

Generations of Irmo
APPLICATION FOR EMPLOYMENT

PERSONAL DATA	
NAME: LAST, FIRST, M	DATE:
	POSITION APPLYING FOR:
PRESENT ADDRESS (STREET, CITY, STATE, ZIP)	CELL PHONE:
	HOURLY RATE OF PAY SEEKING:
VEHICLE (YEAR, MAKE)	DRIVERS LICENSE: YES NO

PLACEMENT INFORMATION						
1st: 6:45AM-3:15PM & Every Other Weekend	IDEAL NUMBER OF HOURS PER WEEK:		DATE AVAILABLE TO START:			
2nd 2:45PM - 11:15PM & Every Other Weekend						
3rd 11PM - 7:30AM & Every Other Weekend						
INDICATE BELOW WHAT SHIFTS YOU ARE AVAILABLE TO WORK EACH DAY						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

EDUCATION				
LIST BUSINESS SCHOOLS, COLLEGES ATTENDED AND ANY RELATED CLASSES				
NAME OF SCHOOL	LOCATION	SUBJECT	DEGREE	YEARS

REFERENCES – BUSINESS REFERENCES ONLY – NO FAMILY MEMBERS			
NAME	RELATIONSHIP	PHONE NUMBER	YEARS
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NAME	RELATIONSHIP	PHONE NUMBER	YEARS

EMPLOYMENT HISTORY		
PRESENT/LAST EMPLOYER	PHONE NUMBER	SUPERVISOR'S NAME
ADDRESS	POSITION/TITLE	MAY WE CONTACT? CURRENT OR SEND WAGE
SUMMARY OF DUTIES	DATES EMPLOYED	REASON FOR LEAVING
PREVIOUS EMPLOYER	PHONE NUMBER	SUPERVISOR'S NAME
ADDRESS	POSITION/TITLE	MAY WE CONTACT? CURRENT OR SEND WAGE
SUMMARY OF DUTIES	DATES EMPLOYED	REASON FOR LEAVING
PREVIOUS EMPLOYER	PHONE NUMBER	SUPERVISOR'S NAME
ADDRESS	POSITION/TITLE	MAY WE CONTACT? CURRENT OR SEND WAGE
SUMMARY OF DUTIES	DATES EMPLOYED	REASON FOR LEAVING

EXPERIENCE WITH SENIORS AND SPECIAL NEEDS POPULATION
DESCRIBE ANY PERSONAL, VOLUNTEER OR WORK RELATED EXPERIENCES THAT WILL HELP YOU IN THIS POSITION

HAVE YOU HAD A TB TEST IN THE LAST 3 YEARS?	YES NO	TESTED POSITIVE / NEGATIVE
HAVE YOU EVER BEEN CONVICTED OF A CRIME?	YES NO	IF YES, PLEASE EXPLAIN THE CONVICTED CRIME AND DATE.
DO YOU HAVE A CLEAN DRIVING RECORD?	YES NO	IF NO, PLEASE EXPLAIN.

BY SIGNING THIS APPLICATION, I CERTIFY THIS INFORMATION TO BE TRUE AND AGREE TO ALLOW GENERATIONS OF IRMO TO PERFORM A CRIMINAL HISTORY BACKGROUND CHECK, AT THEIR LEISURE, AND I GIVE PERMISSION TO GENERATIONS OF IRMO TO CHECK MY REFERENCES.

SIGNATURE

DATE