines: Thesis option students will complete the portfolio up to the middler. A Middler Portfolio Defense must be conducted at the halfway point of the MDiv degree. In order to sit for the defense a student must have completed 36 credits and one unit of field education.
Fulfill financial and library obligations.
Maintain a 2.5 grade point average for the total course of study.
Demonstrate integration of biblical study and theological reflection enabling the student to address ministry challenges in an ever-changing world.

MASTER OF DIVINITY (MDiv)
INTERCULTURAL STUDIES
72 CREDIT HOURS
2026–2027 DEGREE COMPLETION PLAN

The Master of Divinity (MDiv) program is designed for men and women preparing for pastoral ministry, chaplaincy, teaching, and other related careers. Graduates of this program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity, engage with diverse contexts in which ministry occurs using multiple theoretical perspectives, develop in the practice of ongoing Spiritual Formation, and practice a breadth of pastoral competencies in accordance with the nature of the student's calling. The MDiv can be completed with as little as three years of full-time study and up to eight years of part-time study.

Biblical Studies (21 Credit Hours)	***CH***	***Semester***	***Grade***
BI 501 Old Testament Foundations	3	_____	_____
BI 511 New Testament Foundations	3	_____	_____
BI 520 Biblical Interpretation	3	_____	_____
BI 641 Introduction to Biblical Hebrew I **OR**			
BI 651 Introduction to New Testament Greek I	3	_____	_____
BI 642 Biblical Hebrew II **OR**			
BI 652 New Testament Greek II	3	_____	_____
BI 661 Luke-Acts	3	_____	_____
Book Study Elective:_____	3	_____	_____
Biblical Theology (9 Credit Hours)			
BT 501 Systematic Theology I	3	_____	_____
BT 502 Systematic Theology II	3	_____	_____
BT 605/MN 605 Pastoral Theology	3	_____	_____
Ministry (15 Credit Hours)			
MN 501 Personal Spiritual Disciplines	3	_____	_____
MN 502 Mission of the Church	3	_____	_____
MN 661 Christian Ethics	3	_____	_____
MN 611 Homiletics: The Discipline of Preaching	3	_____	_____
MN 621/PC 621 Introduction to Pastoral Care	3	_____	_____
Historical Theology (6 Credit Hours)			
HT 503 The Story of Christianity **OR** HT 632 Patristics	3	_____	_____
HT 601 Modern Pentecostal Movements	3	_____	_____
Intercultural Studies Concentration (12–18 Credit Hours)			
MS 610 Cultural Anthropology for Ministry	3	_____	_____
MS 671 Theology and Practice of Missions	3	_____	_____
MS 672 Intercultural Communication for Ministry	3	_____	_____
MS elective: _____	3	_____	_____
Elective in any discipline (Portfolio students only): _____	(3)	_____	_____
Elective in any discipline (Portfolio students only): _____	(3)	_____	_____

Field Education (3 Credit Hours)	***CH***	***Semester***	***Grade***
MN 691 Field Education	1	_____	_____
MN 692 Field Education	1	_____	_____
MN 693 Field Education	1	_____	_____
Capstone (0–6 Credit Hours)			
Portfolio	0	_____	_____
BI 690 Research Methods in Bible and Theology (Required for thesis students only)	(3)	_____	_____
Thesis	(3)	_____	_____
Total Hours	72		

Graduation Requirements
Successfully complete 72 credits in the required areas of study. A minimum of 12 courses (36 credit hours) must be completed in residence. A thesis counts as residency credit.
Successfully develop field education ministry portfolio according to program guidelines: Thesis option students will complete the portfolio up to the middler. A Middler Portfolio Defense must be conducted at the halfway point of the MDiv degree. In order to sit for the defense a student must have completed 36 credits and one unit of field education.
Fulfill financial and library obligations.
Maintain a 2.5 grade point average for the total course of study.
Demonstrate integration of biblical study and theological reflection enabling the student to address ministry challenges in an ever-changing world.

MASTER OF DIVINITY (MDiv)
PASTORAL CARE AND COUNSELING
72 CREDIT HOURS
2026–2027 DEGREE COMPLETION PLAN

The Master of Divinity (MDiv) program is designed for men and women preparing for pastoral ministry, chaplaincy, teaching, and other related careers. Graduates of this program will be able to produce graduate level biblical and theological reflection from an Apostolic Pentecostal tradition that is in conversation with the context of broader Christianity, engage with diverse contexts in which ministry occurs using multiple theoretical perspectives, develop in the practice of ongoing Spiritual Formation, and practice a breadth of pastoral competencies in accordance with the nature of the student's calling. The MDiv can be completed with as little as three years of full-time study and up to eight years of part-time study.

	CH	***Semester***	***Grade***
Biblical Studies (21 Credit Hours)			
BI 501 Old Testament Foundations	3	_____	_____
BI 511 New Testament Foundations	3	_____	_____
BI 520 Biblical Interpretation	3	_____	_____
BI 641 Introduction to Biblical Hebrew I **OR** BI 651 Introduction to New Testament Greek I	3	_____	_____
BI 642 Biblical Hebrew II **OR** BI 652 New Testament Greek II	3	_____	_____
BI 661 Luke-Acts	3	_____	_____
Book Study Elective:_____	3	_____	_____
Biblical Theology (9 Credit Hours)			
BT 501 Systematic Theology I	3	_____	_____
BT 502 Systematic Theology II	3	_____	_____
BT 605/MN 605 Pastoral Theology	3	_____	_____
Ministry (15 Credit Hours)			
MN 501 Personal Spiritual Disciplines	3	_____	_____
MN 502 Mission of the Church	3	_____	_____
MN 661 Christian Ethics	3	_____	_____
MN 611 Homiletics: The Discipline of Preaching	3	_____	_____
MN 621/PC 621 Introduction to Pastoral Care	3	_____	_____
Historical Theology (6 Credit Hours)			
HT 503 The Story of Christianity **OR** HT 632 Patristics	3	_____	_____
HT 601 Modern Pentecostal Movements	3	_____	_____
Pastoral Care & Counseling Concentration (12–18 Credit Hours)			
PC 622/MN 622 Pastoral Counseling	3	_____	_____
MN 520 Professionalism and Ethics in Pastoral Counseling	3	_____	_____
PC elective: _____	3	_____	_____
PC elective: _____	3	_____	_____
Elective in any discipline (Portfolio students only): _____	3	_____	_____
Elective in any discipline (Portfolio students only): _____	(3)	_____	_____

