OFFICE USE ONLY
Date of registration:
_____

THE DAY CARE SOCIETY OF BANFF

Child Wait List Registration

Today's Date:		
Child's Name:		Gender:
Child's Birthday:		
Preferred Start Date:		

Parent Name:	Parent Name:
Relationship to the Child:	Relationship to the Child:
City & Province of Residence:	City & Province of Residence:
Cell Phone:	Cell Phone:
Email Address:	Email Address:
Days of the Week: Circle all that apply M T W Th F Sat Sun	Site Preference Ranking -Banff Child Care Centre: 1 2 3 -Elements Child Care: 1 2 3 -Puzzles Child Care: 1 2 3

Email to – director@banffchildcare.org

Wait List Policy

To ensure fair and equal access the following policies with be observed:

1) Please note that unborn children are not accepted onto the waitlist, parents must wait until their child is born before registering them.
2) Child care spaces are available for children aged 12 months through 5 years.
3) Names go on the waitlist in the order they are received – according to the date of registration.
4) Positions are offered as they become available. If you fail to respond to an offer, we will accept this as a decline.
5) If a family passes on a position, the Director will move to the next name on the list. The family will be offered another position when it becomes available. If the family declines on the second offer their child will be moved to the bottom of the waitlist for their age group.
6) The waitlist policy may change at any time as the needs of the Centre change.
7) **If you accept a position, the $50 registration fee and first month's payment must be paid within 48hrs of acceptance or we will offer the position to the next on the list.**

Signature: _____ Date: _____