

Veritas Classical Academy
Meeting Minutes - Board of Directors
2026-07-02

Meeting Prompt

Regularly-scheduled meeting. Date and time confirmed at 1/8 board meeting.
Notification posted to VCA website, Facebook and LinkedIn pages on 6/30.

Location

Veritas Classical Academy
913 1st Ave, Chippewa Falls, WI 54729
Open to Public

Present

Kim Senn
James Denning
Chris Albertson

Adam Kern
Meghan Bauer
Jonathan Gray

Absent

Additional Attendees

Quorum Present (majority): Yes/No

I. Opening

A. Call to Order

1. The regular meeting of the Veritas Classical Academy board of directors was called to order at 6:15pm on July 2, 2026 by Kim Senn.

B. Roll

C. Mission Statement

D. Agenda Approval

1. **MOTION CARRIED** to add Action Items B and C
2. **The agenda was unanimously approved with adjustments

E. Previous Minutes Approval

1. **The minutes of the previous meeting were unanimously approved as distributed.

II. Officers' Reports

A. President's Report

1. Upcoming conference reminder
 - a) OEO Training
 - (1) See June 2nd email from Kim
 - (2) 4 trainings with 2 members mandatory for each
 - (a) In-person: 8/11
 - (b) Virtual: 11/10, 2/9, 6/8
 - b) WRCCS Annual Conference
 - (1) July 22 virtual conference
 - c) Strategic Planning
 - (1) Proposing July 30th, 1-5pm

B. Secretary's Report

1. No items to report without vote or discussion

C. Treasurer's Report

1. See May/June 2026 Treasurer's Report
2. Update [SAM.gov](https://sam.gov)
3. Renewed DFI Charitable Org
4. DFI Annual Report
5. DPI Subgrant Budget

D. Headmaster Update

1. See 7/2/26 Headmaster Update
 - a) Hiring
 - (1) All hired up, as of today.
 - b) Facilities/Operations
 - (1) We are reorganizing classrooms and doing repairs to prep for next year. Painting party to update hallways coming soon!
 - c) Human Resources
 - (1) Have had several faculty members express multiple concerns with the service they are receiving from CESA6. Might be worth it to begin seriously considering how to bring this service in house for 27-28.
 - d) Enrollment
 - (1) 160 total seats
 - (a) 157 seats offered

(b) 140 total accepted

(i) 72 new families

(ii) 68 returning families

e) OEO/DPI

(1) Need to upload financial reports once I get those from board.

E. Authorizer Update

1. Not in attendance

III. Public Comment

A. Open to public input; limited to 2 minutes per person and 30 minutes total

1. No public input on 7/2

IV. Action Items

A. VCA Family Handbook Update Proposal

1. Full revision set presented for review

MOTION to approve VCA Family Handbook revisions as presented. Seconded. **Carried without dissent.**

B. Update Parent Service Organization (PSO) Bank Account Signer Slate

1. Add new PSO treasurer and remove some board members

MOTION to approve updated account signer slate for VCA PSO account held at Pillar Bank. Proposed slate of Chris Albertson, Jon Gray, Ashley Albertson, and Mandy Lange Seconded. **Carried without dissent.**

C. Playground Wood Chips Refill

1. Need 72 yards

2. Bid for wood chips with install: \$6380

3. Bid for wood chips: \$2880

4. Will seek out a second bid for chips-only and execute the more economical of the two

MOTION to approve up to \$2880 expenditure for wood chips (no install). Seconded. **Carried without dissent.**

V. Unfinished Business

A. Hallway Paint/Remodel Proposal

1. Jamey will install chair rail

- 2. Volunteer painting party to be scheduled
 - a) Tentatively 8/1
 - 3. Sherwin-Williams Mount Etna (SW 7625)
- B. Grant Writer Proposal
 - 1. Need has been filled internally for now
- C. Northern Wisconsin State Fair (NWSF)
 - 1. July 8-12
 - 2. Booth Volunteer Shifts
 - a) Filled and delivered day passes
 - 3. Booth materials
- D. Prospective Board Members (closed session)
 - 1. Update on prospect outreach
 - 2. Next steps for identified candidates

VI. New Business

- A. Annual Forms and Compliance Review
 - 1. Bylaws
 - 2. Conflict of Interest
 - 3. Code of Ethics

VII. Committee Updates

- A. Building and Grounds Committee
- B. Endowment/Fundraising Committee
- C. Board Search and Enculturation Committee (BSEC)
- D. Head Support and Evaluation Committee (HSEC)
- E. Parent Service Organization (PSO)

MOTION to enter closed session at 8:07pm per state statute 19.85(1)(c) and 19.85(1)(f).

Seconded. **Carried without dissent.**

*Deliberated items marked for closed session.

MOTION to exit closed session at 8:40pm. Seconded. **Carried without dissent.**

VIII. Additions to Agenda

- A. Included inline

IX. Agenda Items for Next Meeting

- A. Prospective Board Members

Adjournment

Meeting adjourned at 8:42pm by Kim Senn. The next regularly-scheduled Board of Directors meeting will be at 6:00pm on August 6, 2026. Agenda information will be posted to the *Veritas Classical Academy - Chippewa Valley* website, Facebook, and LinkedIn pages ahead of the meeting date.

Minutes submitted by: **Chris Albertson - Board Secretary**

A handwritten signature in black ink, appearing to read 'Chris Albertson', with a stylized flourish at the end.

Approved by: **Kim Senn - Board President**