Field Education (3 Credit Hours)	***CH***	***Semester***	***Grade***
MN 691 Field Education	1	_____	_____
MN 692 Field Education	1	_____	_____
MN 693 Field Education	1	_____	_____
Capstone (0–6 Credit Hours)			
Portfolio	0	_____	_____
BI 690 Research Methods in Bible and Theology (Required for thesis students only)	(3)	_____	_____
Thesis	(3)	_____	_____
Total Hours	72		

Graduation Requirements
Successfully complete 72 credits in the required areas of study. A minimum of 12 courses (36 credit hours) must be completed in residence. A thesis counts as residency credit.
Successfully develop field education ministry portfolio according to program guidelines: Thesis option students will complete the portfolio up to the middler. A Middler Portfolio Defense must be conducted at the halfway point of the MDiv degree. In order to sit for the defense a student must have completed 36 credits and one unit of field education.
Fulfill financial and library obligations.
Maintain a 2.5 grade point average for the total course of study.
Demonstrate integration of biblical study and theological reflection enabling the student to address ministry challenges in an ever-changing world.

COURSE DESCRIPTIONS

GENERAL DESCRIPTION & NUMBERING

Each course is numbered with two letters followed by three numbers. The first digit indicates the level. First-level courses fall in the 500s while second-level courses fall in the 600s. The letters designate the category of the course. They are as follows: Biblical Studies (BI), Biblical Theology (BT), Historical Theology (HT), Ministry (MN), Intercultural Studies (MS), Pastoral Counseling (PC), Worship Arts (WA), and Writing (WR). Online courses will utilize the same course numbers, followed by a DL. Courses not cross-listed may satisfy certain degree requirements at the discretion of the Academic Dean.

BIBLICAL STUDIES

BI 501 OLD TESTAMENT FOUNDATIONS

A survey of the history of Israel and an analysis of each book of the Old Testament in the light of this background. Stress is on theology, applicability, structure, genre, and general content.

BI 511 NEW TESTAMENT FOUNDATIONS

Introduction to the background, formation, and content of the New Testament, with emphasis in the following areas: various hermeneutical concerns related to New Testament study, the Jewish and Greco-Roman socio-political and literary backgrounds, life of Christ as presented in the Gospels, expansion of Christianity in Acts, and analysis of the Epistles and Revelation. (Prerequisite: BI 520 Biblical Interpretation)

BI 520 BIBLICAL INTERPRETATION

An investigation in the reading and interpretation of biblical texts. The course includes study of several issues of interpretation, including the authority of Scripture, types of interpretation, and the application of the biblical text.

BI 530 THE BIBLE IN ANCIENT MEDIA CULTURE: RHETORIC, RECITATION, AND RECEPTION

This course will investigate the oral and literary environments of early Christianity and how these factors impact biblical interpretation. Elements that will be considered include rhetoric, performance and recitation by lectors, orality, sound mapping, the memory arts, scribal practices, education, book publication, literary culture, and libraries. (No Prerequisites; BI 501 Old Testament Foundations, BI 511 New Testament Foundations, and BI 520 Biblical Interpretation are recommended)

BI 535/MN 535 LEADERSHIP IN THE BIBLE

This course examines the biblical leadership principles and styles of leadership in the Old Testament against the background of the roles of kings/queens, prophets/prophetesses, priests, sages, and other leaders in the ancient world, especially as those roles find their fulfillment in the life of Christ. The life and leadership of various biblical leaders will be examined. As students compare and contrast the ideologies and imagery associated with different types of authority, they will develop theological and practical frameworks to evaluate their own spiritual health and ministry leadership.

BI 604 JESUS AND THE HOLY LAND (STUDY ABROAD)

This course takes place in the Holy Land and is designed to enhance the experience of visiting Israel. It focuses on the travels of Jesus and his disciples throughout ancient Palestine as reflected in the four Gospels. We also examine the distinct features and contributions of each Gospel as well as the multi-dimensional portrait of Jesus that results when all four Gospels are considered.

BI 605 FOLLOWING JOHN'S GOSPEL IN THE HOLY LAND (STUDY ABROAD)

This course takes place in the Holy Land and is designed to enhance the experience of visiting Israel. It focuses on the travels of Jesus and his disciples throughout ancient Palestine, with a special emphasis on the Gospel of John's unique contribution to understanding Jesus' journeys. In addition, we will examine the fascinating historical setting of John's Gospel along with its profound literary and theological attributes.

BI 606 PATHS OF PAUL (STUDY ABROAD)

This course is and exploration of the world of the Historical Paul through ancient Asia Minor and Greece and learning about archaeology and how it contributes to our understanding of the ancient world. This course is offered in conjunction with the Historical Paul class.

BI/HT 632 PATRISTICS

This course will offer an overview of the important theologians in the post-Apostolic era, ranging from Justin Martyr to John of Damascus. In particular, the course will be a study of Patristic texts, from both Eastern and Western Church Fathers. It will introduce the student to some of the theological writings that reflect the formative period of the Church's history. Students will examine some of the following theological themes in the Early Church Fathers: Christology, soteriology, theological anthropology, ecclesiology, Patristic exegesis, and sacramental theology. The goal of the course is not only to introduce students to some of the foundational reflections in each of these areas, but to help them understand how the Church Fathers thought about the faith, and to help them understand the importance of the questions the Church Fathers were seeking to answer.

OLD TESTAMENT BOOK STUDIES

The following courses are offered on a rotating basis depending on faculty availability and special interests. The course subtitle and content may vary. The method and emphasis will vary according to the focus selected by the teacher. Courses may be taken more than once if the subtitles indicate different course content. (Prerequisite for each course is Old Testament Foundations unless otherwise stated when the course is offered.)

BI 621 STUDIES IN THE PENTATEUCH
(See note above)

BI 622 STUDIES IN THE HISTORICAL BOOKS
(See note above)

BI 623 STUDIES IN THE WISDOM AND POETIC BOOKS

This course is a study of the six books of the Old Testament commonly known as the Poetic Books, with a brief introduction of Hebrew poetry. The books studied are Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon, and Lamentations. (Job, Proverbs, and Ecclesiastes are also identified as Wisdom Books). An analysis is made of the authorship, literary structure, composition, canonical shape, contents, and theology of each book.

BI 624 STUDIES IN THE PROPHETIC BOOKS
(See note above)

BI 625 STUDIES IN PSALMS
(See note above)

BI 627/MN 681 THE FIVE SCROLLS
Students will study and research the Five Scrolls (Megilloth) of Ruth, Esther, Song of Solomon, Ecclesiastes, and Lamentations, conducting graduate level analysis of each scroll and learning about the Jewish holidays associated with each book, including Pentecost, Purim, Passover, Sukkot, and the 9th of Av. The course focuses on a variety of genres including narrative, poetry, wisdom literature, and lament. Students will consider the place and purpose of the holidays in Judaism and Christianity as well as their connections to scripture, tradition, and the history of interpretation.

BI 628 OLD TESTAMENT BOOK STUDY
Studies in various Old Testament books. Subject matter will vary according to student and faculty interest and the availability of faculty.

BI 631 LITERATURE OF THE GRECO-ROMAN WORLD

This course investigates representative literature of ancient Greece and Rome, exploring the ways in which a better understanding of epic (e.g., Homer, Virgil), biography (Plutarch), historiography (Thucydides), letters (Cicero, Pliny the Younger), and a variety of other genres contributes to a more responsible and holistic study of the New Testament.

BI 639 LITERATURE OF THE ANCIENT NEAR EAST

This course investigates representative ancient Near Eastern texts from a variety of cultures, including ancient Sumer (Gilgamesh), Babylon (Enuma Elish), Ugarit (Kirta), and Egypt (The Doomed Prince). Analysis of this vast literature provides a more contextualized understanding of key genres (creation myths, wisdom, etc.) and concepts (eternal life, theomachy, royal succession), contributing to a more responsible and holistic study of the Hebrew Bible.

BI 640 DEAD SEA SCROLLS

A course exploring the discovery and theology of the materials found at Qumran. Consideration will be given to the background and formation of these writings, as well as their relationship and contribution to the New Testament literature. Students will participate in close readings of photographs of the scrolls as well as being exposed to the academic discipline of textual criticism. (Prerequisites: BI 501 Old Testament Foundations; BI 511 New Testament Foundations)

BI 641 BIBLICAL HEBREW I

The course is designed to introduce the rudiments of Biblical Hebrew, including recognizing and writing the alphabet and vowel pointings, pronunciation, grasping the elements of morphology and grammar, and acquiring a working vocabulary. The course is intended for those who wish to attain a level of competency in this biblical language and apply it towards exegesis of the original text, ministry, and personal edification.

BI 642 BIBLICAL HEBREW II

The course builds upon Introduction to Biblical Hebrew and focuses on learning the morphology and grammar of the Hebrew verbal system. In addition, we read and discuss selected portions from

various genres in the Hebrew Bible. Emphasis is placed on the importance of the language as an instrument for responsible and in-depth research in Old Testament studies.

BI 643 INTERMEDIATE HEBREW

Intermediate Hebrew builds upon and furthers the linguistic knowledge and skills developed in Biblical Hebrew I and II through the reading and close examination of selected prose and poetic texts from the Hebrew Bible. The course emphasizes the comprehension of grammar and syntax, the ability to translate accurately, and the acquisition of vocabulary. The course will also encourage responsible exegesis via the employment of advanced grammars and lexica. (Prerequisites: BI641 Biblical Hebrew I and BI642 Biblical Hebrew II)

BI/BT/HT/MN/MS/PC/WA 660 INDEPENDENT STUDY

Second year students may take an independent study course. The student will develop a syllabus under the direction of a faculty member. The syllabus must be approved by the academic dean and submitted to the registrar.

BI 651 NEW TESTAMENT GREEK I

The course introduces the rudiments of Biblical Greek, including recognizing and writing the alphabet, pronunciation, grasping the elements of morphology and grammar, and acquiring a working vocabulary. The course is intended for those who wish to use Greek in their ministry, research and for personal edification.

BI 652 NEW TESTAMENT GREEK II

The course continues the study of the rudiments of Biblical Greek begun in Greek I, especially mastering the verbal system and developing proficiency in reading Greek. In addition, we will give more attention to issues of syntax, linguistic terminology, and exegetical method.

BI 653 INTERMEDIATE GREEK

Intermediate Greek builds upon and furthers the linguistic knowledge and skills developed in Greek I and II through the reading and close examination of selected texts from the New Testament, Septuagint, and Apostolic Fathers. The course emphasizes the comprehension of sentence syntax, the ability to translate accurately, and the acquisition of vocabulary. The course will also encourage responsible exegesis via the employment of language tools such as grammars and lexica. (Prerequisites: Introduction to New Testament Greek and Greek II)

BI 661 LUKE-ACTS

A study of the Lukan narrative in the continuing story of the ministry of Jesus to the apostles and the church. (Prerequisite: New Testament Foundations)

NEW TESTAMENT BOOK STUDIES

The following courses are offered on a rotating basis depending on faculty availability and special interest. The course subtitle and content may vary. Courses may be taken more than once if the subtitles indicate different course content. (Prerequisite of New Testament Foundations unless otherwise stated when the course is offered.)

BI 662 STUDIES IN THE GOSPELS

(See note above)

BI 664 STUDIES IN THE LETTERS OF PAUL
(See note above)

BI 667 NEW TESTAMENT BOOK STUDY
Studies in various New Testament books. Subject matter will vary according to student and faculty interest and the availability of faculty.
BI 669 STUDIES IN JOHANNINE LETTERS
(See note above)

BI 665 STUDIES IN HEBREWS
In this graduate elective course we will explore the intriguing and complex Epistle to the Hebrews through the interpretive lenses of historical, literary, rhetorical, and theological inquiry. Our analysis will underscore the relevance of Hebrews for the 21st century church.

BI 670 JOHANNINE LITERATURE/BT 670 JOHANNINE THEOLOGY
A seminar style course investigating the theology of the canonical documents traditionally associated with John the Apostle: the Fourth Gospel, the Letters of John, and the Apocalypse. Consideration will be given to the background and literary design of these writings, as well as the contribution each makes to areas of theology such as God the Father, Christology, Pneumatology, Ecclesiology, Soteriology, and Eschatology.

BI 680 ANCIENT JEWISH LITERATURE AND THE NEW TESTAMENT

A graduate level course investigating the literature, context and theology of Jewish non-canonical writings from the Second Temple period (e.g. Jubilees, I Enoch, Baruch, Tobit, etc.). The course will also include a survey of the materials commonly known as the Dead Sea Scrolls. A key component of this course is an exploration of the ways in which a better understanding of Second Temple Jewish Literature contributes to a more responsible and holistic study of the New Testament. (Prerequisites: Old Testament Foundations and New Testament Foundations.)

BI 690 RESEARCH METHODS IN BIBLE AND THEOLOGY

This course brings together students who desire to complete their capstone as a thesis (MTS & MDiv options) or a project (MACM). Students will share their research as they learn to effectively collect, analyze, and interpret data. Students will focus on crafting a strong argument, managing sources, and choosing the best methodology for their particular capstone. MACM capstone students and MDiv students doing qualitative research will give special attention to designing a research project in accordance with IRB guidelines.

BIBLICAL THEOLOGY

BT 501 SYSTEMATIC THEOLOGY I

An introduction to historical and biblical issues in systematic theology. Special attention will be given to method, focusing on the doctrines of God, Scripture, humanity, Christology. (Prerequisite: Biblical Interpretation)

BT 502 SYSTEMATIC THEOLOGY II

A continuation of study in both historical and biblical issues in systematic theology. Special attention will be given to method, focusing on doctrines of soteriology, ecclesiology, pneumatology, and eschatology. (Prerequisite: Systematic Theology I)

BT 505/MN 505 THE BIBLE AND CULTURE

This course explores Biblical themes and Scriptural references that appear in American culture in novels, songs, sermons, political speeches, national monuments, comic books, YouTube, and other areas of culture. Focusing heavily on the Hebrew Bible, students will contrast the original context(s) of these themes and quotations with their context(s) in modern culture, examining the persistence of these images and ideas and the various hermeneutical lenses used in scholarship and popular interpretations of the Bible.

BT 602 CHRISTOLOGY

An examination of the person and work of Christ in three parts: first, through biblical study; secondarily, through historical christological development as it evolved in the church; thirdly, a study of Christology as held by modern Oneness Pentecostals. (Prerequisite: Biblical Interpretation, Systematic Theology I & II)

BT 604 ESCHATOLOGY

A study of the doctrine of last things considered from the perspective of the biblical teachings, the historical development of the doctrine, and the expressions of the doctrine in systematic theology. Special emphasis will be on millennialism and its influence on the Pentecostal movement. (Prerequisite: Biblical Interpretation, Systematic Theology I & II)

BT 605/MN 605 PASTORAL THEOLOGY

A theological study of ministry in the local church. Apostolic theology and mission will be applied to such topics as ministry identity & philosophy, worship, organizational leadership and service in an ever changing global world. (Prerequisite: Mission of the Church)

BT 606 PNEUMATOLOGY

A study of the doctrine of the Spirit in its biblical, historical and contemporary contexts. Special emphasis will be on Spirit baptism and the Gifts of the Spirit and their understanding from a Oneness Pentecostal perspective. (Prerequisite: Biblical Interpretation, Systematic Theology I & II)

BT 670 JOHANNINE THEOLOGY/BI 670 JOHANNINE LITERATURE

See BI 670.

BT 678 LECTURES IN THEOLOGY

An exploration of issues in the theory and practice of theology. Subject matter will vary according to student and faculty interest and the availability of faculty. (Prerequisite: Biblical Interpretation, Systematic Theology I & II).

HISTORICAL THEOLOGY

HT 501 EARLY CHRISTIAN HISTORY

An introduction to the establishment, spread and development of the Christian faith up to the Reformation, paying particular attention to major trends, personalities, and events influencing the life of the church during the first five centuries as it took shape in the Jewish culture and the Greco-Roman world. Primary sources in translation and secondary church history sources will be used.

HT 502 REFORMATION AND MODERN CHRISTIAN HISTORY

A study of the Christian faith from the Reformation to the present. The effects of the Reformation in Germany, Switzerland, and England will be studied, with particular emphasis on American church history, the Wesleyan and Holiness movements, and other traditions that influenced the modern Pentecostal movement.

HT 503 THE STORY OF CHRISTIANITY

A study of major events in Christianity, highlighting key historical personages and groups, the times in which they lived, and how their context shaped their theology.

HT 601 MODERN PENTECOSTAL MOVEMENTS

A study of the development of the Pentecostal and Charismatic movements in the twentieth and twenty-first centuries with particular emphasis on the Apostolic (Oneness Pentecostal) movement.

HT 605/ MN 680 REVIVAL AND REVIVALISM

This course is an examination of the history of revivals and their influence on the church life and growth. Special attention will be paid to modern revivals, especially those which influenced the Pentecostal movement. The class will seek to discover the theological and biblical principles of those movements and apply them to the contemporary church.
Please note: Syllabi for cross-listed courses will have specific objectives and assignments which correspond to each discipline.

HT 664/MN 664/WA 664 HISTORY OF CHRISTIAN WORSHIP

This course explores the history of worship from the first century church, onward. Emphasis will be placed on the development of the liturgy throughout both the Catholic and Protestant traditions and ways in which these traditions have/have not been embraced by Oneness Pentecostalism.

MINISTRY

MN 501 PERSONAL SPIRITUAL DISCIPLINES

A course designed to help students recognize the importance of a disciplined Christian life. This course focuses on one's spiritual development; attention is given to the relatedness of the physical, psychological, and social to the spiritual. *It is strongly recommended that students complete this course before taking other Practical Theology courses.*

MN 502 MISSION OF THE CHURCH

An inquiry into the mission and form of the local congregation. The course will focus on issues of purpose, leadership, organization, finances, and planning in the formation of the church as a faithful community.

MN 520 PROFESSIONALISM AND ETHICS IN COUNSELING

A course designed to help students recognize the importance of professionalism and ethics in a Christian counseling ministry. This course introduces students to ethical principles, professional guidelines, and issues pertaining to diversity, multicultural understanding, and special groups.

MN 525/MS 525 WORLD RELIGIONS

This course provides a broad overview of world religions in a comparative study. Featuring major world religions and introducing lesser known religions, the course combines the academic study of

the history of religion with practical knowledge of various beliefs. Students will create their own definition of religion and use it to analyze various systems of belief. Special attention will be given to connections between religion and politics and religion and ethics.

MN 535/BI 535 LEADERSHIP IN THE BIBLE

See BI 535.

MN 560/PC 560 – CARING IN DEPTH: DEATH, DYING, BEREAVEMENT, AND GRIEF

See PC 560

MN 561/MS 561 SMALL GROUP MINISTRY

This course develops a biblical and practical understanding of small groups. It examines principles and guidelines for developing and leading them, as well as models of small group ministries for a variety uses in evangelism, administration, and fellowship. It provides extensive participatory, leadership, and development experience in various types of small groups. In addition, it evaluates the materials available for small groups and provides training in developing fresh content and customizing existing resources. (Prerequisite: MN 502 Mission of the Church)

MN 563/MS563 BIBLICAL DISCIPLESHIP: FORMATION AND MULTIPLICATION

This course is an exploration of the foundations of Biblical Discipleship drawing from scriptural insights, theological perspectives, and understanding of human development. It addresses the mission of the church to develop a philosophy of ministry that focuses on building followers of Jesus Christ through the lens of cross-cultural ministry. The course examines local church ministries for making disciples across the lifespan and how to empower others for discipling and multiplication. Emphasis will be given to the study of the doctrine of the Word of God, planning, implementing, and evaluating the discipleship task of the church. Learners will design a discipleship strategy for their congregation or ministry. This course is designed for those who desire to formulate an Apostolic praxis of developing followers of Christ for our modern context in a cross-cultural setting.

MN 565 / MS 565 PENTECOSTAL PERSPECTIVES ON JUSTICE, THE CHURCH AND SOCIETY

This course is designed to introduce the Christian leader to the socio-political issues that are likely to impact ministry on a local level. Ministry does not happen in a vacuum, and is impacted by community factors such as poverty, human injustice, and social change. Various sociological themes will be pursued from an integrated biblical perspective. These themes include an understanding of social institutions and social deviance. The course will pursue issues such as crime, poverty, social inequality, conflict, aging, racism, sexism, and urbanization. Special attention will be given to the role of the local church as a community change agent, how they might develop community-based ministries to impact the individual community, and how faith-based organizations relate to governments/government agencies.

MN 605/BT 605 PASTORAL THEOLOGY

A theological study of ministry in the local church. Apostolic theology and mission will be applied to such topics as ministry identity & philosophy, worship, organizational leadership and service in an ever changing global world. (Prerequisite: Mission of the Church)

MN 611 HOMILETICS: THE DISCIPLINE OF PREACHING

A basic course in the principles of preaching as they relate to the preacher, texts, content, style, delivery, and communication of the Word of God. An examination of homiletic fundamentals with emphasis on the nature and function of preaching in the context of worship.

MN 621/PC 621 INTRODUCTION TO PASTORAL CARE

A course designed to facilitate an understanding of the ministry of pastoral care. Emphasis is placed on the pastor's encounter with persons in crisis. Biblical, theological, and social science foundations of pastoral care will be explored. (Prerequisite: Mission of the Church)

MN 630 LEADERSHIP THEORY AND DEVELOPMENT

The purpose of this course is to examine the history of leadership theory as a specific field of study and how it applies to real-life situations. The course will explore the complex dynamics that are a part of major theories and models, the current state of the field, and the direction it is heading into the future.

MN 631 STRATEGIC FORESIGHT AND CHANGE LEADERSHIP IN CHURCHES AND MINISTRIES

This course will examine the components of leading and managing change in local churches and other Christian organizations. Students will be equipped to assess the future orientation of an organization while considering emerging changes in the external environment. Attention will be given to exploring the models and principles of developing and implementing strategic plans, organizational design, communicating core directives, and program evaluation to accomplish the mission of a church or organization.

MN 632 THE HUMAN FOCUS OF LEADERSHIP

This course considers various models of leadership with special emphasis on team development. Students will develop their own leadership styles in relation to the styles of followers. Through their studies, students will learn various elements essential to high-functioning leaders in churches and other organizations, including ethics, innovation, and vision. In the end, students will be able to assess, understand, and improve their own approach to leading, and will also hone their ability to select, train, and evaluate leaders within organizations.

MN 650/WA 650 THEOLOGY AND PRACTICE OF WORSHIP

An exploration of theology and practice of worship that attends to biblical, theological, historical, cultural, and denominational polity considerations. The class will focus on both individual life of worship and corporate worship in the faith community. (Prerequisite: Mission of the Church)

MN 653/WA 653 THEOLOGY, WORSHIP, AND THE ARTS

This course emphasizes the intersection of the arts and theology, demonstrating how each contributes to the other in the sharing of the gospel, teaching Christian disciplines, and facilitating holistic worship expressions. (Prerequisite: Systematic Theology I & II)

MN 654/WA 654 STUDIES IN WORSHIP AND THE ARTS

An exploration of one or more of the following: worship, musical arts, visual arts, performing arts, and literary arts. *Course number may be repeated for credit with a different class.*

MN 655/PC 655 FAMILY MINISTRY

The course examines families from biblical, theological, historical, and cultural perspectives. A variety of family theories will be used to explore ways to support families in an ever-changing world. The class will pay particular attention to assessing needs, evaluating ministry models, and implementing a family enrichment ministry in the local church. (Prerequisite: Mission of the Church)

MN 661 CHRISTIAN ETHICS

A study of moral reflection and action in the life of Christians. Students will develop an ethical model and examine ethical issues of the church and the world in the twenty-first century.

MN 664/HT 664/WA 664 HISTORY OF CHRISTIAN WORSHIP

See HT 664.

MN 671/MS671 THEOLOGY AND PRACTICE OF MISSIONS

This course explores how our understanding of God, and His mission informs the very identity and mission of the church in the world. Three interrelated concepts of mission, evangelism, and theology will be considered thematically in different contexts. The course will examine the perspectives of biblical foundations, historical development, contemporary discussions, and future directions. Special attention is given to major missiological motifs, the impact of significant missiological movements, and the interaction between theology and missiology in cross-cultural settings. This course also emphasizes the principles of the local church, the roles of the sending church, the layperson, and the missionary, in fulfilling Christ's Great Commission. (Prerequisite: Mission of the Church)

MN 679/MS 679 LECTURES IN MISSIONS

An exploration of issues in the theory and practice in missions. Subject matter will vary according to student and faculty interest and the availability of faculty.

MN 680/HT 605/MS 680 REVIVAL AND REVIVALISM

See HT 605.

MN 681/BI 627 THE FIVE SCROLLS

See BI 627.

MN 691-693 FIELD EDUCATION

A supervised ministry in which MDiv students work in an approved field education project; practice of ministry and theological reflection take place in a church setting. Students develop a learning contract in cooperation with the supervising pastor and the field experience coordinator. Between six and eight hours of service per week are required. Students will compile a ministry portfolio during their three semesters of field education. (Prerequisites: 24 completed credits inclusive of Biblical Interpretation, Personal Spiritual Disciplines, Mission of the Church, Old Testament Foundations and New Testament Foundations).

MN 696/MS 696/PC 696 SUMMER MILITARY INTERNSHIP

Military candidate internships take place during an installation usually lasting approximately forty-five days. The internship provides the avenue for the candidates to become familiar with the expectations and responsibilities of a military chaplain. Candidates go through the daily routines of a

military chaplain including attending chapel services and weddings, sitting in on counseling sessions, helping with Bible clubs, and performing hospital visits.

MN 697 INTERNSHIP

The internship provides a supervised ministry context in which the intern develops and hones gifts and skills in research and ministerial leadership. The internship experience is designed to integrate ministry studies and form MACM students in the arts and skills of ministry. This is an interactive learning process reflecting the Spirit's work of weaving together the person that God has created and called in Christ through the practice of ministry, theological reflection, research, spiritual formation, constructive feedback, critique, and evaluation. MDiv students may also elect to complete a three or six-credit internship. (Prerequisites: A student must have completed at least 24 credits inclusive of BI 520 Biblical Interpretation, MN 502 Mission of the Church, MN 501 Personal Spiritual Disciplines, BI 690 Research Methods in Bible and Theology.)

MN 698 INTERNSHIP II

For students choosing to complete a six-credit internship.

MN 699/PC 699 HEALTHCARE INTERNSHIP

The internship requirement may be satisfied by successful completion of a full Clinical Pastoral Education (CPE) residency at a center accredited by the Association for Clinical Pastoral Education, Inc. (ACPE). The internship provides Chaplain candidates with the opportunity to practically apply the principles and practices of pastoral care on a daily basis. Responsibilities may include clergy functions such as performing/coordinating funerals, weddings, baptisms/dedications, conducting devotions, visitations, and offering spiritual care to others.

INTERCULTURAL STUDIES

MS 525/MN 525 WORLD RELIGIONS

This course provides a broad overview of world religions in a comparative study. Featuring major world religions and introducing lesser known religions, the course combines the academic study of the history of religion with practical knowledge of various beliefs. Students will create their own definition of religion and use it to analyze various systems of belief. Special attention will be given to connections between religion and politics and religion and ethics.

MS 610 CULTURAL ANTHROPOLOGY FOR MINISTRY

An introduction to the fundamental aspects of cultural anthropology from a Christian perspective. This class emphasizes the importance of culture and cultural subsystems and the way they affect the perception of reality, intercultural ministry, and cultural change. Students will reflect on biblical themes, in the light of anthropological realities, and are encouraged to apply what they learn to a wide variety of work and ministry settings around the world. Through this examination, it will enable students to communicate the gospel effectively in intercultural settings.

MS 671/MN 671 THEOLOGY AND PRACTICE OF MISSIONS

This course explores how our understanding of God, and His mission informs the very identity and mission of the church in the world. Three interrelated concepts of mission, evangelism, and theology will be considered thematically in different contexts. The course will examine the perspectives of biblical foundations, historical development, contemporary discussions, and future directions. Special attention is given to major missiological motifs, the impact of significant missiological movements, and the interaction between theology and missiology in cross-cultural settings. This

course also emphasizes the principles of the local church, the roles of the sending church, the layperson, and the missionary, in fulfilling Christ's Great Commission. (Prerequisite: Mission of the Church)

MS 672 INTERCULTURAL COMMUNICATION FOR MINISTRY

Culture shapes communication. This is made evident when one considers the impact and influence of cultural context upon communication across cultures. Christian leaders who develop self-awareness and identify individual perspectives are better able to avoid misunderstandings that can lead to conflicts between individuals or groups. This course will orient students to high context and low context cultures, sources of power distance, collectivistic and individualistic cultures, and cultural humility.

MS 561/MN 561 SMALL GROUP MINISTRY

This course develops a biblical and practical understanding of small groups. It examines principles and guidelines for developing and leading them, as well as models of small group ministries for a variety uses in evangelism, administration, and fellowship. It provides extensive participatory, leadership, and development experience in various types of small groups. In addition, it evaluates the materials available for small groups and provides training in developing fresh content and customizing existing resources. (Prerequisite: MN 502 Mission of the Church)

MS 602 INTERCULTURAL LEADERSHIP THROUGHOUT THE WORLD

This course facilitates an intercultural leadership and mentoring development vision by analyzing leadership principles, selection processes, authority patterns, and spiritual formation in particular contexts. Participants will be encouraged to develop culturally appropriate principles, strategies, and methods of leadership training, including church-based institutional and non-formal approaches. Time will used to explore the differences and perspectives of cultural leadership styles and methods from context to context. Emphasis will be given to designing resources and team-building concepts for long-term reproducible models that overcome the sand traps that historically have hindered cross-cultural leadership success.

MS 679/MN 679 LECTURES IN INTERCULTURAL STUDIES

An exploration of various topics in intercultural studies and issues related to theory and practice in missions. Subject matter will vary according to student and faculty interest and the availability of faculty. *Course number may be repeated for credit with a different class.*

MS 696/MN 696/PC 696 SUMMER MILITARY INTERNSHIP

Military candidate internships take place during an installation usually lasting approximately forty five days. The internship provides the avenue for the candidates to become familiar with the expectations and responsibilities of a military chaplain. Candidates go through the daily routines of a military chaplain including attending chapel services and weddings, sitting in on counseling sessions, helping with Bible clubs, and performing hospital visits.

PASTORAL CARE & COUNSELING

PC 560/MN 560– CARING IN DEPTH: DEATH, DYING, BEREAVEMENT, AND GRIEF

Each of us holds and beholds narratives of loss throughout the life experience. Leaders in ministry have the special responsibility to hold and behold our own stories while also leading persons and communities in our care through intersecting narratives of grief. This course provides an opportunity for careful study of caring in depth around the broad topic of death and dying. This course will help

equip leaders in ministry—in a variety of forms—to hone practicing attention to and remaining presence in the midst of death, dying, illness, loss, and grief. The course places these dynamics of communal life in a narrative frame that attends to both theological and psychological aspects. We will read narratives of loss and learn practices of story-ing and re-storying narratives of loss as a way to participate in healing.

PC 621/MN 621 INTRODUCTION TO PASTORAL CARE

A course designed to facilitate an understanding of the ministry of pastoral care. Emphasis is placed on the pastor's encounter with persons in crisis. Biblical, theological, and social science foundations of pastoral care will be explored. (Prerequisite: Mission of the Church)

PC 622/MN 622 PASTORAL COUNSELING

An introduction to the theoretical foundations and skills that enable pastors and chaplains to understand a church member's problems and intervene effectively. The limits of the pastoral counselor, the helper-client relationship, and skills for helping clients achieve desired changes will be discussed.

PC 623 LECTURES IN PASTORAL CARE

An exploration of issues in the theory and practice of pastoral care. Subject matter will vary according to student and faculty interest and the availability of faculty. (Prerequisite of Introduction to Pastoral Care unless otherwise stated when the course is offered.)

PC 624 TOOLS AND TECHNIQUES FOR THE COUNSELOR

This is a laboratory-based experiential course that provides continued acquisition of counseling skills. The application of attending and exploring skills, understanding skills, and action skills is the primary focus. (Prerequisite: Pastoral Counseling)

PC 625/MN 625 TRAUMA AND GRIEF COUNSELING

An exploration of the psychological process of dealing with and recovering from losses that are common to normal human experience, as well as the psychological impact of traumatic experiences that are outside the range of normal human experience. Therapeutic strategies are explored for assisting people through the process of grieving and recovering from loss, along with strategies for preventing, assessing and treating post-traumatic stress reactions to various kinds of trauma and catastrophe. (Prerequisite: Pastoral Counseling)

PC 626 PASTORAL COUNSELING FOR COUPLES IN CRISIS

An introduction to a conceptual model for understanding marriage. This course will provide an in-depth look at marital distress and dysfunction, theory, and the tools/techniques used in intervention work with the goal of establishing marital stability, health and growth. (Prerequisite: Pastoral Counseling)

PC 627 COUNSELING IN THE CHURCH: GROUP DYNAMICS

This course equips students with a broad understanding of group dynamics, counseling processes, and leadership theories and how to use them to develop supportive and healing communities. It acquaints students with basic strategies for developing essential types of counseling helps and guidelines for implementing them in a variety of church and ministry settings. (Prerequisite: Pastoral Counseling)

PC 628 COUNSELING IN THE CHURCH: INTERPERSONAL DYNAMICS

This course equips students with a broad understanding of counseling processes and how to use them to develop supportive and healing communities. It acquaints students with basic strategies for developing essential types of counseling helps and guidelines for implementing them in a variety of church and ministry settings. (Prerequisite: Pastoral Counseling)

MN 655/PC 655 FAMILY MINISTRY

The course examines families from biblical, theological, historical, and cultural perspectives. A variety of family theories will be used to explore ways to support families in an ever-changing world. The class will pay particular attention to assessing needs, evaluating ministry models, and implementing a family enrichment ministry in the local church. (Prerequisite: Mission of the Church)

ARTS & WORSHIP

WA 653/MN 653 THEOLOGY, WORSHIP AND THE ARTS

This course emphasizes the intersection of the arts and theology, demonstrating how each contributes to the other in the sharing of the gospel, teaching Christian disciplines, and facilitating holistic worship expressions. (Prerequisites: Systematic Theology I & II)

WA 654/MN 654 STUDIES IN WORSHIP AND THE ARTS

An exploration of one or more of the following: worship, musical arts, visual arts, performing arts, and literary arts. *Course number may be repeated for credit with a different class.*

WA 664/HT 664/MN 664 HISTORY OF CHRISTIAN WORSHIP

This course explores the history of worship from the first century church, onward. Emphasis will be placed on the development of the liturgy throughout both the Catholic and Protestant traditions and ways in which these traditions have/have not been embraced by Oneness Pentecostalism.

MN 656/PC 656/WA 656 WORSHIP AS PASTORAL CARE

Worship as Pastoral Care seeks to build and provide the foundational principles and tools of soul care for those in leadership of the gathered church. This wide variety of leadership roles include those in pastoral ministry and music ministry, and also those who care for various age groups including children, youth, adults, and older adults. In addition to scriptural principles, foundational perspectives from a variety of fields including leadership, music, and counseling are applied in order to fundamentally equip students with tools to care for, nurture, and lead those under their ministry.

WRITING

WR 501 INTRODUCTION TO GRADUATE-LEVEL ACADEMIC WRITING

This course is designed to enable students to write academic papers at a graduate level. To ensure that students meet this standard, they will be given a refresher on grammar; they will learn and practice the principles of sentence clarity; and they will be instructed in their program's style guide.

THESIS

BI 600/BT 600/MN 600/MS 600/PC 600/WA 600 THESIS

A supervised semester of work on a research thesis for zero credit. This course is typically taken in the fall semester as the student prepares to take Thesis I for credit in the spring semester. Course is graded on a pass/fail basis. The student must follow the deadlines and procedures outlined in the "Thesis Guidelines" available from the academic dean or in the Academic Catalog. The student is responsible for making progress as required by the first reader. Student must have a B+ average, and have demonstrated sufficient ability in writing that a Thesis advisor is willing to work with them.

BI 688/BT 688/MN 688/MS 688/PC 688/WA 688 THESIS I

A supervised research thesis based on research for three hours of credit according to the particular curriculum. The student must follow the deadlines and procedures outlined in the "Thesis Guidelines" available from the academic dean or in the Academic Catalog. Students must have completed BI 690 Research Methods in Bible and Theology, have a B+ average, and have demonstrated sufficient ability in writing that a Thesis advisor is willing to work with them.

BI 689/BT 689/MN 689/MS 689/PC 689/WA 689 THESIS II

A supervised research thesis based on research for three hours of credit according to the particular curriculum. The student must follow the deadlines and procedures outlined in the "Thesis Guidelines," available from the academic dean or in the Academic Catalog. Students must have completed BI 690 Research Methods in Bible and Theology, have a B+ average, and have demonstrated sufficient ability in writing that a Thesis advisor is willing to work with them.

BI 695/BT 695/MN 695/MS 695/PC 695/WA 695 THESIS SUSTAINING

A supervised semester of work on a research thesis for zero credit. Students who do not complete thesis requirements by set due dates may go on thesis-sustaining status in following semesters. Students on thesis-sustaining status must demonstrate progress on their thesis and pay the sustaining fee. Students may have up to 3 additional semesters (beyond the initial year given) to complete their thesis. Progress and sustaining fee will be required for each of these additional semesters. The student must follow the deadlines and procedures outlined in the "Thesis Guidelines" available from the academic dean or in the Academic Catalog. The student is responsible for making progress as required by the first reader. The Thesis Sustaining course is graded on a pass/fail basis.

PORTFOLIO

PORT 500 PORTFOLIO MIDDLER DEFENSE

MDiv students will complete an educational and ministerial portfolio (0 credit) detailing their academic journey at UGST. Students will undergo a middler portfolio defense at the halfway point of the MDiv degree. In order to sit for the defense a student must have completed 36 credits and one unit of field education. Students will reflect on their ministerial experience, develop a theology of ministry, and demonstrate mastery of degree objectives.

PORT 600 PORTFOLIO

MDiv students will complete an educational and ministerial portfolio (0 credit) detailing their academic journey at UGST. Students will undergo a final defense of the portfolio just before the

student's graduation from the seminary. Students will reflect on their ministerial experience, develop a theology of ministry, and demonstrate mastery of degree objectives.

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